

Santa Cruz Metropolitan Transit District

FY13 and FY14

FINAL BUDGET



ADOPTED JUNE 22, 2012



SANTA CRUZ **METRO**

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY13 and FY14

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I. TOTAL BUDGET OVERVIEW



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY13 and FY14

FINAL BUDGET

Board of Directors

Lynn Robinson
City of Santa Cruz

Michelle Hinkle
County of Santa Cruz

Daniel Dodge
City of Watsonville

John Leopold
County Board of Supervisors

Ellen Pirie
County Board of Supervisors

Hilary Bryant
City of Santa Cruz

Dene Bustichi
City of Scotts Valley

Mark Stone
County Board of Supervisors

Ron Graves
City of Capitola

Margarita Alejo
City of Watsonville

Deborah Lane
County of Santa Cruz

Donna Blitzer
Ex Officio Director
University of California, Santa Cruz

Leslie R. White, General Manager

Adopted 06/22/12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY13 and FY14

FINAL BUDGET

Board Officers and Appointments

Chair

Lynn Robinson

Vice Chair

Daniel Dodge

SCCRTC Representatives

Dene Bustichi

Lynn Robinson

SCCRTC Alternates (in order)

Ron Graves

Michelle Hinkle

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY13 and FY14

FINAL BUDGET

Management Staff

General Manager
District Counsel

Leslie R. White
Margaret Gallagher

Finance Manager
Assistant Finance Manager

Angela Aitken
Debbie Kinslow

Operations Manager
Fixed Route Superintendent
Paratransit Superintendent
Assistant Paratransit Superintendent

Ciro Aguirre
Mary Ferrick
April Warnock
David Moreau

Human Resources Manager
Assistant Human Resources Manager

Robyn Slater
Pat Aviles

Information Technology Manager/Project Manager
Assistant Manager of Information Technology
Senior Database Administrator

Frank Cheng
Isaac Holly
Harlan Glatt

Maintenance Manager

Robert Cotter

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

TRANSIT CENTERS

Santa Cruz (Pacific Station)

920 Pacific Avenue
Santa Cruz, CA 95060

Capitola Mall

1855 41st. Avenue
Capitola, CA 95010

Watsonville

475 Rodriguez Street
Watsonville, CA 95076

Scotts Valley (Cavallaro Center)

246 Kings Village Road
Scotts Valley, CA 95066

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Santa Cruz METRO Quick Facts FY11

As of 6/30/11

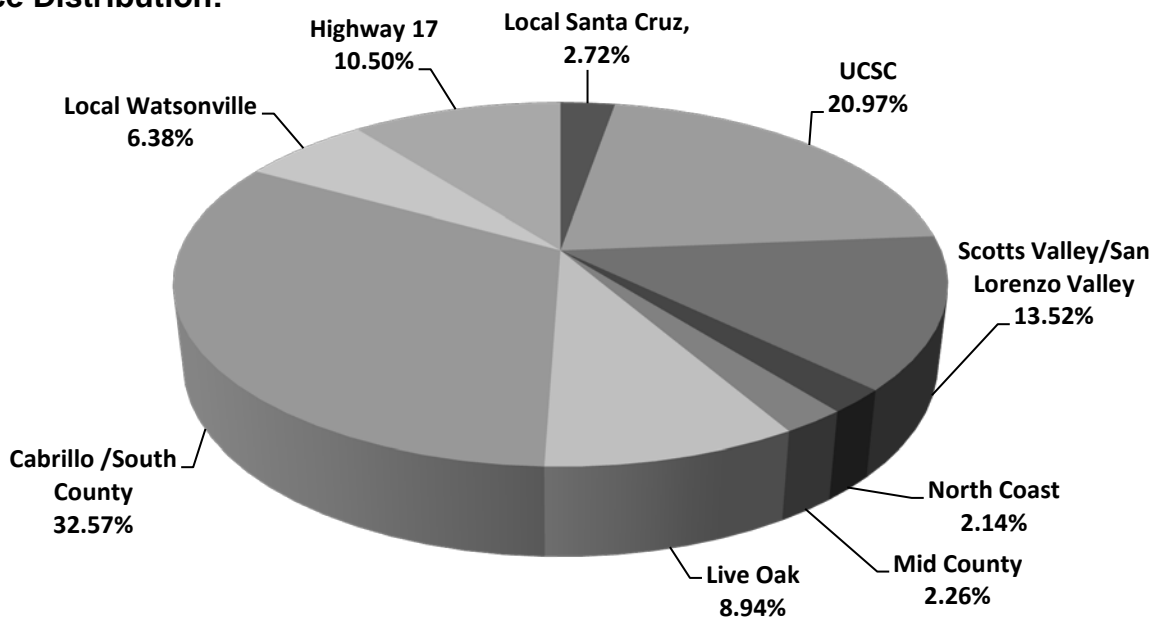
Board Members	12
Employees	267
Fixed Routes	35
Fixed Route Peak Pullout	80
Bus Stops	999
Fixed Route Ridership	5,776,444
Revenue Miles	3,156,743
Revenue Hours	215,262
Passengers per Hour	26.83
Operating Expenses	\$ 36,019,569

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

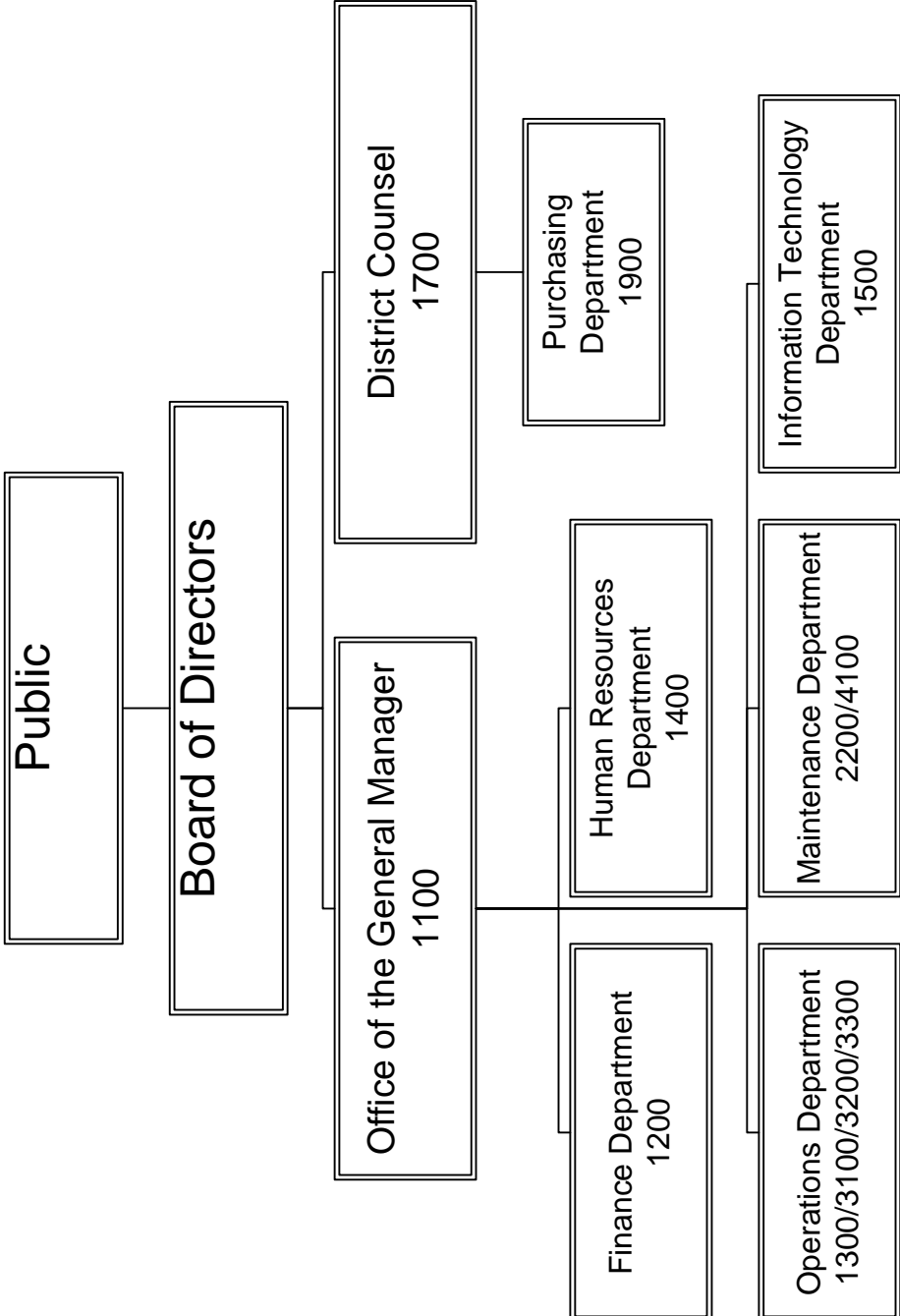
Ridership Performance by Service Area - FY11 as of 06/30/2011

	Trip Hrs	%	Ridership	%	Passengers per Hour
Local Santa Cruz	5,855	2.72%	91,268	1.58%	15.59
UCSC	45,140	20.97%	2,560,698	44.33%	56.73
Scotts Valley/San Lorenzo Valley	29,103	13.52%	465,004	8.05%	15.98
North Coast	4,607	2.14%	46,212	0.80%	10.03
Mid County	4,865	2.26%	58,342	1.01%	11.99
Live Oak	19,244	8.94%	406,662	7.04%	21.13
Cabrillo /South County	70,111	32.57%	1,633,001	28.27%	23.29
Local Watsonville	13,734	6.38%	189,467	3.28%	13.80
Highway 17	22,603	10.50%	325,791	5.64%	14.41
TOTAL	215,262	100.00%	5,776,445	100.00%	26.83

Service Distribution:



Santa Cruz Metropolitan Transit District



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary

Department	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Administration - 1100	5.00	3.00	12.00	8.50	12.00	8.50
Finance - 1200	16.50	12.50	9.50	7.00	9.50	7.00
Customer Service - 1300	10.25	6.00	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	4.60	6.00	4.60	6.00	4.60
Information Technology - 1500	5.00	4.00	6.00	5.00	6.00	5.00
District Counsel - 1700	4.00	4.00	4.00	4.00	4.00	4.00
Purchasing - 1900	0.00	0.00	2.00	2.00	2.00	2.00
Facilities Maintenance - 2200	17.00	12.00	17.00	12.00	17.00	12.00
Paratransit - 3100	59.00	53.00	59.00	53.00	59.00	53.00
Operations - 3200	20.00	16.00	22.00	18.00	22.00	18.00
Bus Operators - 3300	182.00	146.00	182.00	145.00	182.00	145.00
Fleet Maintenance - 4100	56.00	39.00	57.00	40.00	57.00	40.00
Total Full-Time Equivalents (FTEs)	380.75	300.10	386.75	305.10	386.75	305.10

FY13 and FY14 FINAL BUDGET HIGHLIGHTS

The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is a special district of the State of California operating fixed route bus service and Paratransit service throughout Santa Cruz County. Santa Cruz METRO also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, CalTrans and the Capitol Corridor Joint Powers Authority (CCJPA).

A Board of eleven directors and one Ex-Officio Director representing the University of California, Santa Cruz governs Santa Cruz METRO. Eleven members are appointed by the following entities: County of Santa Cruz (five members), the City of Santa Cruz (two members), the City of Watsonville (two members), and one member each from the cities of Capitola and Scotts Valley.

The FY13 and FY14 Final **Operating Budgets** total \$42,531,351 and \$43,976,372, respectively.

The FY13 Final **Capital Budget** totals \$ 24,286,019.

Operating Revenues total \$ 42,531,351 in FY13 and \$ 43,976,372 in FY14. Major **Operating Revenue** assumptions in the Final FY13 Budget over the FY12 Revised as of April 2012 Budget and in the Final FY14 Budget over the Final FY13 Budget include:

- 3 % increase in Fare Revenue accounts (Passenger Fares, Special Transit Fares, Paratransit Fares, and Highway 17 Fares and Payments) in both FY13 and FY14.
- 3 % increase in Advertising Income in both FY13 and FY14.
- 3 % increase in Sales Tax in both FY13 and FY14.
- 3.2 % increase in TDA in FY13, and a 3 % increase in FY14.
- 93.5 % decrease in AMBAG/CTC/Misc. Grants Funding in FY13 with no increase in FY14.
- 100 % increase in the use of prior and current year Small Transit Intensive Cities (STIC) funds in FY13, and a 49.3% decrease in FY14. Only current year funds (FY14) are used in FY14.
- 100 % increase in the use of STA funds in FY13 (none were used in FY12) and a significantly larger increase in FY14 (2050.4%) (All FY14 STA is budgeted for use in FY14).
- 100 % decrease in Fuel Tax Credit in FY13 with no increase in FY14 (no political support for the extension of the Alternative Fuel Tax Credit Rebate program past December 31, 2011).
- 88.6 % decrease in the use of Carryover from Previous Years with a 100 % decrease in FY14. All Carryover funds are projected to be used in FY13.
- Significant increase in the transfers from Operating Reserves in FY13, 4439.5 %, and a 15.2 % decrease in FY14.

The increase of 3 % in all Fare Revenue accounts in FY13 and FY14 has been projected based on actual ridership and revenue data year to date, as of March 31, 2012, as well as the anticipation of service enhancements later in FY13.

FY13 and FY14 Final Budget Highlights (con't)

The projected 3 % increase in Advertising Income in FY13 and FY14 is due to the continuing trend of collecting higher than anticipated Advertising Income year to date, as of March 31 2012, coupled with the expectation of service enhancements later in the year.

Sales Tax Revenue is projected to increase 3 % in FY13 and FY14 due to the continuing improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first nine (9) months of FY12 exceeding last year actuals for the same period by 6 %.

TDA funding in FY13 is budgeted to increase 3.2 % over the FY12 published budget allocation amount from the SCCRTC. The increase is based on Auditor Controller fund estimates and was presented and proposed at the Regional Transportation Commission meeting held on March 1, 2012. The FY14 TDA is budgeted at a 3 % increase over FY13.

AMBAG/CTC/Misc. Grant Funding is projected to decrease significantly in FY13 (93.5%) as information regarding future awarded operating grants is not yet available. There is no projected increase in FY14. When information regarding operating grant awards becomes available budget projections in both FY13 and FY14 will be revised accordingly.

The increase of 100 % in the use of STIC is due to the need to bridge the budget gap in FY13. Funds from Carryover from Previous Years, STIC, STA, and Operating Reserves, when available, will be used to balance the operating budget, as per prior Staff recommendation, approved by the Board in January 2012. The amount of STIC funds used in FY13 reflects current (FY13) and available prior year allocations. In FY14, STIC allocation from the current year (FY14) is used alone, which explains the 49.3 % decrease year over year.

The projected 100 % increase in the use of STA in FY13 is due to the need to balance the FY13 operating budget. Funds from STA, when available, are used after Carryover from Previous Years and STIC. A small portion of STA funds from the current (FY13) and prior years will be available in FY13 to balance the FY13 budget. The majority of FY13 STA funds are being used in the MetroBase capital construction budget for the new Operations Building, as presented to the Board in February 2012. The entire STA allocation for FY14 will be used to balance the FY14 operating budget, explaining the significant percentage increase in FY14 (2050.4 %).

The 100 % decrease in Fuel Tax Credit in FY13, with no increase in FY14 is due to the lack of political support for the extension of the Alternative Fuel Tax Credit Rebate program at this time. The Tax Credit expired December 31, 2011.

Due to achieved budget savings, so far in FY12, less than anticipated funds from Carryover from Previous Years will be needed to balance the budget in FY12. Additional information regarding the potential availability and use of funds from Carryover from Previous years will be available in the next few months, as data regarding actual revenues and expenditures for the last three months in FY12 becomes available. Funds from Carryover from Previous Years not used in FY12 will be used in FY13.

Funds from Operating Reserves are used after Carryover from Previous Years, STIC, and STA to bridge the budget gap. The limited availability of funds from the above three sources in FY13 results in the increased use of Operating Reserves in FY13 (4439.5 %). As additional STA funds become available in FY14, the need of operating reserves decreases by 15.2 %.

FY13 and FY14 Final Budget Highlights (con't)

Operating Expenses total \$ 42,531,351 in FY13 and \$ 43,976,372 in FY14. The 6.6 % and 4.3 % increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY13 and FY14 respectively is primarily due to the following:

- Increased staffing in the second half of FY12, funded for a full fiscal year in FY13;
- Anticipated contractual items are allotted for in the FY13 and FY14 budget.
- Updated current pay rates, incorporated anticipated pay rate increases due to step advancements for Santa Cruz METRO employees and a promotion (added funding for Claims Investigator II position in the District Counsel Department).
- New Positions added in FY13 – 6 Full Time Equivalents (FTEs):
 - Senior Information Technology Technician: 1 FTE in the Information Technology Department due to the anticipation of additional systems and database support as a result of implementation of various systems in prior and future years.
 - Administrative Specialist: 1 FTE in the Administration Department. The position will assist the Project Manager of the MetroBase Operations Project construction in record keeping and contractor monitoring for the next three years.
 - Fleet Maintenance Supervisor: 1 FTE in the Fleet Maintenance Department due to the anticipation of future service enhancements and bus deployments.
 - Provisional Scheduling Analyst: 1 FTE in the Operations Department. The position will provide analytical support during the continued implementation of Hastus and other systems.
 - Transit Supervisor: 1 FTE in the Operations Department due to the anticipation of future public transportation service enhancements.
 - Sr. Transportation Planner: 1 FTE in the Administration Department due to increased service modifications, as well as anticipation of a Automated Vehicle Locator and Automated Passenger Count Project in future years.
- Funds added for temporary extra help for three (3) months in the FY13 Purchasing Department Budget.
- Per the October 2011 CalPERS Annual Valuation Report, the retirement employer contribution rates in FY13 and FY14 will be 17.697 % and 18.0 %, respectively. This increases the budget by 8.1 % in FY13 and 4.9 % in FY14.
- An anticipated 8 % increase in Medical insurance premiums and a 3 % increase in other insurance premiums, such as Dental, Vision, Life, State and Long Term Disability, effective in January of each year, will increase the FY13 and FY14 budget. The increase in insurance premiums is only an estimate and is based on historical trends, as well as current market conditions.

The 20.0 % increase in **Non-Personnel Expenses** in FY13 and the slight increase of 0.1 % in FY14 are primarily due to increases in Services, Mobile Materials and Supplies, Other Material

FY13 and FY14 Final Budget Highlights (con't)

and Supplies, and Misc. Expenses in FY13 and a decrease in both Services and Casualty & Liability insurance accounts in FY14.

- **Services** increased by 18.4% in FY13 and decreased by 3.0 % in FY14. The Increase in Services is primarily due to the following:
 - 2.6 % increase in Prof/Technical Fees due to labor negotiations expenses that will be incurred later in the year.
 - 16.7 % increase in Legislative Services due to the anticipation of additional expenses related to the contracts for Federal and State Lobbying Assistance to be incurred in FY13 and FY14.
 - 39.3 % increase in Pre-Employment Exams due to increased staffing in FY13.
 - 36.5 % increase in Custodial Services due to increased cleaning service that will begin in FY13, as well as payments to the new tenant for janitorial services in Scotts Valley Center.
 - 44.8 % increase in Security Services due to providing additional hours of security on weekends in FY13. Additional increase is also due to anticipated new contract.
 - 31.2 % increase in Repair-Equipment is due to anticipated CNG station repairs in FY13.
 - 20.4 % increase in Repair- Rev Vehicle is due to an aging fleet, expiration of warranties, as well as anticipated service enhancements in FY13.

The 3.0 % decrease in Services in FY14 is primarily due to the completion of the Bus Stop Improvement project in FY13 and the resulting 100 % decrease in Temp help needed for the project. The 19.2 % increase in Prof/Technical Fees in FY14 is due to recruitment expenses for a General Manager.

- The increases in **Mobile Materials & Supplies**, 27.0 % in FY13 and 10 % in FY14, are due to the anticipation of service enhancements later in the year, as well as some increase in fuel prices in FY13 and FY14.
- **Other Materials & Supplies** increased by 13.9 % in FY13 and by 0.8 % in FY14. The significant increase in FY13 is primarily due to the following:
 - 47.7 % increase in Printing due to the printing of all labor contracts in FY13, as well as additional printing of outreach and marketing materials to complement enhancements in service.
 - 51.3 % increase in Photo Supplies and Processing due to outreach programs in Customer Service that will increase information regarding Santa Cruz METRO services such as Large Print Headways, Smart Card Information brochures, and others, therefore increasing expenditures for digital processing and supplies.

FY13 and FY14 Final Budget Highlights (con't)

- 18 % increase in Office Supplies due to increased paper usage to meet outreach demands for various programs and scheduled hardware replacements.
- 8.2 % increase in Cleaning Supplies due to increased cleaning services starting in FY13 and increased use of custodial cleaning supplies.
- The increase in **Casualty & Liability** in FY13 (13.8 %) and the decrease in FY14 (27.2 %) are due to the significantly increased budget for Settlement Costs in FY13 due to settlement of major cases, 49.2 %, and the resulting 67.0 % decrease in Settlement Costs in FY14.
- **Misc Expenses** increased by 63.2 % in FY13 and by 0.3 % in FY14 primarily due to increased Employee Incentive Program, Training, and Travel in FY13.

Significant departmental changes in FY13 over the FY12 Revised Budget as of April 2012 include:

- 85.2 % increase in **Administration** is primarily due to positions moved from Finance (Grants Analysts, Jr. Transportation Planner and Transit Surveyor), new positions added in FY13 (Admin Specialist, Sr. Transportation Planner), as well as anticipated increased Legislative Services, Travel and Training.
- 20.7 % decrease in **Finance** is primarily due to positions moved to Administration, as mentioned above, and positions moved to a new department – Purchasing (Purchasing Agent and Purchasing Assistant).
- 10.2 % increase in **Customer Service** is primarily due to significant increases in Services and Other Materials & Supplies.
- 12.4 % increase in **Human Resources** is primarily due to increase in Services (Prof/Technical Fees) due to labor negotiation expenses.
- 2.4 % increase in **Information Technology** is primarily due to increased staffing: 1 FTE: Senior Information Technology Technician.
- 37.0 % increase in **Risk Management** is due to anticipated settlement of major cases in FY13.
- 100 % increase in **Purchasing** – Purchasing is a new department added in FY13. Positions were moved from Finance, as mentioned above.
- 18.2 % increase in **Operations** is primarily due to increased staffing: 2 FTEs: Provisional Scheduling Analyst and Transit Supervisor positions.
- 14.7 % increase in **Fleet Maintenance** is primarily due to increased staffing: 1 FTE: Fleet Maintenance Supervisor, as well as anticipated service enhancements in FY13.

FY13 and FY14 Final Budget Highlights (con't)

Significant departmental changes in FY14 over FY13 include:

- 7.8 % increase in **Human Resources** due to increase in Services (Prof/Technical Fees) due to recruitment for a General Manager.
- 55.0 % decrease in **Risk Management** due to 67.0 % decrease in Settlement Costs.

The Final FY13 Capital Budget totals \$ 24,286,019. The **Unfunded Capital Needs** list totals \$ 13,582,300 in FY13 and \$ 20,352,000 in FY14.

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 12-06-01
On the Motion of Director Pirie
Duly Seconded by Director Alejo
The following Resolution is adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
ADOPTING A BUDGET FOR FISCAL YEARS 2013 AND 2014**

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year;

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2013 and 2014;

NOW, THEREFORE, BE IT RESOLVED, that the budget attached hereto as Attachment B – Attachment H and presented to the Board of Directors is hereby adopted.


PASSED AND ADOPTED this 22nd day of June 2012, by the following vote:

AYES: Directors - Alejo, Bryant, Bustichi, Hinkle, Lane, Leopold, Pirie,
Robinson and Stone
NOES: Directors - None
ABSENT: Directors - Dodge, Graves
ABSTAIN: Directors - None

Approved 
LYNN ROBINSON
Board Chair

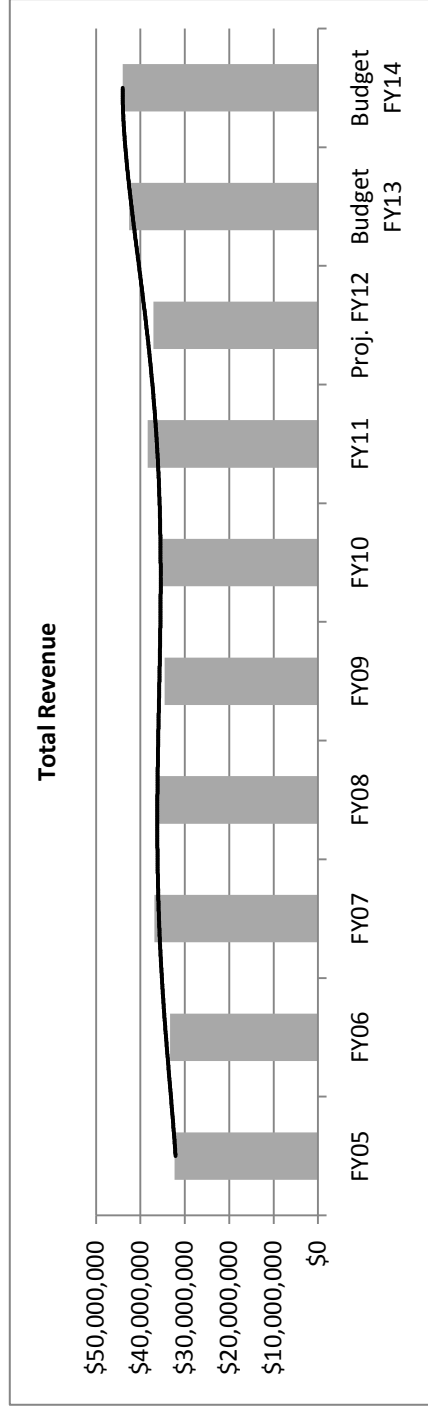
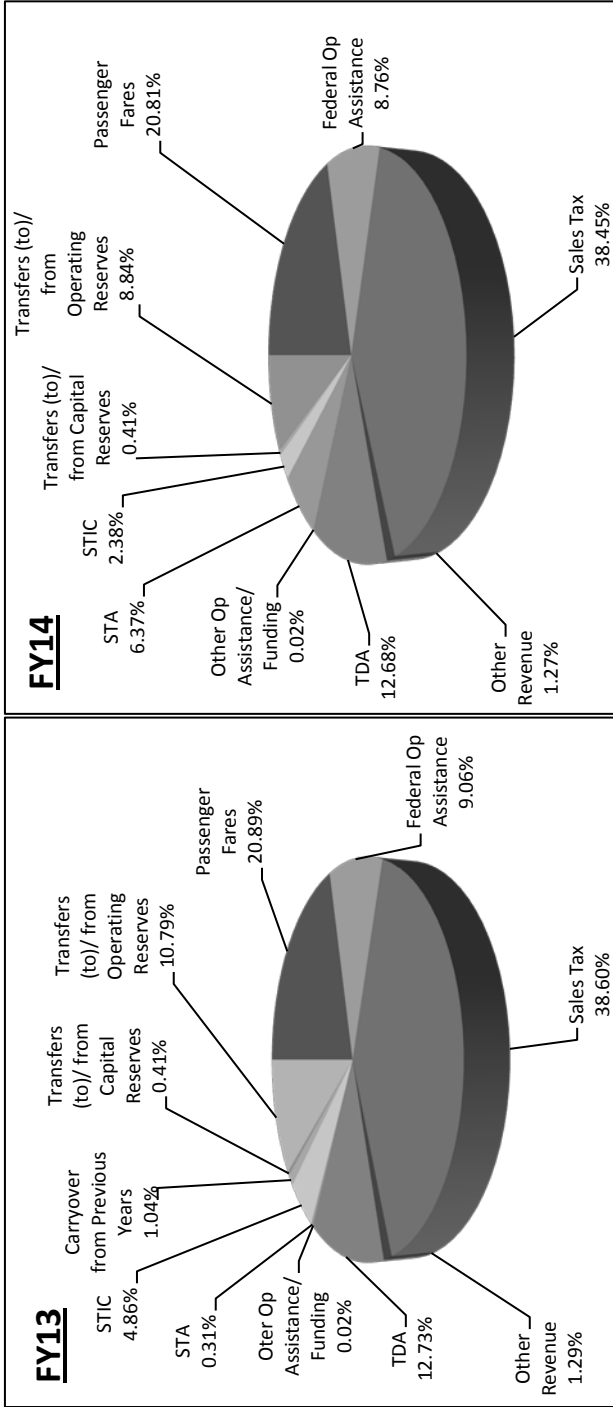
ATTEST 
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:


MARGARET GALLAGHER
District Counsel



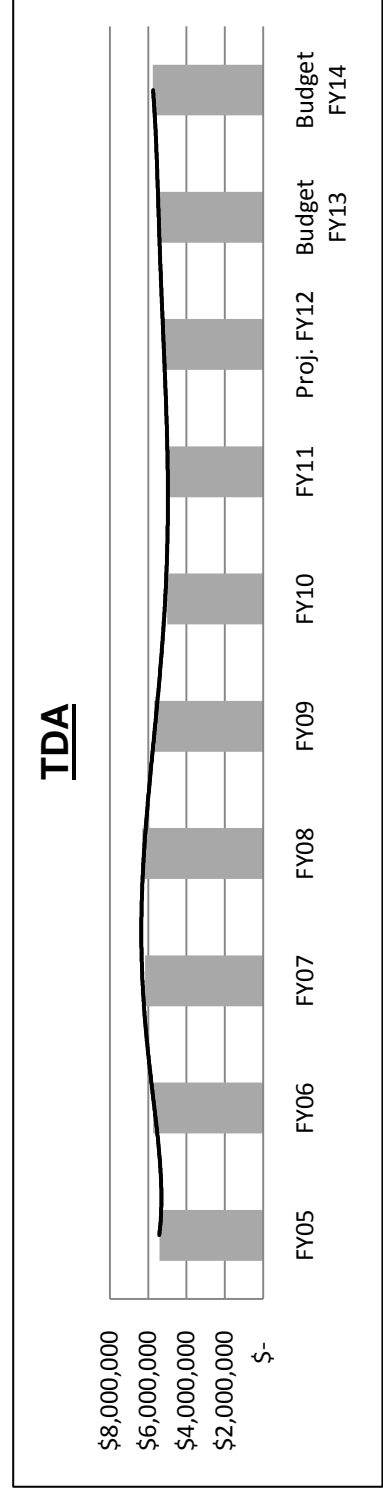
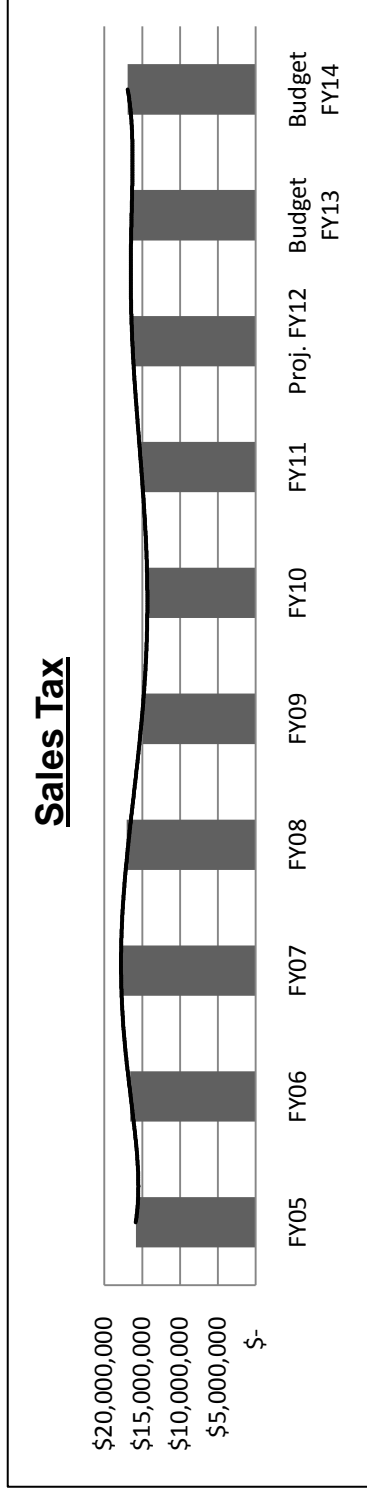
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
REVENUE SOURCES**



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
REVENUE SOURCES**

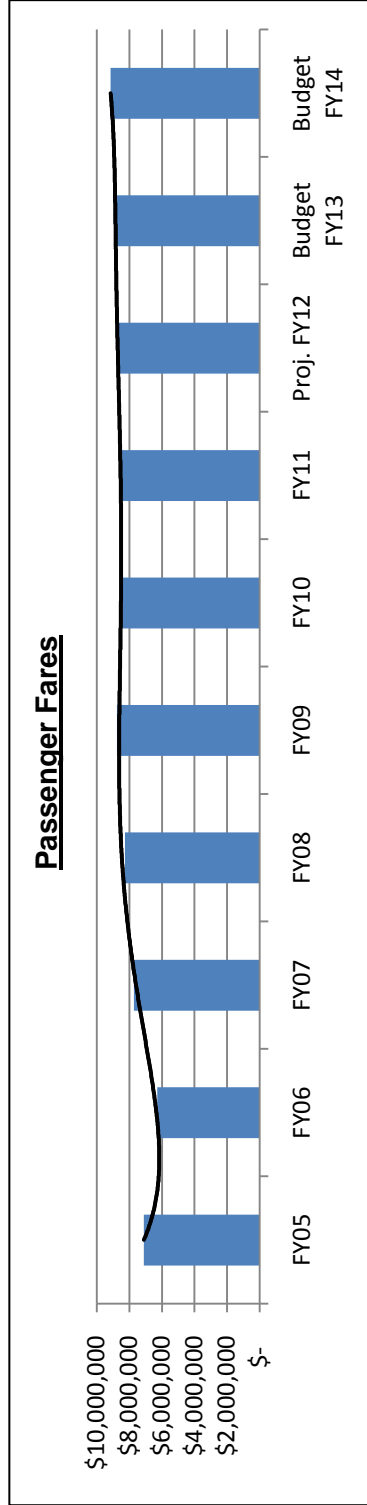
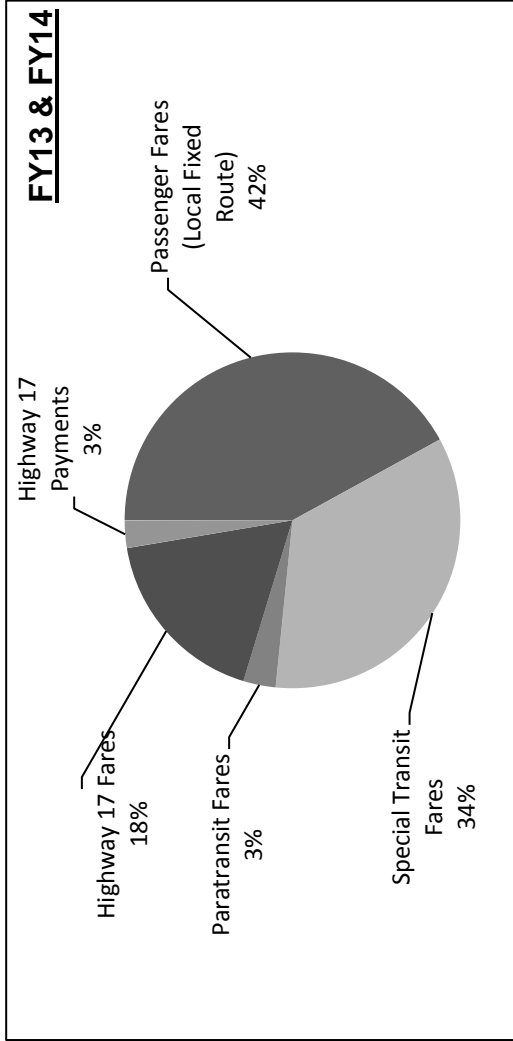
Sales Tax and TDA

Santa Cruz METRO receives a .5% Sales Tax levied on all taxable sales in Santa Cruz County, which is collected and administered by the California State Board of Equalization. Additionally, Santa Cruz METRO is allocated, through the Santa Cruz Regional Transportation Commission, a portion of the 0.25% Sales Tax levied by the Transportation Development Act (TDA). The trend in actual, projected and budgeted Sales Tax and TDA receipts for Santa Cruz METRO, starting with FY05, is depicted below.

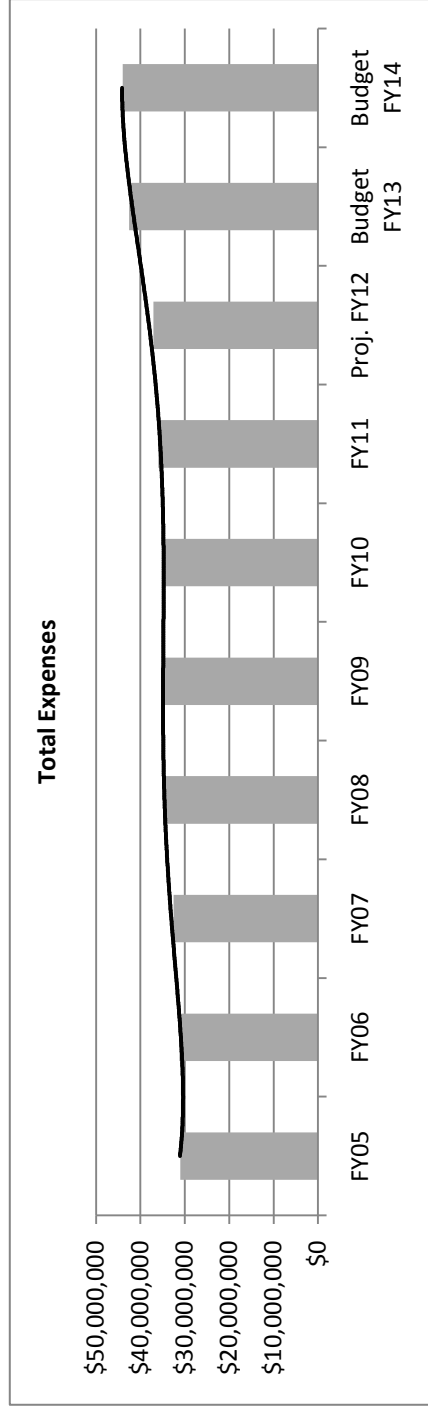
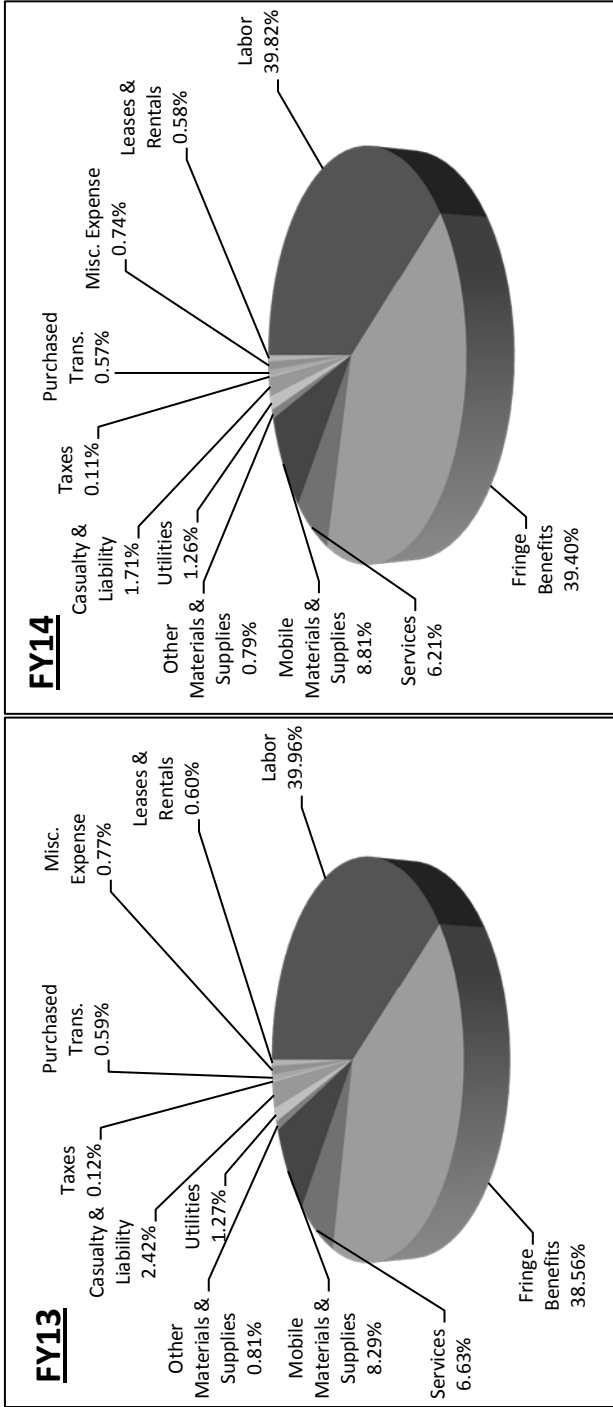


**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY13 & FY14 FINAL OPERATING BUDGET
 REVENUE SOURCES**

Passenger Fares



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
EXPENSES**



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY13	FY14	BUDG FY13 BUDG FY14
LABOR										
501011 Bus Operator Pay	7,741,510	7,209,798	-6.9%		8,028,698			3.7%	8,283,364	3.2%
501013 Bus Operator OT	1,535,591	1,539,212	0.2%		1,592,618			3.7%	1,643,155	3.2%
501021 Other Salaries	6,445,501	6,401,722	-0.7%		7,005,235			8.7%	7,196,684	2.7%
501023 Other OT	349,548	455,967	30.4%		376,349			7.7%	386,972	2.8%
Totals	16,072,151	15,606,700	-2.9%		17,002,899			5.8%	17,510,175	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	278,967	230,851	-17.2%		293,341			5.2%	302,282	3.0%
502021 Retirement	2,977,496	2,676,401	-10.1%		3,219,067			8.1%	3,377,502	4.9%
502031 Medical Ins	6,740,752	6,485,404	-3.8%		7,404,120			9.8%	7,994,642	8.0%
502041 Dental Ins	509,946	475,847	-6.7%		570,020			11.8%	587,121	3.0%
502045 Vision Ins	131,436	125,559	-4.5%		138,679			5.5%	142,665	2.9%
502051 Life Ins/AD&D	45,439	40,987	-9.8%		47,917			5.5%	49,354	3.0%
502060 State Disability Ins (SDI)	206,105	187,475	-9.0%		223,347			8.4%	236,496	5.9%
502061 Long Term Disability Ins	142,003	117,821	-17.0%		144,274			1.6%	150,657	4.4%
502071 State Unemployment Ins (SUI)	83,320	91,742	10.1%		88,915			6.7%	94,400	6.2%
502081 Worker's Comp Ins	900,000	1,100,047	22.2%		927,000			3.0%	954,810	3.0%
502101 Holiday Pay	388,662	240,286	-38.2%		405,784			4.4%	418,450	3.1%
502103 Floating Holiday	78,415	91,206	16.3%		75,201			-4.1%	77,236	2.7%
502109 Sick Leave	886,788	553,191	-37.6%		883,300			-0.4%	910,096	3.0%
502111 Annual Leave	1,689,866	1,713,643	1.4%		1,747,320			3.4%	1,796,676	2.8%
502121 Other Paid Absence	123,223	158,968	29.0%		130,394			5.8%	134,392	3.1%
502251 Phys. Exams	14,110	8,808	-37.6%		14,110			0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,668	2,009	-57.0%		4,656			-0.3%	4,656	0.0%
502999 Other Fringe Benefits	69,005	68,013	-1.4%		76,434			10.8%	79,257	3.7%
Totals	15,270,202	14,368,256	-5.9%		16,393,879			7.4%	17,324,803	5.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE			BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY12	FY14	BUDG FY14
SERVICES											
503011 Acting/Audit Fees	95,250	99,813	95,250	4.8%	95,250	95,250	0.0%	95,250	0.0%	95,250	0.0%
503012 Admin/Bank Fees	294,050	284,594	302,050	-3.2%	302,050	312,050	2.7%	312,050	3.3%	312,050	3.3%
503031 Prof/Technical Fees	208,614	103,707	213,957	-50.3%	213,957	255,104	2.6%	255,104	19.2%	255,104	19.2%
503032 Legislative Services	90,000	90,000	105,000	0.0%	105,000	105,000	16.7%	105,000	0.0%	105,000	0.0%
503033 Legal Services	55,000	-	55,000	-100.0%	55,000	55,000	0.0%	55,000	0.0%	55,000	0.0%
503034 Pre-Employment Exams	7,519	6,528	10,475	-13.2%	10,475	10,475	39.3%	10,475	0.0%	10,475	0.0%
503041 Temp Help	157,200	316,885	157,200	101.6%	157,200	-	0.0%	-	-100.0%	-	-100.0%
503161 Custodial Services	72,700	65,864	99,200	-9.4%	99,200	99,200	36.5%	99,200	0.0%	99,200	0.0%
503162 Uniforms/Laundry	22,285	21,286	23,000	-4.5%	23,000	22,200	3.2%	22,200	-3.5%	22,200	-3.5%
503171 Security Services	324,000	318,781	469,135	-1.6%	469,135	469,272	44.8%	469,272	0.0%	469,272	0.0%
503221 Classified/Legal Ads	22,343	10,531	22,500	-52.9%	22,500	21,500	0.7%	21,500	-4.4%	21,500	-4.4%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	1,700	-	5,000	-100.0%	5,000	5,000	194.1%	5,000	0.0%	5,000	0.0%
503351 Repair - Bldg & Impr	100,000	48,399	101,000	-51.6%	101,000	102,000	1.0%	102,000	1.0%	102,000	1.0%
503352 Repair - Equipment	495,310	387,765	649,918	-21.7%	649,918	664,717	31.2%	664,717	2.3%	664,717	2.3%
503353 Repair - Rev Vehicle	358,800	337,055	432,000	-6.1%	432,000	437,000	20.4%	437,000	1.2%	437,000	1.2%
503354 Repair - Non Rev Vehicle	25,000	28,155	25,750	12.6%	25,750	26,525	3.0%	26,525	3.0%	26,525	3.0%
503363 Haz Mat Disposal	50,000	45,612	50,500	-8.8%	50,500	51,000	1.0%	51,000	1.0%	51,000	1.0%
Totals	2,379,771	2,164,976	2,816,935	-9.0%	2,816,935	2,731,293	18.4%	2,731,293	-3.0%		
MOBILE MATERIALS & SUPPLIES											
504011 Fuels & Lubricants - Non Rev Veh	70,000	68,797	81,000	-1.7%	81,000	81,000	15.7%	81,000	8.8%	81,000	8.8%
504012 Fuels & Lubricants - Rev Veh	1,980,000	1,976,863	2,533,250	-0.2%	2,533,250	2,853,237	27.9%	2,853,237	12.6%	2,853,237	12.6%
504021 Tires & Tubes	175,000	133,001	256,750	-24.0%	256,750	263,702	46.7%	263,702	2.7%	263,702	2.7%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	550,000	552,209	652,250	0.4%	652,250	670,017	18.6%	670,017	2.7%	670,017	2.7%
Totals	2,775,000	2,730,871	3,523,250	-1.6%	3,523,250	3,875,056	27.0%	3,875,056	10.0%		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Consolidated Expenses

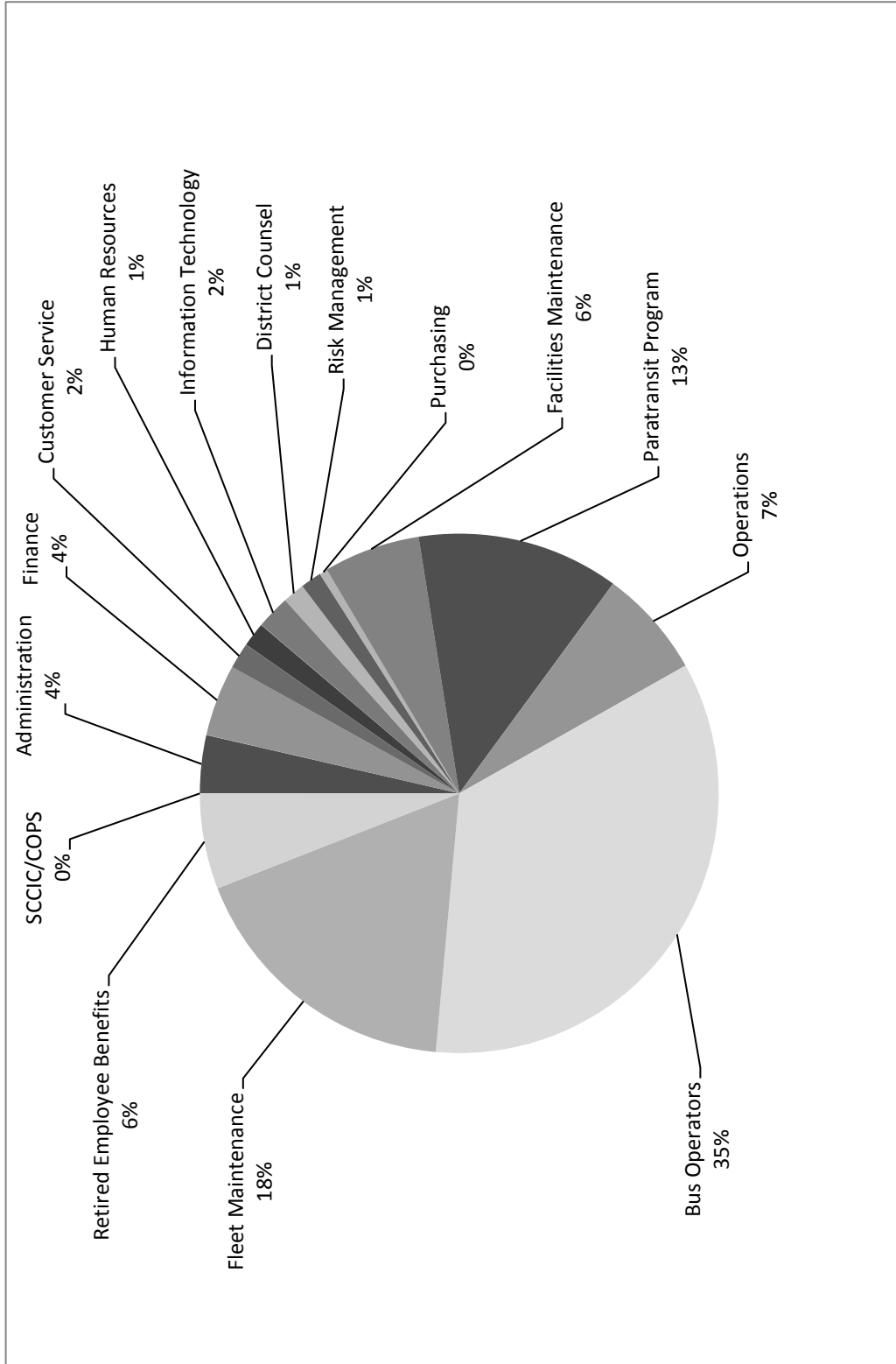
ACCOUNT	REVISED	PROPOSED	% CHANGE			% CHANGE			% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	APRIL FY12	BUDGET FY13	APRIL FY13	BUDGET FY13	BUDGET FY14	BUDG FY14
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	2,500	2,142		-14.3%	2,550		2.0%	2,601		2.0%
504211 Postage & Mailing	18,830	9,793		-48.0%	18,500		-1.8%	18,500		0.0%
504214 Promotional Items	-	-		0.0%	-		0.0%	-		0.0%
504215 Printing	75,167	61,545		-18.1%	111,000		47.7%	107,000		-3.6%
504217 Photo Supp/Process	3,900	93		-97.6%	5,900		51.3%	5,900		0.0%
504311 Office Supplies	67,415	68,986		2.3%	79,555		18.0%	79,814		0.3%
504315 Safety Supplies	20,300	13,856		-31.7%	20,500		1.0%	20,700		1.0%
504317 Cleaning Supplies	45,100	42,632		-5.5%	48,800		8.2%	52,870		8.3%
504409 Repair/Maint Supplies	40,000	71,985		80.0%	42,000		5.0%	44,100		5.0%
504421 Non-Inventory Parts	19,000	7,432		-60.9%	5,540		-70.8%	5,580		0.7%
504511 Small Tools	8,700	6,108		-29.8%	8,900		2.3%	9,000		1.1%
504515 Employee Tool Replacement	3,000	659		-78.0%	3,000		0.0%	3,000		0.0%
Totals	303,912	285,231		-6.1%	346,245		13.9%	349,065		0.8%
UTILITIES										
505011 Gas & Electric	234,000	254,379		8.7%	245,000		4.7%	256,550		4.7%
505021 Water & Garbage	150,000	114,190		-23.9%	150,000		0.0%	150,000		0.0%
505031 Telecommunications	115,200	102,271		-11.2%	143,809		24.8%	145,545		1.2%
Totals	499,200	470,839		-5.7%	538,809		7.9%	552,095		2.5%
CASUALTY & LIABILITY										
506011 Insurance - Property	115,000	103,642		-9.9%	95,000		-17.4%	100,000		5.3%
506015 Insurance - PL/PD	485,300	475,534		-2.0%	480,000		-1.1%	500,000		4.2%
506021 Insurance - Other	750	948		26.4%	750		0.0%	750		0.0%
506123 Settlement Costs	305,000	173,361		-43.2%	455,000		49.2%	150,000		-67.0%
506127 Repairs - District Prop	-	(24,272)		100.0%	-		0.0%	-		0.0%
Totals	906,050	729,213		-19.5%	1,030,750		13.8%	750,750		-27.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE			BUDGET FY13	REV BUDG APRIL FY12	% CHANGE			BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			PROPOSED ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			REV BUDG APRIL FY13	BUDG FY13	REV BUDG APRIL FY12		
TAXES												
507051 Fuel Tax	14,000	13,562		-3.1%	14,000		0.0%		0.0%	14,000		0.0%
507201 Licenses & Permits	19,300	13,168		-31.8%	18,500		-4.1%		-4.1%	18,500		0.0%
507999 Other Taxes	20,000	14,021		-29.9%	17,000		-15.0%		-15.0%	18,000		5.9%
Totals	53,300	40,750		-23.5%	49,500		-7.1%		-7.1%	50,500		2.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	250,000	261,919		4.8%	250,000		0.0%		0.0%	250,000		0.0%
Totals	250,000	261,919		4.8%	250,000		0.0%		0.0%	250,000		0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	70,147	63,785		-9.1%	68,075		-3.0%		-3.0%	68,975		1.3%
509085 Advertising - Rev Prod	-	-		0.0%	-		0.0%		0.0%	-		0.0%
509101 Employee Incentive Program	5,533	302		-94.5%	35,500		541.6%		541.6%	35,500		0.0%
509121 Employee Training	52,007	41,774		-19.7%	105,100		102.1%		102.1%	105,100		0.0%
509123 Travel	53,443	28,291		-47.1%	98,359		84.0%		84.0%	98,359		0.0%
509125 Local Meeting Expense	5,300	4,112		-22.4%	5,400		1.9%		1.9%	5,400		0.0%
509127 Board Director Fees	12,600	6,667		-47.1%	12,600		0.0%		0.0%	12,600		0.0%
509150 Contributions	250	-		-100.0%	250		0.0%		0.0%	250		0.0%
509198 Cash Over/Short	-	997		100.0%	-		0.0%		0.0%	-		0.0%
Totals	199,280	145,927		-26.8%	325,284		63.2%		63.2%	326,184		0.3%
LEASES & RENTALS												
512011 Facility Lease	223,500	212,985		-4.7%	228,000		2.0%		2.0%	230,400		1.1%
512061 Equipment Rental	23,147	20,338		-12.1%	25,800		11.5%		11.5%	26,050		1.0%
Totals	246,647	233,323		-5.4%	253,800		2.9%		2.9%	256,450		1.0%
PERSONNEL TOTAL	31,342,353	29,974,956		-4.4%	33,396,778		6.6%		6.6%	34,834,979		4.3%
NON-PERSONNEL TOTAL	7,613,160	7,063,050		-7.2%	9,134,573		20.0%		20.0%	9,141,393		0.1%
TOTAL OPERATING EXPENSES	38,955,513	37,038,006		-4.9%	42,531,351		9.2%		9.2%	43,976,372		3.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY13 & FY14 FINAL OPERATING BUDGET
 DEPARTMENTAL EXPENSES**



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Departmental Expenses

DEPARTMENT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG APRIL	APRIL BUDG	REV BUDG APRIL	BUDG FY14	
			FY12	FY12	FY12	FY13	FY12	FY12	FY14
1100 Administration	829,827	753,875		-9.2%	1,537,014		85.2%	1,582,763	3.0%
1200 Finance	2,391,045	2,226,099		-6.9%	1,896,216		-20.7%	1,969,924	3.9%
1300 Customer Service	624,193	592,621		-5.1%	687,868		10.2%	710,522	3.3%
1400 Human Resources	577,095	558,828		-3.2%	648,505		12.4%	698,982	7.8%
1500 Information Technology	870,237	805,971		-7.4%	891,545		2.4%	919,607	3.1%
1700 District Counsel	552,730	572,584		3.6%	579,794		4.9%	598,994	3.3%
1800 Risk Management	405,000	193,517		-52.2%	555,000		37.0%	250,000	-55.0%
1900 Purchasing	-	-		0.0%	217,102		100.0%	212,249	-2.2%
2200 Facilities Maintenance	2,369,863	2,110,532		-10.9%	2,556,574		7.9%	2,482,239	-2.9%
3100 Paratransit Program	4,891,312	4,634,179		-5.3%	5,351,720		9.4%	5,549,833	3.7%
3200 Operations	2,425,253	2,483,851		2.4%	2,865,891		18.2%	2,948,778	2.9%
3300 Bus Operators	14,078,097	13,430,729		-4.6%	14,723,520		4.6%	15,313,661	4.0%
4100 Fleet Maintenance	6,531,005	6,341,346		-2.9%	7,488,261		14.7%	8,012,107	7.0%
9001 Cobra Benefits	-	(505)		100.0%	-		0.0%	-	0.0%
9005 Retired Employee Benefits	2,409,554	2,334,367		-3.1%	2,532,039		5.1%	2,726,411	7.7%
700 SCCIC/COPS	300	13		-95.6%	300		0.0%	300	0.0%
TOTAL OPERATING EXPENSES	38,955,513	37,038,006		-4.9%	42,531,351		9.2%	43,976,372	3.4%

II. DEPARTMENTAL FUNCTIONS

OBJECTIVES

AND

LINE ITEM BUDGETS



**OFFICE OF THE GENERAL MANAGER
ADMINISTRATION DEPARTMENT
1100**

MAJOR FUNCTIONS OF THE DEPARTMENT

The Administration Department/Office of the General Manager is responsible for all administrative activities of Santa Cruz METRO. This includes Board activities, application for and administering of grants, legislative activities, maintaining official Santa Cruz METRO records, planning and managing capital projects, and coordinating with other local agencies regarding public transportation.

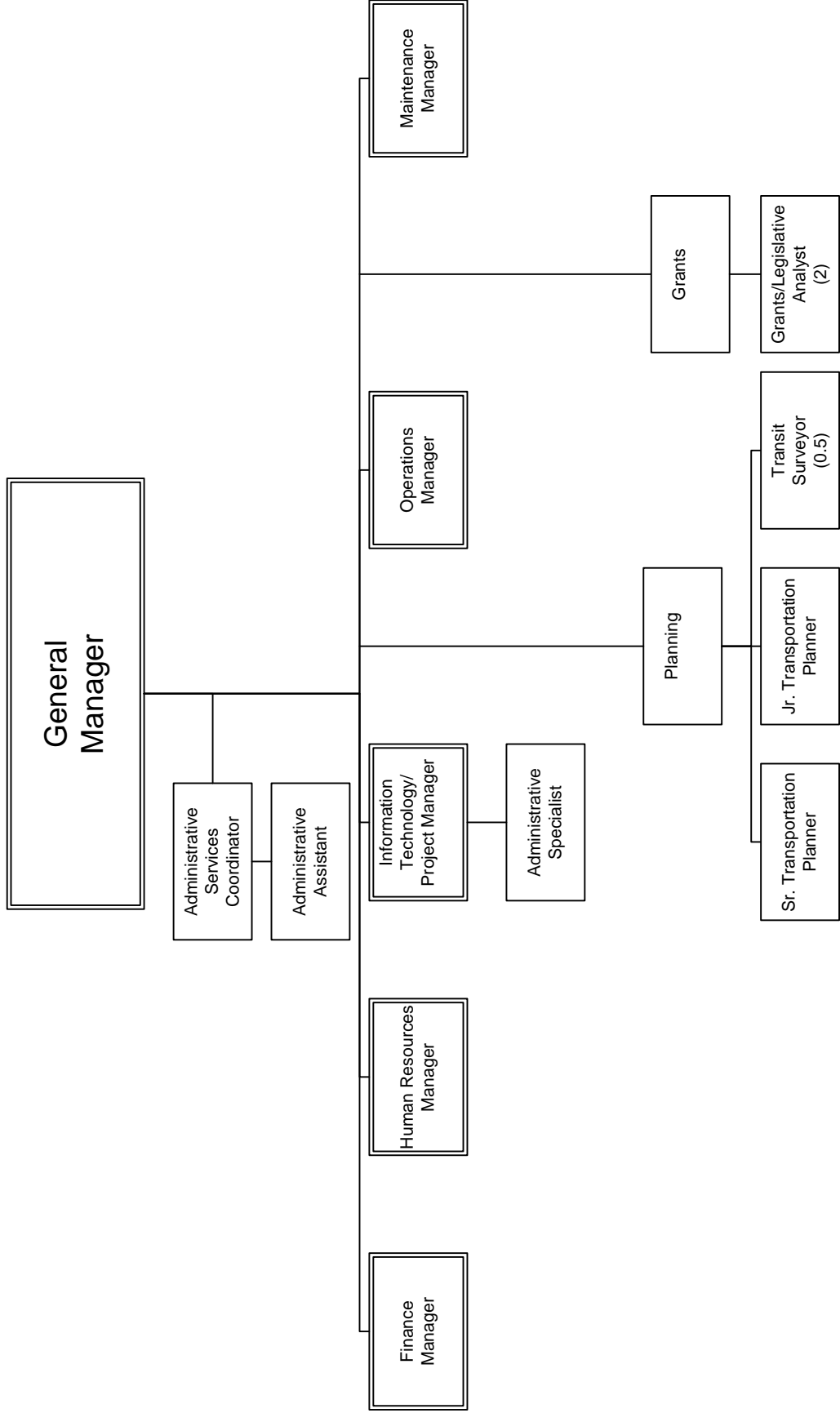
DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Continue to achieve timely preparation, delivery and posting of Board agenda packets, including timely preparation of Board Meeting minutes and maintenance of online archives.
- Continue to maintain the file retention system for Santa Cruz METRO's official records.
- Aggressively seek and administer federal, state, and local grant funds to support the continued activities of Santa Cruz METRO.
- Monitor federal legislation to achieve a new multi-year authorization bill and to ensure that those funds authorized are appropriated to benefit Santa Cruz METRO.
- Monitor state legislative activities and advocate for maintenance of STA funding to the \$450 million statewide level in any funding improvement bills.
- Advocate for the sale of all of the \$800 million in state voter approved bonds in the PTMISEA Program and advocate for the advancement of bond proceeds for "ready to go" projects.
- Coordinate with other agencies towards the betterment of public transit in Santa Cruz County.
- Install second L/CNG tank and other fueling and sound abatement improvements at 1200 River St.
- Identify funding source for the replacement of 20 diesel buses.
- Oversee the solicitation of bids, award of bids, and construction of MetroBase Operations Facility.
- Conduct facility site analysis for Paratransit Operations.

Administration Department (con't)

- Maintenance of the multi-year Capital and Operating Budget process, with five-year projections of Santa Cruz METRO revenue and expenses, including monitoring of adherence to Budget Policies. Identify actions needed to achieve long term balanced budget.
- Continue to communicate to the SCCRTC, the Capital and Operating Budget financial resources that are necessary to sustain fixed-route and paratransit services.
- Participate in the next phase of the BRT Study being jointly sponsored by UCSC and Santa Cruz METRO.
- Procure security projects funded with Proposition 1B Security Program funds including future funds covered by the Letter of No Prejudice from the State.
- Develop and maintain a regular forum with UCSC for the discussion and resolution of issues regarding the bus service.
- Provide information and staff support for the Metro Advisory Committee (MAC).
- Participate in key committees of the California Transit Association.
- Participate in key committees of the American Public Transportation Association (APTA).
- Participate in the California Association of Community Transit (CALACT).
- Monitor the implementation of a Smart Card Fare Collection System.
- Expand capacity of Grants Function to address critical Operating and Capital Funding Needs at Santa Cruz METRO.
- Evaluate design options and identify funds for the renovation of the Watsonville Transit Center.
- Evaluate design options and identify funds to renovate the Santa Cruz Pacific Station.
- Implement service revisions recommended by the Watsonville Transit Planning Study.
- Implement revised running and recovery times that will allow for the deletion of the formal meal breaks required under IWC #9.
- Commence development of a new Short Range Transit Plan using state funds and collaborating with SCCRTC and Community Bridges.

Office of the General Manager 1100



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.00	1.00	0.00	1.00	0.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00	2.00	1.00
Administrative Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	0.00	0.00	2.00	2.00	2.00	2.00
Transportation Planning Supervisor *	0.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner *	0.00	0.00	1.00	1.00	1.00	1.00
Sr. Transportation Planner	0.00	0.00	1.00	1.00	1.00	1.00
Transit Surveyor *	0.00	0.00	1.00	0.50	1.00	0.50
Total Full-Time Equivalents (FTEs)	5.00	3.00	12.00	8.50	12.00	8.50

* Transferred from Finance in FY13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL FY12 ACTUAL		REV BUDG APRIL FY12	BUDG FY13		REV BUDG APRIL FY13	BUDG FY14
LABOR										
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	260,596	291,930	12.0%	125.8%	588,347	125.8%	608,991	608,991	3.5%	3.5%
501023 Other OT	-	604	100.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	260,596	292,534	12.3%	125.8%	588,347	125.8%	608,991	608,991	3.5%	3.5%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,420	5,107	-5.8%	104.8%	11,098	104.8%	11,473	11,473	3.4%	3.4%
502021 Retirement	55,208	55,392	0.3%	128.1%	125,944	128.1%	132,887	132,887	5.5%	5.5%
502031 Medical Ins	50,235	53,297	6.1%	173.6%	137,425	173.6%	148,419	148,419	8.0%	8.0%
502041 Dental Ins	4,406	4,371	-0.8%	185.9%	12,598	185.9%	12,976	12,976	3.0%	3.0%
502045 Vision Ins	990	1,045	5.6%	209.0%	3,059	209.0%	3,151	3,151	3.0%	3.0%
502051 Life Ins/AD&D	444	403	-9.3%	165.9%	1,180	165.9%	1,216	1,216	3.0%	3.0%
502060 State Disability Ins (SDI)	2,393	2,374	-0.8%	187.4%	6,876	187.4%	7,339	7,339	6.7%	6.7%
502061 Long Term Disability Ins	2,406	1,360	-43.5%	93.8%	4,662	93.8%	4,819	4,819	3.4%	3.4%
502071 State Unemployment Ins (SUI)	819	1,026	25.2%	218.3%	2,607	218.3%	2,767	2,767	6.2%	6.2%
502081 Worker's Comp Ins	8,970	4,298	-52.1%	3.0%	9,239	3.0%	9,516	9,516	3.0%	3.0%
502101 Holiday Pay	3,686	3,588	-2.7%	128.9%	8,438	128.9%	8,729	8,729	3.4%	3.4%
502103 Floating Holiday	8,364	8,120	-2.9%	2.0%	8,532	2.0%	8,702	8,702	2.0%	2.0%
502109 Sick Leave	43,255	6,567	-84.8%	43.0%	61,853	43.0%	63,579	63,579	2.8%	2.8%
502111 Annual Leave	55,585	39,317	-29.3%	67.5%	93,107	67.5%	95,962	95,962	3.1%	3.1%
502121 Other Paid Absence	2,304	2,037	-11.6%	122.3%	5,120	122.3%	5,299	5,299	3.5%	3.5%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	2,045	2,066	1.0%	9.7%	2,245	9.7%	2,254	2,254	0.4%	0.4%
Totals	246,528	190,366	-22.8%	100.4%	493,984	100.4%	519,088	519,088	5.1%	5.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG PROPOSED FY12	% CHANGE APRIL FY12	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13	BUDGET FY14	REV BUDG APRIL FY14	% CHANGE APRIL FY14
SERVICES										
503011 Acting/Audit Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	21,500	18,483	18,700	-14.0%	18,700	18,700	-13.0%	18,700	18,700	0.0%
503032 Legislative Services	90,000	90,000	105,000	0.0%	105,000	105,000	16.7%	105,000	105,000	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	5,979	-	100.0%	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	8,343	3,330	8,500	-60.1%	8,500	8,500	1.9%	8,500	8,500	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	7,000	8,083	7,000	15.5%	7,000	7,000	0.0%	7,000	7,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	126,843	125,874	139,200	-0.8%	139,200	139,200	9.7%	139,200	139,200	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG BUDG FY13	% CHANGE APRIL FY12 BUDG FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL FY12					
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-			-		0.0%	-	0.0%
504211 Postage & Mailing	7,000	4,485			7,000		-35.9%	7,000	0.0%
504214 Promotional Items	-	-			-		0.0%	-	0.0%
504215 Printing	2,000	2,234			1,000		11.7%	1,000	-50.0%
504217 Photo Supp/Process	-	-			-		0.0%	-	0.0%
504311 Office Supplies	14,545	15,001			17,000		3.1%	17,000	16.9%
504315 Safety Supplies	-	-			-		0.0%	-	0.0%
504317 Cleaning Supplies	-	-			-		0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-			-		0.0%	-	0.0%
504421 Non-Inventory Parts	-	-			-		0.0%	-	0.0%
504511 Small Tools	-	-			-		0.0%	-	0.0%
504515 Employee Tool Replacement	-	-			-		0.0%	-	0.0%
Totals	23,545	21,720			25,000		-7.8%	25,000	6.2%
UTILITIES									
505011 Gas & Electric	-	-			-		0.0%	-	0.0%
505021 Water & Garbage	-	-			-		0.0%	-	0.0%
505031 Telecommunications	-	-			-		0.0%	-	0.0%
Totals	-	-			-		0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-			-		0.0%	-	0.0%
506015 Insurance - PL/PD	-	-			-		0.0%	-	0.0%
506021 Insurance - Other	-	-			-		0.0%	-	0.0%
506123 Settlement Costs	-	-			-		0.0%	-	0.0%
506127 Repairs - District Prop	-	-			-		0.0%	-	0.0%
Totals	-	-			-		0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG PROPOSED ACTUAL FY12	% CHANGE APRIL FY12	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES									
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
Totals									
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
Totals									
MISC EXPENSE									
509011 Dues/Subscriptions	56,084	50,030	-10.8%	-6.5%	52,425	52,425	0.0%	52,425	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	2,033	302	-85.2%	1474.0%	32,000	32,000	0.0%	32,000	0.0%
509121 Employee Training	44,227	34,228	-22.6%	106.0%	91,100	91,100	0.0%	91,100	0.0%
509123 Travel	51,443	27,079	-47.4%	87.3%	96,359	96,359	0.0%	96,359	0.0%
509125 Local Meeting Expense	5,000	4,112	-17.8%	0.0%	5,000	5,000	0.0%	5,000	0.0%
509127 Board Director Fees	12,600	6,667	-47.1%	0.0%	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
Totals	171,387	122,417	-28.6%	68.9%	289,484	289,484	0.0%	289,484	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
512061 Equipment Rental	927	965	4.1%	7.9%	1,000	1,000	0.0%	1,000	0.0%
Totals	927	965	4.1%	7.9%	1,000	1,000	0.0%	1,000	0.0%
PERSONNEL TOTAL									
	507,125	482,899	-4.8%	113.4%	1,082,330	1,128,079	4.2%	1,128,079	4.2%
NON-PERSONNEL TOTAL									
	322,702	270,975	-16.0%	40.9%	454,684	454,684	0.0%	454,684	0.0%
DEPARTMENT TOTALS	829,827	753,875	-9.2%	85.2%	1,537,014	1,582,763	3.0%	1,582,763	3.0%



FINANCE DEPARTMENT 1200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Finance Department is responsible for:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Grant Accounting
- Payroll
- Fixed Asset Accounting
- Investment
- Audit
- Financial Forecasting / Budgeting
- Financial and Regulatory Reporting
- Tax Filings (Monthly, Quarterly, and Annual)
- Revenue Collection Reconciliation
- Advertising
- Debt Service

The Finance Department also:

- Develops and monitors annual operating and capital budgets
- Develops and updates short-range and long-range financial plans
- Purchases and maintains property and liability insurance
- Disseminates a wide variety of information to other departments and the public
- Conducts annual physical inventory counts

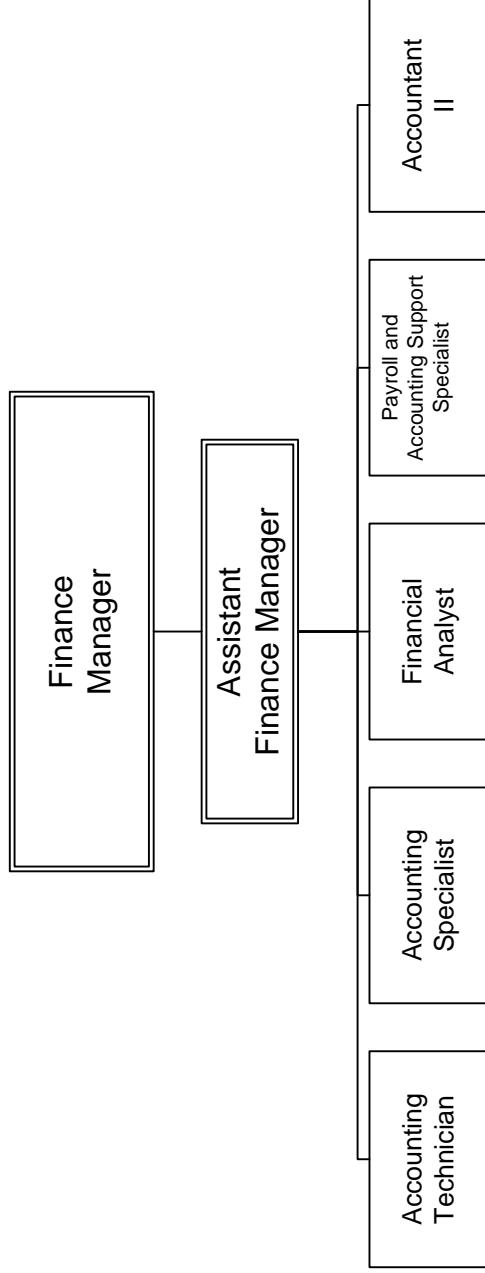
DEPARTMENT OBJECTIVES for FY13 and FY14

- Continue to assist the Board of Directors with the operating and capital budget process, long-term budgetary planning, development of five-year revenue and expense projections and creation of the unmet Capital needs list
- Work towards fully automating the timekeeping process via the Qqest timekeeping software to increase efficiency and ensure compliance with the Fair Labor Standards Act
- Continue to enhance reporting functions through graphs, charts and presentations to the Departments, Management, Board of Directors, and the Public
- Maintain areas of Santa Cruz METRO's website that pertain to the Finance Department

Finance Department (con't)

- Establish a funding policy pertaining to Santa Cruz METRO's GASB 45 OPEB liability
- Accurate, timely and efficient reporting of business and payroll transactions
- Work with District Counsel and Human Resources to comply with new laws, rules, regulations and Union contracts
- Cross-train department staff to provide assistance, back-up coverage and enhanced customer service in all daily operations
- Strive for timely billing and revenue collection
- Maximize the benefits of existing, upgraded, and/or new technology programs
- Procure a new financial system
- Protect and preserve the assets of Santa Cruz METRO
- Continue to promote individual training and education within the department
- Ensure ongoing compliance with generally accepted accounting principles ("GAAP") and statutory reporting requirements
- Continue to improve and update processes relating to internal control, policies and procedures
- Provide the tools, time and talent for the staff to improve overall efficiency through automation, education and a more user-friendly computer environment
- Maintain California Transit Insurance Pool (CalTIP) Board position and adhere to decisions made related to the insurance pool
- Promote advertising on Santa Cruz buses
- Continue to network and outreach with our community partners
- Ensure fiscal responsibility throughout Santa Cruz METRO
- Review department activities and processes on an ongoing basis—seeking to maximize organizational effectiveness, including cash control, and payroll controls

Finance Department 1200



FY13 & FY14 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Finance - 1200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Payroll and Accounting Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	2.00	2.00	0.00	0.00	0.00	0.00
Transportation Planning Supervisor *	1.00	0.00	0.00	0.00	0.00	0.00
Jr. Transportation Planner *	1.00	1.00	0.00	0.00	0.00	0.00
Transit Surveyor *	1.00	0.50	0.00	0.00	0.00	0.00
Purchasing Agent **	1.00	1.00	0.00	0.00	0.00	0.00
Purchasing Assistant **	1.00	1.00	0.00	0.00	0.00	0.00
Vault Room Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	16.50	12.50	9.50	7.00	9.50	7.00

* Transferred to Administration in FY13

** Transferred to Purchasing in FY13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL FY12 ACTUAL		REV BUDG APRIL FY13	APRIL FY13 BUDG		REV BUDG APRIL FY14	APRIL FY14 BUDG
LABOR										
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	792,629	683,374	-13.8%	516,974	534,738	-34.8%	534,738	534,738	3.4%	3.4%
501023 Other OT	634	11,231	1671.2%	414	428	-34.8%	428	428	3.4%	3.4%
Totals	793,263	694,605	-12.4%	517,388	535,166	-34.8%	535,166	535,166	3.4%	3.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	13,798	12,179	-11.7%	8,802	9,106	-36.2%	9,106	9,106	3.5%	3.5%
502021 Retirement	163,657	130,759	-20.1%	107,246	112,964	-34.5%	112,964	112,964	5.3%	5.3%
502031 Medical Ins	173,424	151,138	-12.9%	121,759	131,499	-29.8%	131,499	131,499	8.0%	8.0%
502041 Dental Ins	14,707	11,818	-19.6%	10,219	10,526	-30.5%	10,526	10,526	3.0%	3.0%
502045 Vision Ins	4,180	3,328	-20.4%	2,379	2,451	-43.1%	2,451	2,451	3.0%	3.0%
502051 Life Ins/AD&D	1,668	1,266	-24.1%	1,035	1,066	-37.9%	1,066	1,066	3.0%	3.0%
502060 State Disability Ins (SDI)	9,775	7,535	-22.9%	6,108	6,454	-37.5%	6,454	6,454	5.7%	5.7%
502061 Long Term Disability Ins	6,657	4,075	-38.8%	4,228	4,385	-36.5%	4,385	4,385	3.7%	3.7%
502071 State Unemployment Ins (SUI)	3,822	4,376	14.5%	2,317	2,460	-39.4%	2,460	2,460	6.2%	6.2%
502081 Worker's Comp Ins	35,880	11,476	-68.0%	30,797	31,721	-14.2%	31,721	31,721	3.0%	3.0%
502101 Holiday Pay	10,880	8,785	-19.3%	6,640	6,881	-39.0%	6,881	6,881	3.6%	3.6%
502103 Floating Holiday	10,646	10,245	-3.8%	11,099	11,579	4.3%	11,579	11,579	4.3%	4.3%
502109 Sick Leave	41,851	15,702	-62.5%	26,558	27,525	-36.5%	27,525	27,525	3.6%	3.6%
502111 Annual Leave	88,394	74,149	-16.1%	41,211	42,553	-53.4%	42,553	42,553	3.3%	3.3%
502121 Other Paid Absence	6,539	12,566	92.2%	4,150	4,301	-36.5%	4,301	4,301	3.6%	3.6%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	4,303	4,237	-1.5%	4,129	4,136	-4.0%	4,136	4,136	0.2%	0.2%
Totals	590,182	463,634	-21.4%	388,678	409,608	-34.1%	409,608	409,608	5.4%	5.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL FY12 ACTUAL		REV BUDG APRIL FY13 BUDG	APRIL FY13 BUDG		REV BUDG APRIL FY14 BUDG	APRIL FY14 BUDG
SERVICES										
503011 Actgng/Audit Fees	95,000	99,813	5.1%		95,000	0.0%	95,000	0.0%	95,000	0.0%
503012 Admin/Bank Fees	294,000	283,481	-3.6%		302,000	2.7%	312,000	3.3%	312,000	3.3%
503031 Prof/Technical Fees	7,900	-	-100.0%		12,000	51.9%	12,000	0.0%	12,000	0.0%
503032 Legislative Services	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	100,595	100.0%		-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	6,000	1,552	-74.1%		2,000	-66.7%	2,000	0.0%	2,000	0.0%
503222 Legal Ads	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
Totals	402,900	485,441	20.5%		411,000	2.0%	421,000	2.4%	421,000	2.4%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%		-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG APRIL FY12		% CHANGE		BUDGET FY13	REV BUDG APRIL BUDG FY13	% CHANGE		BUDGET FY14	REV BUDG APRIL BUDG FY14	% CHANGE	
			PROPOSED	ACTUAL	APRIL	APRIL			APRIL	APRIL			APRIL	APRIL
OTHER MATERIALS & SUPPLIES														
504205 Freight Out	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	400	-	-	-100.0%	500	500	25.0%	500	0.0%	500	0.0%	500	0.0%	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504215 Printing	2,000	723	-	-63.8%	2,000	2,000	0.0%	2,000	0.0%	2,000	0.0%	2,000	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	151	-	100.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
Totals	2,400	874	-	-63.6%	2,500	2,500	4.2%	2,500	4.2%	2,500	0.0%	2,500	0.0%	0.0%
UTILITIES														
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY														
506011 Insurance - Property	115,000	103,642	95,000	-9.9%	95,000	100,000	-17.4%	100,000	5.3%	100,000	5.3%	100,000	5.3%	5.3%
506015 Insurance - PL/PD	485,300	475,534	480,000	-2.0%	480,000	500,000	-1.1%	500,000	4.2%	500,000	4.2%	500,000	4.2%	4.2%
506021 Insurance - Other	750	948	750	26.4%	750	750	0.0%	750	0.0%	750	0.0%	750	0.0%	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	-	0.0%	0.0%
Totals	601,050	580,124	575,750	-3.5%	575,750	600,750	-4.2%	600,750	-4.2%	600,750	4.3%	600,750	4.3%	4.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY13	% CHANGE	
			REV BUDG PROPOSED	ACTUAL			BUDG APRIL FY12	APRIL FY13			BUDG APRIL FY13	BUDG APRIL FY14
TAXES												
507051 Fuel Tax	-	-			-	0.0%			-	0.0%		0.0%
507201 Licenses & Permits	-	-			-	0.0%			-	0.0%		0.0%
507999 Other Taxes	-	-			-	0.0%			-	0.0%		0.0%
Totals												
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-			-	0.0%			-	0.0%		0.0%
Totals												
MISC EXPENSE												
509011 Dues/Subscriptions	1,250	424			900	-66.1%			900	-28.0%		0.0%
509085 Advertising - Rev Prod	-	-			-	0.0%			-	0.0%		0.0%
509101 Employee Incentive Program	-	-			-	0.0%			-	0.0%		0.0%
509121 Employee Training	-	-			-	0.0%			-	0.0%		0.0%
509123 Travel	-	-			-	0.0%			-	0.0%		0.0%
509125 Local Meeting Expense	-	-			-	0.0%			-	0.0%		0.0%
509127 Board Director Fees	-	-			-	0.0%			-	0.0%		0.0%
509150 Contributions	-	-			-	0.0%			-	0.0%		0.0%
509198 Cash Over/Short	-	997			-	100.0%			-	0.0%		0.0%
Totals	1,250	1,421			900	13.7%			900	-28.0%		0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-			-	0.0%			-	0.0%		0.0%
512061 Equipment Rental	-	-			-	0.0%			-	0.0%		0.0%
Totals												
PERSONNEL TOTAL	1,383,445	1,158,239			906,066	-16.3%			944,774	-34.5%		4.3%
NON-PERSONNEL TOTAL	1,007,600	1,067,860			990,150	6.0%			1,025,150	-1.7%		3.5%
DEPARTMENT TOTALS	2,391,045	2,226,099			1,896,216	-6.9%			1,969,924	-20.7%		3.9%



OPERATIONS
CUSTOMER SERVICE
1300

MAJOR FUNCTIONS OF THE DEPARTMENT

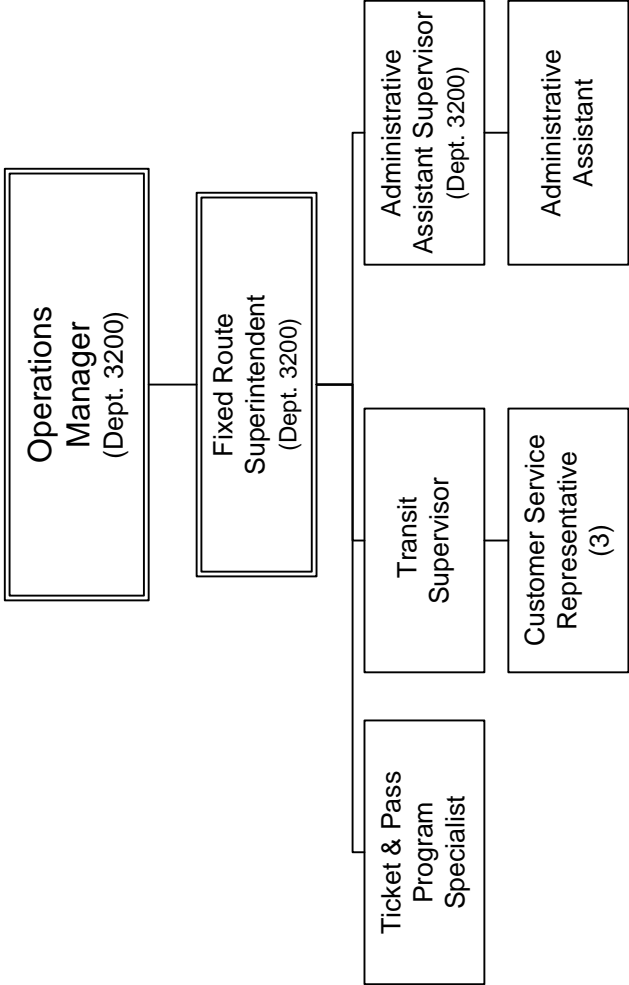
The Customer Service Department located in Santa Cruz Metro Transit Center provides Fixed Route Accessible Services and Paratransit Eligibility Certification, bi-lingual customer comment assistance, bus route information, trip-planning assistance, lost and found services, ticket and pass sales to Santa Cruz METRO Fixed Route and ParaCruz customers, coordinates with other departments the creation of Santa Cruz METRO's Headways publication, informational updates on Santa Cruz METRO's service webpage

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Provide all ParaCruz Customer Identification Card processing at the Metro Transit Center.
- On a continuing basis increase Public Outreach promoting Santa Cruz METRO's new services and various fare media options
- On a continuing basis coordinate a comprehensive presentation at UCSC familiarizing freshman class of students with available Santa Cruz METRO services.
- Update Customer Service Department Procedures Manual.
- Update job descriptions and duties to establish backups for all positions.
- Update and translate to Spanish all relevant Customer Service forms.
- Improve Customer Service and information conveyance with the use of phone center software.
- Improve Customer Service Reporting processes to better respond to service concerns, suggestions, requests, and compliments, integrating newly created website features.
- Improve and increase use of visual graphic media in the promotion of Santa Cruz METRO services.
- Limited English Proficiency (LEP) plan implementation and outreach.
- Develop training module for operators on Customer Service and the various programs.
- Improve efficiency of CSR's in responding to inquiries and complaints by accessing electronic information.

- Experiment with new schedules for better service delivery
- Improve process relating to Lost and Found, update written Lost and Found procedures for unclaimed articles

Customer Service 1300



FY13 & FY14 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Customer Service - 1300

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Planning & Marketing Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	6.00	10.25	6.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG PROPOSED FY12	% CHANGE APRIL FY12 ACTUAL FY12	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13 BUDG FY13	BUDGET FY14	% CHANGE BUDG FY14 BUDG FY13
LABOR									
501011 Bus Operator Pay	-	-	-	0.0%	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	-	0.0%
501021 Other Salaries	279,804	233,690	285,343	-16.5%	290,984	290,984	2.0%	290,984	2.0%
501023 Other OT	9,704	5,645	9,896	-41.8%	10,091	10,091	2.0%	10,091	2.0%
Totals	289,508	239,334	295,239	-17.3%	301,075	301,075	2.0%	301,075	2.0%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	5,101	3,324	5,202	-34.8%	5,202	5,202	2.0%	5,305	2.0%
502021 Retirement	58,871	48,019	61,678	-18.4%	61,678	61,678	4.8%	64,045	3.8%
502031 Medical Ins	80,740	81,280	83,758	0.7%	83,758	83,758	3.7%	90,459	8.0%
502041 Dental Ins	9,147	8,844	9,866	-3.3%	9,866	9,866	7.9%	10,162	3.0%
502045 Vision Ins	1,980	1,980	2,039	0.0%	2,039	2,039	3.0%	2,101	3.0%
502051 Life Ins/AD&D	702	637	723	-9.2%	723	723	3.0%	745	3.0%
502060 State Disability Ins (SDI)	3,870	3,168	4,065	-18.1%	4,065	4,065	5.0%	4,259	4.8%
502061 Long Term Disability Ins	2,482	2,455	2,599	-1.1%	2,599	2,599	4.7%	2,721	4.7%
502071 State Unemployment Ins (SUI)	1,638	1,631	1,738	-0.4%	1,738	1,738	6.1%	1,845	6.2%
502081 Worker's Comp Ins	17,940	39,697	18,478	121.3%	18,478	18,478	3.0%	19,033	3.0%
502101 Holiday Pay	3,870	2,429	3,949	-37.2%	3,949	3,949	2.0%	4,029	2.0%
502103 Floating Holiday	-	2,811	-	100.0%	-	-	0.0%	-	0.0%
502109 Sick Leave	15,481	8,985	15,795	-42.0%	15,795	15,795	2.0%	16,115	2.0%
502111 Annual Leave	40,502	30,176	41,324	-25.5%	41,324	41,324	2.0%	42,160	2.0%
502121 Other Paid Absence	2,419	3,973	2,468	64.2%	2,468	2,468	2.0%	2,518	2.0%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,391	1,445	1,397	3.9%	1,397	1,397	0.4%	1,402	0.4%
Totals	246,135	240,855	255,079	-2.1%	266,898	266,898	3.6%	266,898	4.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED REV BUDG PROPOSED	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY13	% CHANGE	
				APRIL FY12	APRIL FY12			APRIL FY12	APRIL FY13			APRIL FY13	APRIL FY13
SERVICES													
503011 Actgng/Audit Fees	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%	0.0%	0.0%
503031 Prof/Technical Fees	13,500	14,512	24,000	7.5%	77.8%	24,000	77.8%	24,000	0.0%	24,000	0.0%	0.0%	0.0%
503032 Legislative Services	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	41,220	-	100.0%		-	100.0%	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	1,700	-	5,000	-100.0%	194.1%	5,000	194.1%	5,000	0.0%	5,000	0.0%	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	3,500	434	3,500	-87.6%		3,500	-87.6%	3,500	0.0%	3,500	0.0%	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	18,700	56,166	32,500	200.4%	73.8%	32,500	73.8%	32,500	0.0%	32,500	0.0%	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES													
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED		% CHANGE		BUDGET FY13	REV BUDG BUDG FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	ACTUAL FY12	APRIL FY12	APRIL FY12			REV BUDG BUDG FY13	APRIL FY13		APRIL FY13	REV BUDG BUDG FY14
OTHER MATERIALS & SUPPLIES													
504205 Freight Out	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504211 Postage & Mailing	4,100	2,016	-	-	-50.8%	3,500	3,500	-	-14.6%	0.0%	3,500	3,500	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504215 Printing	50,000	45,959	-	-	-8.1%	83,000	83,000	88,000	66.0%	6.0%	88,000	88,000	6.0%
504217 Photo Supp/Process	3,000	-	-	-	-100.0%	5,000	5,000	5,000	66.7%	0.0%	5,000	5,000	0.0%
504311 Office Supplies	4,000	3,468	-	-	-13.3%	6,000	6,000	6,000	50.0%	0.0%	6,000	6,000	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	61,100	51,443	-	-	-15.8%	97,500	97,500	102,500	59.6%	0.0%	102,500	102,500	5.1%
UTILITIES													
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
CASUALTY & LIABILITY													
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED REV BUDG APRIL FY12	% CHANGE APRIL FY12 PROPOSED	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13 BUDG	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES									
507051 Fuel Tax	-	-	-	0.0%	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,800	1,400	-	-50.0%	3,000	-	7.1%	3,000	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	2,800	1,400	3,000	-50.0%	3,000	3,000	7.1%	3,000	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	0.0%	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	0.0%	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	0.0%	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	300	-	300	-100.0%	300	300	0.0%	300	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	0.0%
509150 Contributions	250	-	250	-100.0%	250	250	0.0%	250	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	550	-	550	-100.0%	550	550	0.0%	550	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	0.0%
512061 Equipment Rental	5,400	3,423	4,000	-36.6%	4,000	4,000	-25.9%	4,000	0.0%
Totals	5,400	3,423	4,000	-36.6%	4,000	4,000	-25.9%	4,000	0.0%
PERSONNEL TOTAL	535,643	480,189	550,318	-10.4%	550,318	550,318	2.7%	567,972	3.2%
NON-PERSONNEL TOTAL	88,550	112,432	137,550	27.0%	137,550	137,550	55.3%	142,550	3.6%
DEPARTMENT TOTALS	624,193	592,621	687,868	-5.1%	687,868	710,522	10.2%	710,522	3.3%



**OPERATIONS
PARACRUZ DIVISION
3100**

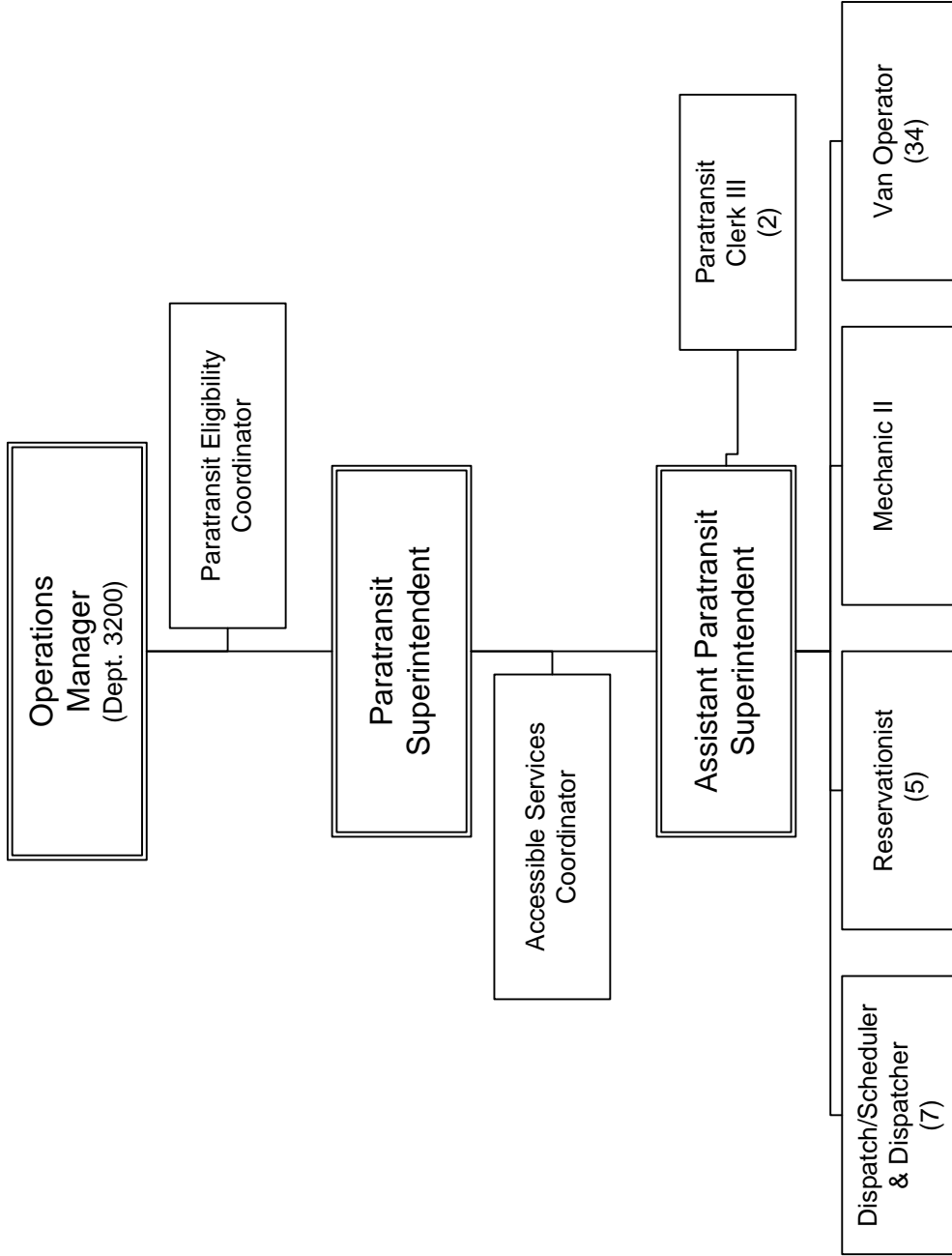
MAJOR FUNCTIONS OF THE DEPARTMENT

The ParaCruz Department is responsible for coordinating and providing safe, efficient, reliable, and courteous complimentary shared ride Paratransit service to Older Adults, and Persons with Disabilities in Santa Cruz County. ParaCruz will provide service within three quarters of a mile of any Santa Cruz METRO bus service route. This service is also extended to those persons qualified to ride Paratransit visiting from other areas.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Revise the Paratransit Employee Handbook for ParaCruz personnel.
- Implement upgrades to the Trapeze Scheduling Software, train required employees on its use.
- Implement the use of Mobile Data Terminals on all ParaCruz vehicles.
- Obtain stakeholder input, and revise the ParaCruz Policy & Procedures and revise the ParaCruz Customer Guide to reflect changes in reservation and scheduling processes.
- Expand and improve the security surveillance system for the Paratransit operating facilities.
- Arrange ongoing development training for new and existing staff covering a variety of areas critical to effective efficient Paratransit operation to include Customer Service, Shared Ride Scheduling, Eligibility, Office Administration, and Supervision.
- Development and certification of staff to respond to emergency situations through certification in National Incident Management System (NIMS) and Incident Command System training.
- Develop a proposal to obtain funding for the installation of ParaCruz fleet Mobile Data Terminal System (MDT) and refinement of radio system.
- Provide Management and Coordinators with increased training relative to Paratransit Services to enhance service performance and customer satisfaction.

Paratransit Division 3100



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler & Dispatcher	8.00	7.00	8.00	7.00	8.00	7.00
Clerk I-II-III *	2.00	2.00	2.00	2.00	2.00	2.00
Van Operator **	34.00	34.00	34.00	34.00	34.00	34.00
Reservationist	7.00	5.00	7.00	5.00	7.00	5.00
Mechanic I-II	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	59.00	53.00	59.00	53.00	59.00	53.00

* Clerk I-II-III: 1 FTEs funded for 9.5 months in FY12 Revised 01/12, effective September 2011

** Van Operator: 2 FTEs funded for 6 months in FY12 Revised 01/12, effective January 2012

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REVENUE PROPOSED	APRIL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY12	FY14	BUDG FY13
LABOR										
501011 Bus Operator Pay	1,051,506	869,390		-17.3%	1,122,589		1,168,591	6.8%	1,168,591	4.1%
501013 Bus Operator OT	210,301	183,452		-12.8%	224,518		233,718	6.8%	233,718	4.1%
501021 Other Salaries	729,607	762,698		4.5%	760,427		782,135	4.2%	782,135	2.9%
501023 Other OT	70,188	82,760		17.9%	73,153		75,241	4.2%	75,241	2.9%
Totals	2,061,603	1,898,300		-7.9%	2,180,687		2,259,685	5.8%	2,259,685	3.6%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	34,939	31,209		-10.7%	36,944		38,273	5.7%	38,273	3.6%
502021 Retirement	366,412	321,521		-12.3%	397,814		419,500	8.6%	419,500	5.5%
502031 Medical Ins	825,603	797,699		-3.4%	897,270		969,052	8.7%	969,052	8.0%
502041 Dental Ins	64,462	60,784		-5.7%	71,376		73,517	10.7%	73,517	3.0%
502045 Vision Ins	17,256	16,610		-3.7%	18,015		18,555	4.4%	18,555	3.0%
502051 Life Ins/AD&D	6,304	5,502		-12.7%	6,579		6,776	4.4%	6,776	3.0%
502060 State Disability Ins (SDI)	26,440	23,852		-9.8%	28,763		30,626	8.8%	30,626	6.5%
502061 Long Term Disability Ins	14,796	15,677		6.0%	15,827		16,866	7.0%	16,866	6.6%
502071 State Unemployment Ins (SUI)	14,469	14,653		1.3%	15,350		16,297	6.1%	16,297	6.2%
502081 Worker's Comp Ins	158,472	221,422		39.7%	163,226		168,123	3.0%	168,123	3.0%
502101 Holiday Pay	59,021	31,450		-46.7%	62,330		64,678	5.6%	64,678	3.8%
502103 Floating Holiday	7,635	7,447		-2.5%	7,988		8,148	4.6%	8,148	2.0%
502109 Sick Leave	100,608	64,906		-35.5%	106,411		110,262	5.8%	110,262	3.6%
502111 Annual Leave	165,505	177,478		7.2%	174,407		180,110	5.4%	180,110	3.3%
502121 Other Paid Absence	15,181	10,926		-28.0%	16,054		16,634	5.8%	16,634	3.6%
502251 Phys. Exams	3,183	1,700		-46.6%	3,183		3,183	0.0%	3,183	0.0%
502253 Driver Lic Renewal	1,061	52		-95.1%	1,061		1,061	0.0%	1,061	0.0%
502999 Other Fringe Benefits	5,563	5,511		-0.9%	5,636		5,688	1.3%	5,688	0.9%
Totals	1,886,909	1,808,400		-4.2%	2,028,233		2,147,348	7.5%	2,147,348	5.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED ACTUAL FY12	% CHANGE REV BUDG APRIL FY12 PROPOSED ACTUAL FY12	BUDGET FY13	REV BUDG APRIL FY12	% CHANGE REV BUDG APRIL FY12 BUDG FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES									
503011 Accting/Audit Fees	-	-	-	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	10,046	8,000	25.6%	8,000	8,000	0.0%	8,000	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	12,000	8,266	12,000	-31.1%	12,000	12,000	0.0%	12,000	0.0%
503162 Uniforms/Laundry	2,000	856	2,000	-57.2%	2,000	2,000	0.0%	2,000	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	5,000	4,585	5,000	-8.3%	5,000	5,000	0.0%	5,000	0.0%
503354 Repair - Non Rev Vehicle	150,000	135,589	150,000	-9.6%	150,000	150,000	0.0%	150,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	177,000	159,342	177,000	-10.0%	177,000	177,000	0.0%	177,000	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	225,000	263,001	400,000	16.9%	400,000	400,000	77.8%	400,000	0.0%
504021 Tires & Tubes	25,000	7,493	25,000	-70.0%	25,000	25,000	0.0%	25,000	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	35,000	24,826	60,000	-29.1%	60,000	60,000	71.4%	60,000	0.0%
Totals	285,000	295,320	485,000	3.6%	485,000	485,000	70.2%	485,000	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY13	FY14	BUDG FY13	BUDG FY14
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	5,500	3,098	-43.7%	-	5,500	0.0%	-	0.0%	5,500	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504215 Printing	7,000	1,800	-74.3%	-	7,000	0.0%	-	0.0%	7,000	0.0%	0.0%
504217 Photo Supp/Process	300	-	-100.0%	300	300	0.0%	300	0.0%	300	0.0%	0.0%
504311 Office Supplies	9,000	14,725	63.6%	9,000	9,000	0.0%	9,000	0.0%	9,000	0.0%	0.0%
504315 Safety Supplies	2,300	563	-75.5%	2,300	2,300	0.0%	2,300	0.0%	2,300	0.0%	0.0%
504317 Cleaning Supplies	1,100	472	-57.1%	1,100	1,100	0.0%	1,100	0.0%	1,100	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504511 Small Tools	1,700	1,259	-26.0%	1,700	1,700	0.0%	1,700	0.0%	1,700	0.0%	0.0%
504515 Employee Tool Replacement	1,000	400	-60.0%	1,000	1,000	0.0%	1,000	0.0%	1,000	0.0%	0.0%
Totals	27,900	22,315	-20.0%	27,900	27,900	0.0%	27,900	0.0%	27,900	0.0%	0.0%
UTILITIES											
505011 Gas & Electric	14,000	14,944	6.7%	14,000	14,000	0.0%	14,000	0.0%	14,000	0.0%	0.0%
505021 Water & Garbage	6,200	5,356	-13.6%	6,200	6,200	0.0%	6,200	0.0%	6,200	0.0%	0.0%
505031 Telecommunications	19,000	22,049	16.0%	19,000	19,000	0.0%	19,000	0.0%	19,000	0.0%	0.0%
Totals	39,200	42,349	8.0%	39,200	39,200	0.0%	39,200	0.0%	39,200	0.0%	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12 PROPOSED	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			REV BUDG APRIL FY13	BUDG FY13		REV BUDG APRIL FY12	BUDG FY14
TAXES											
507051 Fuel Tax	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	500	353	-29.3%		500	500	0.0%	500	500	0.0%	
507999 Other Taxes	-	-	0.0%		-	-	0.0%	-	-	0.0%	
Totals	500	353	-29.3%		500	500	0.0%	500	500	0.0%	
PURCHASED TRANS.											
503406 Contract/Paratransit	250,000	261,919	4.8%		250,000	250,000	0.0%	250,000	250,000	0.0%	
Totals	250,000	261,919	4.8%		250,000	250,000	0.0%	250,000	250,000	0.0%	
MISC EXPENSE											
509011 Dues/Subscriptions	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509085 Advertising - Rev Prod	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Program	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509121 Employee Training	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509123 Travel	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509125 Local Meeting Expense	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509127 Board Director Fees	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	0.0%		-	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	0.0%		-	-	0.0%	-	-	0.0%	
Totals	-	-	0.0%		-	-	0.0%	-	-	0.0%	
LEASES & RENTALS											
512011 Facility Lease	158,000	143,266	-9.3%		158,000	158,000	0.0%	158,000	158,000	0.0%	
512061 Equipment Rental	5,200	2,615	-49.7%		5,200	5,200	0.0%	5,200	5,200	0.0%	
Totals	163,200	145,881	-10.6%		163,200	163,200	0.0%	163,200	163,200	0.0%	
PERSONNEL TOTAL											
	3,948,512	3,706,700	-6.1%		4,208,920	4,208,920	6.6%	4,407,033	4,407,033	4.7%	
NON-PERSONNEL TOTAL											
	942,800	927,480	-1.6%		1,142,800	1,142,800	21.2%	1,142,800	1,142,800	0.0%	
DEPARTMENT TOTALS											
	4,891,312	4,634,179	-5.3%		5,351,720	5,351,720	9.4%	5,549,833	5,549,833	3.7%	



OPERATIONS DEPARTMENT

3200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Operations Department coordinates and administers activities related to Santa Cruz METRO's fixed route bus service. It provides supervisory, training; scheduling and clerical support required in meeting Federal, State, Local, and Santa Cruz METRO organizational requirement for the delivery of bus service in Santa Cruz County.

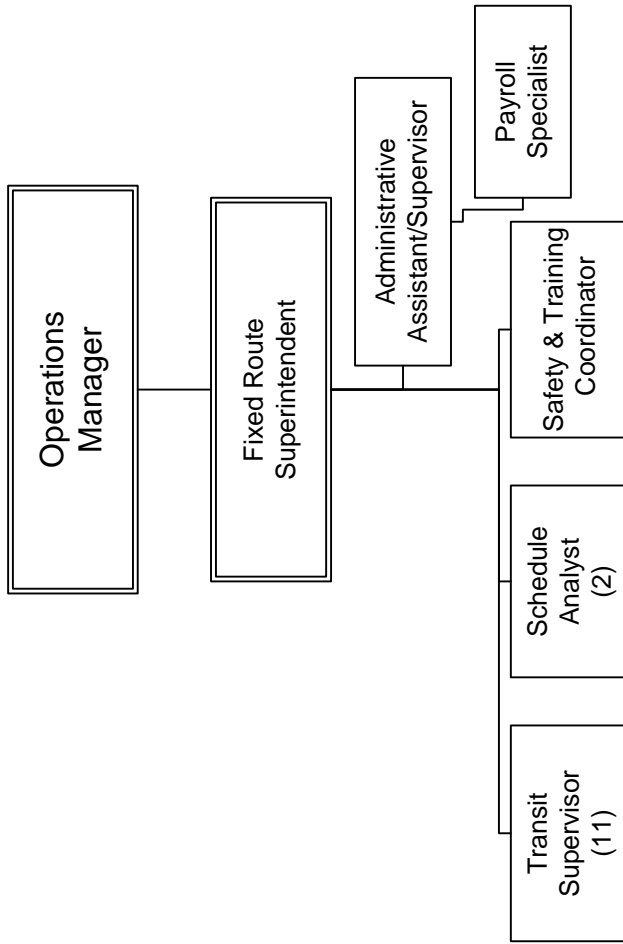
DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Establish and implement appropriate procedures for all modules of the new Hastus software upgrade including Bid, Run-cutting, Scheduling, Dispatching, Payroll, Employee Performance Manager, and Self Serve.
- Document in writing all processes for all Hastus modules in an easy-to-follow manual.
- Continue to upgrade the Fare Recovery system and implement procedures and guidelines regarding its use including implementation of new Smart Card fare medium.
- Within budget constraints, begin recommended implementation of equipment and software for Closed Circuit Tele-Vision surveillance upgrades.
- Arrange ongoing personnel development training for new and existing staff covering a variety of areas critical to effective and efficient fixed route operation.
- Implement expanded review of Operator performance monitoring to ensure quality service is being provided to the community.
- Provide coordination assistance, and take actions to support the construction of the MetroBase facilities.
- Coordinate with Security Contractor training for Security personnel tailored to meet Santa Cruz METRO's dynamic needs.
- Within budget, begin recommended implementation of Land Mobile Radio upgrades in order to comply with 2013 Federal Communications Commission requirements for reduction in bandwidth use.
- Implement processes necessary to achieve stakeholder input, and complete revision of the Operator Handbooks for the Fixed-Route personnel.
- Provide developmental training for new and experienced Supervisors in various areas critical to effective Transit Supervision; Accident Investigation Training, Instructor's Course in Bus Operator Training, NTI courses in Supervision and Effective Supervision, certification as DMV examiners for the Employer Testing Program, and Vehicle Transit Training.

Operations Department (con't)

- Development and certification of staff to respond to emergency situations through training and certification in National Incident Management System (NIMS) and Incident Command System training.
- Cross train fixed route operators on ParaCruz vehicles to provide additional certified operators in case of emergency
- Continue outreach in providing local police, fire and emergency medical response agencies with equipment and building information to better familiarize response parameters, and in dealing with possible emergency crisis situations.
- Increase communication and interaction with Office of Emergency Services to include Supervisory staff with those agencies responding to an emergency. Provide contact information that will assist in improving service deployment during an emergency.
- Review and upgrade various job descriptions to reflect changes in responsibilities and duties consistent with current agency needs.
- Increase training in various skill sets for Office Administrative staff and implement cross training of various critical function areas.
- Improve security post orders to cover the changing requirements of security at the Santa Cruz METRO centers.

Operations Department 3200



FY13 & FY14 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Operations - 3200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	13.00	10.00	14.00	11.00	14.00	11.00
Schedule Analyst	1.00	1.00	2.00	2.00	2.00	2.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Clerk I	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	20.00	16.00	22.00	18.00	22.00	18.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			REV BUDG APRIL FY12	BUDGET FY13		
LABOR										
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	1,035,057	1,056,680	2.1%	1,173,721	1,205,117	13.4%	1,205,117	2.7%	1,205,117	2.7%
501023 Other OT	142,631	252,188	76.8%	161,739	166,065	13.4%	166,065	2.7%	166,065	2.7%
Totals	1,177,688	1,308,867	11.1%	1,335,459	1,371,182	13.4%	1,371,182	2.7%	1,371,182	2.7%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	20,559	14,126	-31.3%	23,219	23,834	12.9%	23,834	2.7%	23,834	2.7%
502021 Retirement	219,467	207,795	-5.3%	254,498	265,981	16.0%	265,981	4.5%	265,981	4.5%
502031 Medical Ins	242,705	245,358	1.1%	300,006	324,006	23.6%	324,006	8.0%	324,006	8.0%
502041 Dental Ins	20,606	20,607	0.0%	26,654	27,454	29.3%	27,454	3.0%	27,454	3.0%
502045 Vision Ins	5,280	5,280	0.0%	6,118	6,302	15.9%	6,302	3.0%	6,302	3.0%
502051 Life Ins/AD&D	2,058	1,884	-8.4%	2,361	2,432	14.7%	2,432	3.0%	2,432	3.0%
502060 State Disability Ins (SDI)	14,799	13,558	-8.4%	17,336	18,309	17.1%	18,309	5.6%	18,309	5.6%
502061 Long Term Disability Ins	8,273	7,359	-11.0%	9,545	9,850	15.4%	9,850	3.2%	9,850	3.2%
502071 State Unemployment Ins (SUI)	4,368	5,454	24.9%	5,213	5,535	19.4%	5,535	6.2%	5,535	6.2%
502081 Worker's Comp Ins	53,821	25,759	-52.1%	55,435	57,098	3.0%	57,098	3.0%	57,098	3.0%
502101 Holiday Pay	14,668	13,958	-4.8%	16,564	17,004	12.9%	17,004	2.7%	17,004	2.7%
502103 Floating Holiday	9,908	11,773	18.8%	10,107	10,309	2.0%	10,309	2.0%	10,309	2.0%
502109 Sick Leave	58,672	24,526	-58.2%	66,256	68,016	12.9%	68,016	2.7%	68,016	2.7%
502111 Annual Leave	147,754	126,520	-14.4%	162,547	166,600	10.0%	166,600	2.5%	166,600	2.5%
502121 Other Paid Absence	9,168	16,077	75.4%	10,353	10,628	12.9%	10,628	2.7%	10,628	2.7%
502251 Phys. Exams	530	700	32.0%	530	530	0.0%	530	0.0%	530	0.0%
502253 Driver Lic Renewal	-	47	100.0%	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,409	4,422	0.3%	4,490	4,507	1.8%	4,507	0.4%	4,507	0.4%
Totals	837,044	745,204	-11.0%	971,232	1,018,396	16.0%	1,018,396	4.9%	1,018,396	4.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			PROPOSED ACTUAL FY12	APRIL FY12			REV BUDG APRIL FY13	APRIL FY13		
SERVICES										
503011 Acting/Audit Fees	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	1,100	100.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	32,404	22,433	-30.8%	26,000	26,000	-19.8%	-19.8%	26,000	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	37,477	100.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	285	3,221	1030.3%	500	500	75.4%	75.4%	500	0.0%	0.0%
503171 Security Services	315,000	310,538	-1.4%	460,000	460,000	46.0%	46.0%	460,000	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	2,500	2,462	-1.5%	3,000	3,000	20.0%	20.0%	3,000	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	350,189	377,231	7.7%	489,500	489,500	39.8%	39.8%	489,500	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	451	100.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	451	100.0%	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	APRIL FY12			REV BUDG APRIL BUDG FY13	APRIL FY13		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	300	28	-90.6%		500	500	66.7%	500	0.0%	
504214 Promotional Items	-	-	0.0%		-	-	0.0%	-	0.0%	
504215 Printing	8,811	10,829	22.9%		9,000	9,000	2.1%	9,000	0.0%	
504217 Photo Supp/Process	600	93	-84.5%		600	600	0.0%	600	0.0%	
504311 Office Supplies	10,000	14,911	49.1%		12,000	12,000	20.0%	12,000	0.0%	
504315 Safety Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	0.0%		-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	0.0%		-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	0.0%		-	-	0.0%	-	0.0%	
Totals	19,711	25,862	31.2%		22,100	22,100	12.1%	22,100	0.0%	
UTILITIES										
505011 Gas & Electric	-	-	0.0%		-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	0.0%		-	-	0.0%	-	0.0%	
505031 Telecommunications	13,000	2,446	-81.2%		20,000	20,000	53.8%	20,000	0.0%	
Totals	13,000	2,446	-81.2%		20,000	20,000	53.8%	20,000	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	0.0%		-	-	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	0.0%		-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	0.0%		-	-	0.0%	-	0.0%	
506123 Settlement Costs	-	-	0.0%		-	-	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	0.0%		-	-	0.0%	-	0.0%	
Totals	-	-	0.0%		-	-	0.0%	-	0.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Operations - 3200

ACCOUNT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG APRIL	APRIL FY13	REV BUDG APRIL	APRIL FY14
TAXES								
507051 Fuel Tax	-	-	0.0%	-	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	22,000	20,525	-6.7%	22,000	0.0%	22,000	0.0%	0.0%
512061 Equipment Rental	5,620	3,265	-41.9%	5,600	-0.4%	5,600	0.0%	0.0%
Totals	27,620	23,790	-13.9%	27,600	-0.1%	27,600	0.0%	0.0%
PERSONNEL TOTAL	2,014,733	2,054,071	2.0%	2,306,691	14.5%	2,389,578	3.6%	3.6%
NON-PERSONNEL TOTAL	410,520	429,780	4.7%	559,200	36.2%	559,200	0.0%	0.0%
DEPARTMENT TOTALS	2,425,253	2,483,851	2.4%	2,865,891	18.2%	2,948,778	2.9%	2.9%



**OPERATIONS
FIXED ROUTE BUS DIVISION
3300**

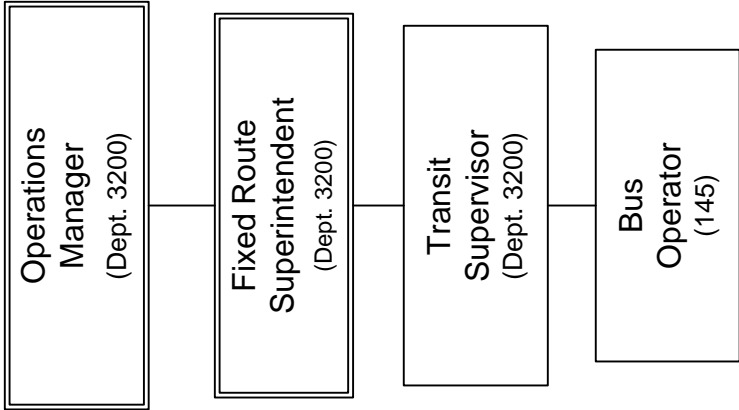
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fixed Route Bus Division is responsible for providing safe, efficient, reliable, and courteous transit service to the residents and visitors of Santa Cruz County.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Enhance Operator New Hire training to include extended curriculum in Customer Service, Conflict Resolution, Emergency Responsibilities and ADA requirements.
- Extend Verification of Transit Training for yearly re-certification of existing Operators to include curriculum tailored to address trends identified.
- Establish committee to provide stakeholder input for the revision of the Fixed Route Operator Handbook.
- Continued refinements in Operator Line Instructor training program to empirically evaluate new hire performance.
- Increase Operator representation in Customer Service role during presentations and community familiarization outreach of Santa Cruz METRO services.
- Provide more consistent information on seminars, certification programs and other educational options that will allow Operators to compete favorably for promotional opportunities within Santa Cruz METRO.
- Enhance professionalism in employees through clarification and enforcement of bus operator uniform standards.

**Operations Department
3300**



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Bus Operators	182.00	146.00 *	182.00	145.00	182.00	145.00
Total Full-Time Equivalents (FTEs)	182.00	146.00	182.00	145.00	182.00	145.00

* Restored funding for 10 FTEs as of December 2011 (145 FTEs funded as of 12/12/2011)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
LABOR										
501011 Bus Operator Pay	6,690,005	6,340,408			6,906,109			7,114,774		
501013 Bus Operator OT	1,325,290	1,355,760			1,368,100			1,409,437		
501021 Other Salaries	-	-			-			-		
501023 Other OT	-	-			-			-		
Totals	8,015,294	7,696,168	-4.0%	-4.0%	8,274,209	3.2%	3.2%	8,524,210	3.0%	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	137,101	108,809			141,506			145,757		
502021 Retirement	1,399,161	1,231,185			1,483,436			1,555,699		
502031 Medical Ins	2,148,407	2,053,458			2,356,099			2,543,397		
502041 Dental Ins	193,283	184,921			214,491			220,925		
502045 Vision Ins	47,383	45,344			49,286			50,764		
502051 Life Ins/AD&D	16,799	14,760			17,474			17,998		
502060 State Disability Ins (SDI)	104,007	95,172			110,570			116,998		
502061 Long Term Disability Ins	75,171	62,673			73,953			77,033		
502071 State Unemployment Ins (SUI)	40,186	43,933			41,996			44,587		
502081 Worker's Comp Ins	436,545	606,824			449,641			463,130		
502101 Holiday Pay	248,356	140,497			256,423			264,172		
502103 Floating Holiday	-	-			-			-		
502109 Sick Leave	388,057	288,759			400,661			412,768		
502111 Annual Leave	745,303	765,297			767,657			789,146		
502121 Other Paid Absence	58,209	77,558			60,099			61,915		
502251 Phys. Exams	8,487	5,633			8,487			8,487		
502253 Driver Lic Renewal	3,183	1,719			3,183			3,183		
502999 Other Fringe Benefits	8,166	8,021			8,349			8,492		
Totals	6,057,803	5,734,560	-5.3%	-5.3%	6,443,311	6.4%	6.4%	6,784,451	5.3%	5.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**
Bus Operators - 3300

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	FY13	REV BUDG	APRIL	FY12	BUDGET	FY14	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	ACTUAL FY12								REV BUDG APRIL	APRIL
SERVICES													
503011 Acting/Audit Fees	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503032 Legislative Services	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503033 Legal Services	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503041 Temp Help	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503161 Custodial Services	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503162 Uniforms/Laundry	1,500	-	-100.0%		2,500				66.7%	1,500		-40.0%	0.0%
503171 Security Services	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503222 Legal Ads	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503225 Graphic Services	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%		-				0.0%	-		0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%		-				0.0%	-		0.0%	0.0%
Totals	1,500	-	-100.0%		2,500				66.7%	1,500		-40.0%	
MOBILE MATERIALS & SUPPLIES													
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%		-				0.0%	-		0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%		-				0.0%	-		0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%		-				0.0%	-		0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%		-				0.0%	-		0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%		-				0.0%	-		0.0%	0.0%
Totals	-	-	0.0%		-				0.0%	-		0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED		PROPOSED		% CHANGE		REV BUDG APRIL		% CHANGE		REV BUDG APRIL		% CHANGE	
	BUDGET	APRIL	ACTUAL	PROPOSED	REV	BUDG	APRIL	FY12	BUDGET	FY13	REV	BUDG	APRIL	FY13
	FY12	FY12	FY12	FY12	FY12	FY12	FY12	FY12	FY13	FY13	FY12	FY13	FY13	FY14
OTHER MATERIALS & SUPPLIES														
504205 Freight Out	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504215 Printing	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504311 Office Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504511 Small Tools	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
UTILITIES														
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
CASUALTY & LIABILITY														
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	3,500	-	-100.0%	0.0%	3,500	0.0%	0.0%	0.0%	3,500	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	3,500	-	-100.0%	0.0%	3,500	0.0%	0.0%	0.0%	3,500	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	14,073,097	13,430,729	-4.6%	-4.6%	14,717,520	4.6%	4.6%	4.6%	15,308,661	4.0%
NON-PERSONNEL TOTAL	5,000	-	-100.0%	-100.0%	6,000	20.0%	20.0%	20.0%	5,000	-16.7%
DEPARTMENT TOTALS	14,078,097	13,430,729	-4.6%	-4.6%	14,723,520	4.6%	4.6%	4.6%	15,313,661	4.0%



**HUMAN RESOURCES DEPARTMENT
1400**

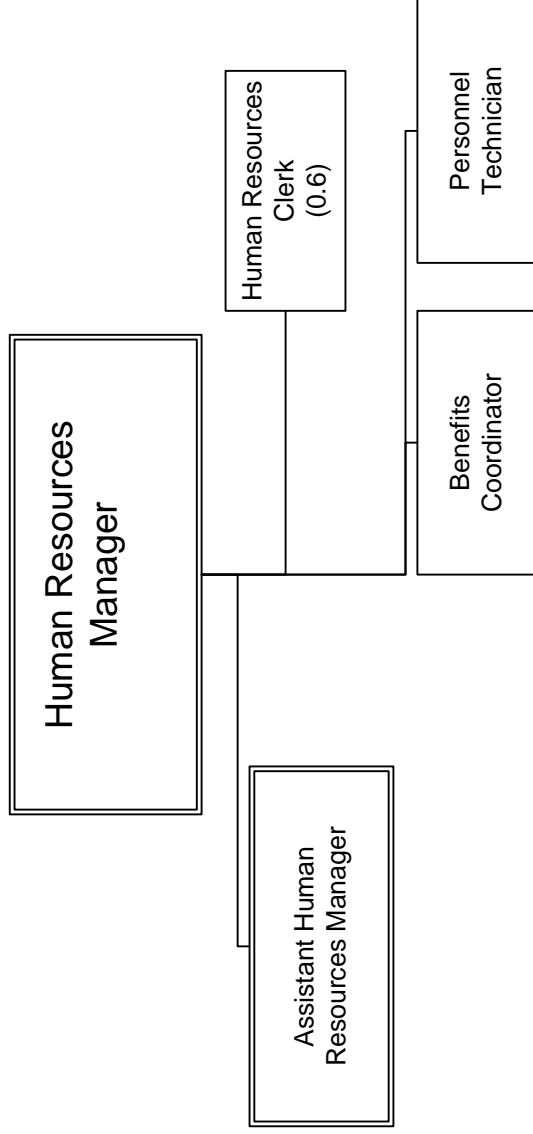
MAJOR FUNCTIONS OF THE DEPARTMENT

The Human Resources Department is responsible for a wide variety of functions including: employee recruitment and merit examination; equal employment opportunity; classification and compensation; labor relations; administration of employee benefits, workers' compensation; employee drug and alcohol testing; employee relations; assist managers with labor contract application and interpretation, Santa Cruz METRO rules and regulations, and employee performance and training.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Coordinate and insure compliance of Santa Cruz METRO's FTA mandated drug and alcohol testing program, prepare annual report of program, and renew provider contracts.
- Work with vendors to maintain compliance with FTA mandated drug and alcohol testing program.
- Train Santa Cruz METRO employees as needed on Santa Cruz METRO policies and procedures.
- Monitor and implement federal and state regulatory changes in the areas of human resources administration and compliance.
- Meet and confer with the unions regarding new policies and regulations.
- Complete recruitments for open positions and review recruitment processes.

Human Resources Department
1400



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager *	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk **	1.00	0.60	1.00	0.60	1.00	0.60
Total Full-Time Equivalents (FTEs)	6.00	4.60	6.00	4.60	6.00	4.60

* Asst Human Resources Manager: full time funding restored in FY12 Revised 01/12, effective October 2011

** Human Resources Clerk : 60 % funded for 6 months in FY12 Revised 01/12, effective January 2012

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	APRIL FY12			REV BUDG APRIL FY13	APRIL FY13		
LABOR										
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501021 Other Salaries	289,858	296,958	2.4%	323,687	331,475	11.7%	11.7%	331,475	2.4%	2.4%
501023 Other OT	899	2,753	206.4%	1,003	1,028	11.7%	11.7%	1,028	2.4%	2.4%
Totals	290,757	299,711	3.1%	324,690	332,502	11.7%	11.7%	332,502	2.4%	2.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,112	5,526	8.1%	5,665	5,801	10.8%	10.8%	5,801	2.4%	2.4%
502021 Retirement	60,524	59,183	-2.2%	68,890	71,822	13.8%	13.8%	71,822	4.3%	4.3%
502031 Medical Ins	61,855	52,616	-14.9%	76,659	82,792	23.9%	23.9%	82,792	8.0%	8.0%
502041 Dental Ins	5,637	4,639	-17.7%	7,118	7,331	26.3%	26.3%	7,331	3.0%	3.0%
502045 Vision Ins	1,485	1,348	-9.3%	1,700	1,750	14.4%	14.4%	1,750	3.0%	3.0%
502051 Life Ins/AD&D	713	620	-13.0%	794	818	11.5%	11.5%	818	3.0%	3.0%
502060 State Disability Ins (SDI)	3,433	3,445	0.3%	3,955	4,184	15.2%	15.2%	4,184	5.8%	5.8%
502061 Long Term Disability Ins	2,984	1,898	-36.4%	3,116	3,255	4.4%	4.4%	3,255	4.5%	4.5%
502071 State Unemployment Ins (SUI)	1,365	1,245	-8.8%	1,448	1,537	6.1%	6.1%	1,537	6.2%	6.2%
502081 Worker's Comp Ins	14,950	15,583	4.2%	15,399	15,861	3.0%	3.0%	15,861	3.0%	3.0%
502101 Holiday Pay	4,391	3,917	-10.8%	4,496	4,604	2.4%	2.4%	4,604	2.4%	2.4%
502103 Floating Holiday	9,771	11,524	17.9%	9,967	10,167	2.0%	2.0%	10,167	2.0%	2.0%
502109 Sick Leave	16,231	8,080	-50.2%	17,985	18,416	10.8%	10.8%	18,416	2.4%	2.4%
502111 Annual Leave	28,890	53,686	85.8%	30,727	31,472	6.4%	6.4%	31,472	2.4%	2.4%
502121 Other Paid Absence	2,536	1,134	-55.3%	2,810	2,877	10.8%	10.8%	2,877	2.4%	2.4%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	4,043	3,892	-3.7%	4,064	4,069	0.5%	0.5%	4,069	0.1%	0.1%
Totals	223,922	228,336	2.0%	254,791	266,756	13.8%	13.8%	266,756	4.7%	4.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
SERVICES										
503011	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503012	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503031	39,200	10,720	-72.7%	40,000	80,000	2.0%	80,000	100.0%	80,000	100.0%
503032	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503033	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503034	7,519	6,528	-13.2%	10,475	10,475	39.3%	10,475	0.0%	10,475	0.0%
503041	-	8,337	100.0%	-	-	0.0%	-	0.0%	-	0.0%
503161	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503162	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503171	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503221	8,000	4,835	-39.6%	8,000	7,000	0.0%	7,000	-12.5%	7,000	-12.5%
503222	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503225	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503351	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503352	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503353	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503354	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
503363	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	54,719	30,420	-44.4%	58,475	97,475	6.9%	97,475	66.7%	97,475	66.7%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504012	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504021	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504161	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504191	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12 PROPOSED	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12 ACTUAL	APRIL FY12 % CHANGE			REV BUDG APRIL FY13 BUDG	APRIL FY13 % CHANGE		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	1,030	28	-	-97.3%	500	500	-51.5%	500	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504215 Printing	5,356	-	9,000	-100.0%	9,000	-	68.0%	-	-100.0%	
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	0.0%	
Totals	6,386	28	9,500	-99.6%	9,500	9,500	48.8%	500	-94.7%	
UTILITIES										
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	-	0.0%	
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	0.0%	
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	BUDG FY13	FY14	BUDG FY14	BUDG FY14
TAXES											
507051 Fuel Tax	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.											
503406 Contract/Paratransit	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	1,313	333	950	-74.6%	950	1,650	950	-27.6%	1,650	1,650	73.7%
509085 Advertising - Rev Prod	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	100	0.0%	100	100	100	100.0%	100	100	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	1,313	333	1,050	-74.6%	1,050	1,750	1,050	-20.0%	1,750	1,750	66.7%
LEASES & RENTALS											
512011 Facility Lease	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	514,678	528,047	579,481	2.6%	579,481	599,258	579,481	12.6%	599,258	599,258	3.4%
NON-PERSONNEL TOTAL	62,418	30,781	69,025	-50.7%	69,025	99,725	69,025	10.6%	99,725	99,725	44.5%
DEPARTMENT TOTALS	577,095	558,828	648,505	-3.2%	648,505	698,982	648,505	12.4%	698,982	698,982	7.8%



INFORMATION TECHNOLOGY DEPARTMENT

1500

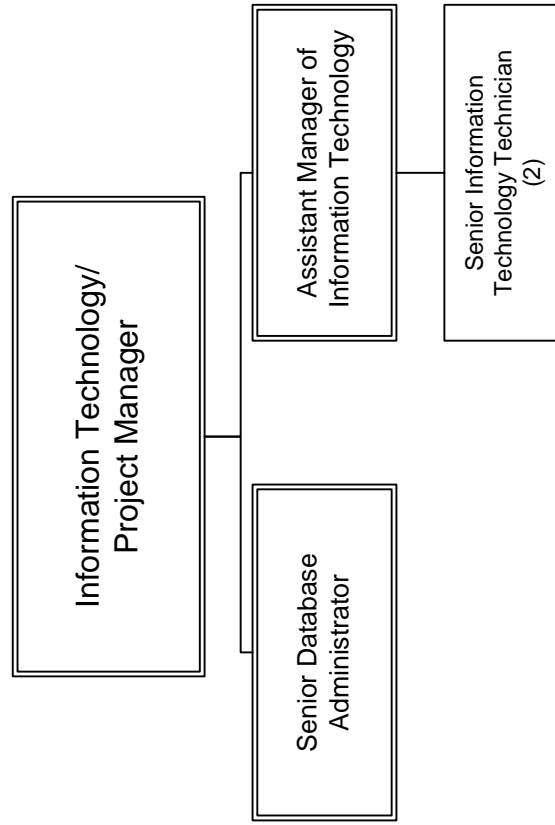
MAJOR FUNCTIONS OF THE DEPARTMENT

The IT Department is responsible for METRO's Information Systems needs including equipment and software maintenance, phone systems, Talking Bus systems, planning and purchases, METRO web site, as well as end-user technical support. IT personnel support multiple databases used by all departments. METRO data is backed up on-site for quick recovery and off-site for emergency reconstruction. METRO's computer needs are continually being evaluated with plans being developed/implemented to improve employee efficiency through computing at the lowest long-term cost.

DEPARTMENT OBJECTIVES FOR FY13-14

- Complete web site enhancement, content and usability (ongoing)
- Complete transition to new Hastus software.
- Convert all remaining Informix databases to a supported database platform.
- Upgrade existing Microsoft SQL databases to current versions.
- AVL system integration
- Continually improve department documentation and standards.
- Connectivity & implementation of security policies to network.
- Maintain computers at 99% or better up-time, including printers, terminals, PCs and communications equipment. This also includes the maintenance of the security aspects of the computer environment.

Information Technology Services
Department
1500



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Information Technology/Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	0.00	1.00	0.00	1.00	0.00
IT Technician/Sr IT Tech	1.00	1.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	6.00	5.00	6.00	5.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED		% CHANGE		REV BUDG APRIL FY12	BUDGET FY13	% CHANGE		REV BUDG APRIL FY13	BUDGET FY14	% CHANGE	
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG APRIL FY12	BUDGET FY13			REV BUDG APRIL FY13	BUDGET FY14			REV BUDG APRIL FY13	BUDG FY14
LABOR														
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%
501021 Other Salaries	325,303	355,278	378,181	388,420	9.2%	378,181	388,420	388,420	16.3%	388,420	388,420	388,420	388,420	2.7%
501023 Other OT	1,431	204	1,664	1,709	-85.7%	1,664	1,709	1,709	16.3%	1,709	1,709	1,709	1,709	2.7%
Totals	326,734	355,482	379,845	390,129	8.8%	379,845	390,129	390,129	16.3%	390,129	390,129	390,129	390,129	2.7%
FRINGE BENEFITS														
502011 Medicare/Soc. Sec.	6,778	7,310	6,699	6,879	7.8%	6,699	6,879	6,879	-1.2%	6,879	6,879	6,879	6,879	2.7%
502021 Retirement	80,205	79,147	81,384	85,086	-1.3%	81,384	85,086	85,086	1.5%	85,086	85,086	85,086	85,086	4.5%
502031 Medical Ins	66,262	66,519	84,076	90,743	0.4%	84,076	90,743	90,743	26.9%	90,743	90,743	90,743	90,743	7.9%
502041 Dental Ins	6,583	6,479	8,603	8,862	-1.6%	8,603	8,862	8,862	30.7%	8,862	8,862	8,862	8,862	3.0%
502045 Vision Ins	1,513	1,485	1,700	1,575	-1.8%	1,700	1,575	1,575	12.4%	1,575	1,575	1,575	1,575	-7.3%
502051 Life Ins/AD&D	870	803	890	917	-7.6%	890	917	917	2.3%	917	917	917	917	3.0%
502060 State Disability Ins (SDI)	4,650	3,807	4,750	5,047	-18.1%	4,750	5,047	5,047	2.1%	5,047	5,047	5,047	5,047	6.3%
502061 Long Term Disability Ins	3,954	2,028	3,892	4,044	-48.7%	3,892	4,044	4,044	-1.6%	4,044	4,044	4,044	4,044	3.9%
502071 State Unemployment Ins (SUI)	1,365	1,561	1,448	1,537	14.3%	1,448	1,537	1,537	6.1%	1,537	1,537	1,537	1,537	6.2%
502081 Worker's Comp Ins	14,950	6,863	15,399	15,861	-54.1%	15,399	15,861	15,861	3.0%	15,861	15,861	15,861	15,861	3.0%
502101 Holiday Pay	5,013	5,501	5,312	5,454	9.7%	5,312	5,454	5,454	6.0%	5,454	5,454	5,454	5,454	2.7%
502103 Floating Holiday	19,201	23,073	14,108	14,392	20.2%	14,108	14,392	14,392	-26.5%	14,392	14,392	14,392	14,392	2.0%
502109 Sick Leave	68,771	33,629	21,247	21,817	-51.1%	21,247	21,817	21,817	-69.1%	21,817	21,817	21,817	21,817	2.7%
502111 Annual Leave	44,925	78,369	38,179	39,208	74.4%	38,179	39,208	39,208	-15.0%	39,208	39,208	39,208	39,208	2.7%
502121 Other Paid Absence	2,828	1,222	3,320	3,409	-56.8%	3,320	3,409	3,409	17.4%	3,409	3,409	3,409	3,409	2.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%
502999 Other Fringe Benefits	7,046	7,023	5,997	6,019	-0.3%	5,997	6,019	6,019	-14.9%	6,019	6,019	6,019	6,019	0.4%
Totals	334,913	324,819	297,002	310,851	-3.0%	297,002	310,851	310,851	-11.3%	310,851	310,851	310,851	310,851	4.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
Information Technology - 1500

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE	BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL FY12 ACTUAL	FY13	APRIL FY12 PROPOSED	APRIL FY13 BUDG	FY14	BUDG FY14
SERVICES									
503011	-	-	-	0.0%	-	-	0.0%	-	0.0%
503012	-	-	-	0.0%	-	-	0.0%	-	0.0%
503031	13,410	1,788	-	-86.7%	14,410	-	7.5%	14,910	3.5%
503032	-	-	-	0.0%	-	-	0.0%	-	0.0%
503033	-	-	-	0.0%	-	-	0.0%	-	0.0%
503034	-	-	-	0.0%	-	-	0.0%	-	0.0%
503041	-	-	-	0.0%	-	-	0.0%	-	0.0%
503161	-	-	-	0.0%	-	-	0.0%	-	0.0%
503162	-	-	-	0.0%	-	-	0.0%	-	0.0%
503171	-	-	-	0.0%	-	-	0.0%	-	0.0%
503221	-	-	-	0.0%	-	-	0.0%	-	0.0%
503222	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351	-	-	-	0.0%	-	-	0.0%	-	0.0%
503352	172,310	115,194	-	-33.1%	172,418	-	0.1%	175,847	2.0%
503353	-	-	-	0.0%	-	-	0.0%	-	0.0%
503354	-	-	-	0.0%	-	-	0.0%	-	0.0%
503363	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	185,720	116,982	-	-37.0%	186,828	-	0.6%	190,757	2.1%
MOBILE MATERIALS & SUPPLIES									
504011	-	-	-	0.0%	-	-	0.0%	-	0.0%
504012	-	-	-	0.0%	-	-	0.0%	-	0.0%
504021	-	-	-	0.0%	-	-	0.0%	-	0.0%
504161	-	-	-	0.0%	-	-	0.0%	-	0.0%
504191	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL FY12 ACTUAL	REV BUDG FY13	APRIL FY13 BUDG	REV BUDG FY12	APRIL FY14 BUDG	
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	-	0.0%
504311 Office Supplies	22,870	8,688	-	-62.0%	27,870	27,870	21.9%	27,870	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	22,870	8,688	27,870	-62.0%	27,870	27,870	21.9%	27,870	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12			REV BUDG APRIL FY13	APRIL BUDG FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	661,647	680,301	2.8%	2.8%	676,847	2.3%	2.3%	2.3%	700,980	3.6%
NON-PERSONNEL TOTAL	208,590	125,670	-39.8%	-39.8%	214,698	2.9%	2.9%	2.9%	218,627	1.8%
DEPARTMENT TOTALS	870,237	805,971	-7.4%	-7.4%	891,545	2.4%	2.4%	2.4%	919,607	3.1%



**DISTRICT COUNSEL
1700**

MAJOR FUNCTIONS OF THE DEPARTMENT

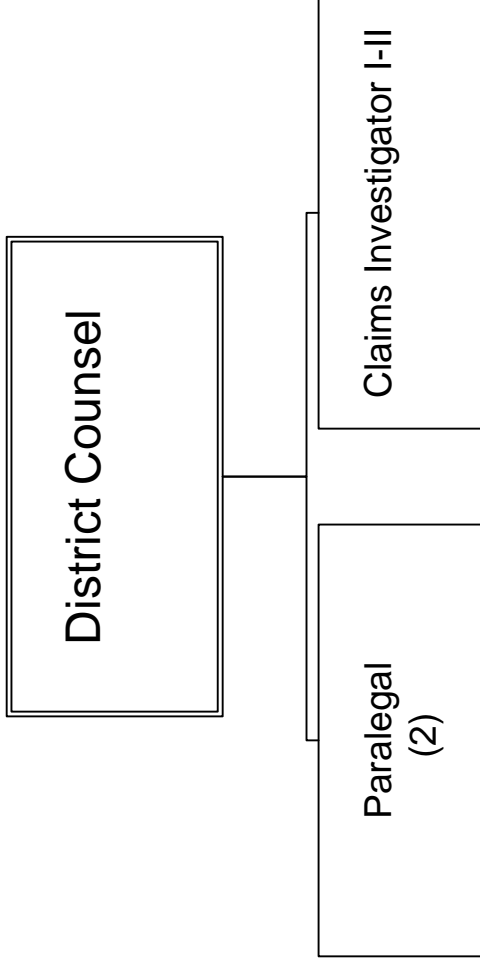
The Legal Department under the direction of the General Counsel performs the following major activities and services:

- Provides professional legal services for the Santa Cruz METRO, its Board of Directors and the management staff;
- Represents the Santa Cruz METRO, its Board of Directors and Santa Cruz METRO staff, as appropriate, in civil litigation;
- Investigates, manages and administers Santa Cruz METRO's tort claims and provides a defense for tort litigation;
- Assists the Human Resources Department with the management and administration of litigated worker's compensation claims and pursues Santa Cruz METRO's subrogation rights against third parties;
- Manages the leased properties including the preparation and negotiation of leases and tenant communications;
- Assists with the administration and management of the Call Stop Requirements;
- Assists the General Manager and Santa Cruz METRO staff, as requested, with the MetroBase Project, including property acquisitions, management of construction contracts and research of legal issues arising out of the Project;
- Assists Management staff with personnel matters;
- Represents Santa Cruz METRO in grievances and disciplinary arbitrations arising out of Santa Cruz METRO's Labor Agreements;
- Manages and Administers the Family Medical Leaves, the California Family Rights Leaves and the Pregnancy Disability Leaves and other Leaves for all Santa Cruz METRO employees in a consistent and coordinated manner; and
- Provides Spanish translations for the Legal Department and other Departments, as requested.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Provide Management Staff with at least 4 trainings a year;
- Publish and Implement Kin Care Policy, Family and Medical Leave Policy and other legally required Leave Policies;
- Publish Legal Newsletter for Santa Cruz METRO Supervisors and Managers at least 6 times a year; and
- Review and update all current Santa Cruz METRO regulations.

Office of District Counsel
1700



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL FY13	APRIL FY12		
LABOR										
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	313,290	340,840	322,373	8.8%	322,373	2.9%	331,522	2.8%	331,522	2.8%
501023 Other OT	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	313,290	340,840	322,373	8.8%	322,373	2.9%	331,522	2.8%	331,522	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,583	6,079	5,745	8.9%	5,745	2.9%	5,907	2.8%	5,907	2.8%
502021 Retirement	66,367	66,363	70,040	0.2%	70,040	5.7%	73,330	4.7%	73,330	4.7%
502031 Medical Ins	43,413	43,290	47,095	-0.3%	47,095	8.5%	50,740	7.7%	50,740	7.7%
502041 Dental Ins	3,169	3,169	3,418	0.0%	3,418	7.9%	3,521	3.0%	3,521	3.0%
502045 Vision Ins	1,320	1,320	1,360	0.0%	1,360	3.0%	1,400	3.0%	1,400	3.0%
502051 Life Ins/AD&D	561	518	578	-7.7%	578	3.0%	595	3.0%	595	3.0%
502060 State Disability Ins (SDI)	3,201	3,394	3,413	6.0%	3,413	6.6%	3,625	6.2%	3,625	6.2%
502061 Long Term Disability Ins	2,757	1,867	2,410	-32.3%	2,410	-12.6%	2,483	3.0%	2,483	3.0%
502071 State Unemployment Ins (SUI)	1,092	1,578	1,159	44.5%	1,159	6.1%	1,230	6.2%	1,230	6.2%
502081 Worker's Comp Ins	11,960	5,545	12,319	-53.6%	12,319	3.0%	12,689	3.0%	12,689	3.0%
502101 Holiday Pay	4,425	4,420	4,553	-0.1%	4,553	2.9%	4,683	2.8%	4,683	2.8%
502103 Floating Holiday	7,974	7,924	8,134	-0.6%	8,134	2.0%	8,297	2.0%	8,297	2.0%
502109 Sick Leave	17,700	4,784	18,213	-73.0%	18,213	2.9%	18,731	2.8%	18,731	2.8%
502111 Annual Leave	38,896	55,213	40,059	42.0%	40,059	3.0%	41,230	2.9%	41,230	2.9%
502121 Other Paid Absence	2,766	4,084	2,846	47.7%	2,846	2.9%	2,927	2.8%	2,927	2.8%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,077	2,009	2,081	-3.3%	2,081	0.2%	2,085	0.2%	2,085	0.2%
Totals	213,160	211,576	223,422	-0.7%	223,422	4.8%	233,472	4.5%	233,472	4.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12			REV BUDG APRIL FY13	APRIL FY13		
SERVICES										
503011 Acting/Audit Fees	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503012 Admin/Bank Fees	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503031 Prof/Technical Fees	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503032 Legislative Services	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503033 Legal Services	5,000	-	-100.0%		5,000	0.0%		0.0%	5,000	0.0%
503034 Pre-Employment Exams	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503041 Temp Help	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503161 Custodial Services	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503162 Uniforms/Laundry	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503171 Security Services	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503221 Classified/Legal Ads	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503222 Legal Ads	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503225 Graphic Services	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503352 Repair - Equipment	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-		0.0%	-	0.0%		0.0%	-	0.0%
503363 Haz Mat Disposal	-	-		0.0%	-	0.0%		0.0%	-	0.0%
Totals	5,000	-	-100.0%		5,000	0.0%		0.0%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-		0.0%	-	0.0%		0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-		0.0%	-	0.0%		0.0%	-	0.0%
504021 Tires & Tubes	-	-		0.0%	-	0.0%		0.0%	-	0.0%
504161 Other Mobile Supplies	-	-		0.0%	-	0.0%		0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-		0.0%	-	0.0%		0.0%	-	0.0%
Totals	-	-	0.0%		-	0.0%		0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE				
	BUDGET APRIL FY12	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	APRIL FY12	PROPOSED FY12	APRIL FY12	BUDGET FY13	APRIL FY13	BUDGET FY13	BUDGET FY14	APRIL FY14	BUDGET FY14
OTHER MATERIALS & SUPPLIES														
504205 Freight Out	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504217 Photo Supp./Process	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504311 Office Supplies	1,000	802	-	-	-19.8%	1,000	-	-	1,000	-	-	1,000	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
Totals	1,000	802			-19.8%	1,000			1,000			1,000		0.0%
UTILITIES														
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
Totals	-	-			0.0%	-			-			-		0.0%
CASUALTY & LIABILITY														
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	-	-	-	-	-	0.0%
Totals	-	-			0.0%	-			-			-		0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 District Counsel - 1700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	10,500	10,607	1.0%	1.0%	12,000	14.3%	14.3%	14.3%	12,000	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509121 Employee Training	7,780	7,546	-3.0%	-3.0%	14,000	79.9%	79.9%	79.9%	14,000	0.0%
509123 Travel	2,000	1,213	-39.4%	-39.4%	2,000	0.0%	0.0%	0.0%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	20,280	19,366	-4.5%	-4.5%	28,000	38.1%	38.1%	38.1%	28,000	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	526,450	552,416	4.9%	4.9%	545,794	3.7%	3.7%	3.7%	564,994	3.5%
NON-PERSONNEL TOTAL	26,280	20,168	-23.3%	-23.3%	34,000	29.4%	29.4%	29.4%	34,000	0.0%
DEPARTMENT TOTALS	552,730	572,584	3.6%	3.6%	579,794	4.9%	4.9%	4.9%	598,994	3.3%



RISK MANAGEMENT - 1800

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY14	BUDG FY13 BUDG FY14
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY13	APRIL FY12	BUDG FY13	APRIL FY13	FY14	BUDG FY14
SERVICES										
503011 Acting/Audit Fees	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	20,156	50,000	-59.7%	50,000	50,000	50,000	50,000	50,000	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	50,000	-	50,000	-100.0%	50,000	50,000	50,000	50,000	50,000	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	100,000	20,156	100,000	-79.8%	100,000	100,000	100,000	100,000	100,000	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12 FY13	REV BUDG APRIL	APRIL BUDG	FY12 FY13	REV BUDG APRIL	APRIL BUDG	
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES											
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	305,000	173,361	-	-	455,000	-	-	-43.2%	49.2%	150,000	-67.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	305,000	173,361	-	-	455,000	-	-	-43.2%	49.2%	150,000	-67.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**

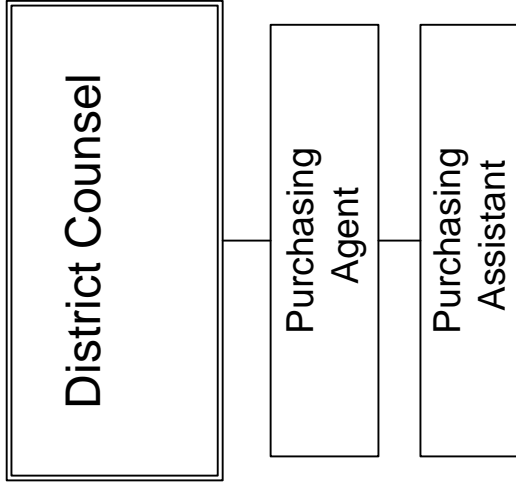
Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	% CHANGE		REV BUDG	BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	APRIL FY13	APRIL FY13	FY14	FY14	BUDG FY14
TAXES												
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
PERSONNEL TOTAL												
	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL												
	405,000	193,517	-52.2%	-52.2%	555,000	555,000	37.0%	37.0%	37.0%	250,000	250,000	-55.0%
DEPARTMENT TOTALS	405,000	193,517	-52.2%	-52.2%	555,000	555,000	37.0%	37.0%	37.0%	250,000	250,000	-55.0%



PURCHASING - 1900

Purchasing
1900



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Purchasing Agent *	0.00	0.00	1.00	1.00	1.00	1.00
Purchasing Assistant *	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	2.00	2.00	2.00	2.00

* Transferred from Finance in FY13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	APRIL	FY12	% CHANGE	BUDGET	REV BUDG	APRIL	FY13	% CHANGE	BUDGET	REV BUDG	APRIL	FY14	% CHANGE
	BUDGET	ACTUAL	PROPOSED	ACTUAL	FY12	PROPOSED	ACTUAL	FY12	PROPOSED	FY13	ACTUAL	FY13	FY13	ACTUAL	FY14	ACTUAL	FY14	FY14	ACTUAL
LABOR																			
501011	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
501013	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
501021	-	-	-	122,611	0.0%	-	122,611	0.0%	-	122,611	112,555	100.0%	-	112,555	112,555	100.0%	-	112,555	-8.2%
501023	-	-	-	86	0.0%	-	86	0.0%	-	86	90	100.0%	-	90	90	100.0%	-	90	4.1%
Totals																			
	-	-	-	122,698	0.0%	-	122,698	0.0%	-	122,698	112,645	100.0%	-	112,645	112,645	100.0%	-	112,645	-8.2%
FRINGE BENEFITS																			
502011	-	-	-	1,880	0.0%	-	1,880	0.0%	-	1,880	1,957	100.0%	-	1,957	1,957	100.0%	-	1,957	4.1%
502021	-	-	-	22,905	0.0%	-	22,905	0.0%	-	22,905	24,272	100.0%	-	24,272	24,272	100.0%	-	24,272	6.0%
502031	-	-	-	30,351	0.0%	-	30,351	0.0%	-	30,351	32,779	100.0%	-	32,779	32,779	100.0%	-	32,779	8.0%
502041	-	-	-	2,914	0.0%	-	2,914	0.0%	-	2,914	3,001	100.0%	-	3,001	3,001	100.0%	-	3,001	3.0%
502045	-	-	-	680	0.0%	-	680	0.0%	-	680	700	100.0%	-	700	700	100.0%	-	700	3.0%
502051	-	-	-	241	0.0%	-	241	0.0%	-	241	248	100.0%	-	248	248	100.0%	-	248	3.0%
502060	-	-	-	1,469	0.0%	-	1,469	0.0%	-	1,469	1,571	100.0%	-	1,571	1,571	100.0%	-	1,571	6.9%
502061	-	-	-	900	0.0%	-	900	0.0%	-	900	958	100.0%	-	958	958	100.0%	-	958	6.4%
502071	-	-	-	579	0.0%	-	579	0.0%	-	579	615	100.0%	-	615	615	100.0%	-	615	6.2%
502081	-	-	-	6,159	0.0%	-	6,159	0.0%	-	6,159	6,344	100.0%	-	6,344	6,344	100.0%	-	6,344	3.0%
502101	-	-	-	1,495	0.0%	-	1,495	0.0%	-	1,495	1,556	100.0%	-	1,556	1,556	100.0%	-	1,556	4.1%
502103	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
502109	-	-	-	5,980	0.0%	-	5,980	0.0%	-	5,980	6,224	100.0%	-	6,224	6,224	100.0%	-	6,224	4.1%
502111	-	-	-	13,051	0.0%	-	13,051	0.0%	-	13,051	13,540	100.0%	-	13,540	13,540	100.0%	-	13,540	3.7%
502121	-	-	-	934	0.0%	-	934	0.0%	-	934	972	100.0%	-	972	972	100.0%	-	972	4.1%
502251	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
502253	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
502999	-	-	-	66	0.0%	-	66	0.0%	-	66	67	100.0%	-	67	67	100.0%	-	67	3.0%
Totals																			
	-	-	-	89,604	0.0%	-	89,604	0.0%	-	89,604	94,804	100.0%	-	94,804	94,804	100.0%	-	94,804	5.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE											
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG APRIL	BUDGET FY13	BUDGET FY12	REV BUDG APRIL	BUDGET FY13	BUDGET FY14	REV BUDG APRIL	BUDGET FY12	REV BUDG APRIL	BUDGET FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES																		
503011	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503012	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503031	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503032	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503033	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503034	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503041	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503161	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503162	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503171	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503221	-	-	-	0.0%	-	-	4,000	-	100.0%	-	-	4,000	-	0.0%	-	-	-	0.0%
503222	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503225	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503351	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503352	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503353	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503354	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
503363	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	0.0%	-	-	4,000	-	100.0%	-	-	4,000	-	0.0%	-	-	4,000	0.0%
MOBILE MATERIALS & SUPPLIES																		
504011	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
504012	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
504021	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
504161	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
504191	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE					
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	APRIL PROPOSED	REV BUDG APRIL	APRIL PROPOSED	FY13	APRIL BUDG	FY13	FY12	FY14	BUDG	FY14
OTHER MATERIALS & SUPPLIES															
504205 Freight Out	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	500	500	100.0%	500	100.0%	500	100.0%	500	500	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	300	300	100.0%	300	100.0%	300	100.0%	300	300	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	800	800	100.0%	800	100.0%	800	100.0%	800	800	0.0%
Totals	-	-	-	-	0.0%	800	800	100.0%	800	100.0%	800	100.0%	800	800	0.0%
UTILITIES															
505011 Gas & Electric	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY															
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
Purchasing - 1900

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	APRIL FY12			REV BUDG APRIL BUDG FY13	APRIL BUDG FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	0.0%	212,302	0.0%	100.0%	207,449	-2.3%	
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	4,800	0.0%	100.0%	4,800	0.0%	
DEPARTMENT TOTALS	-	-	0.0%	0.0%	217,102	0.0%	100.0%	212,249	-2.2%	



FACILITIES MAINTENANCE DEPARTMENT

2200

MAJOR FUNCTIONS OF THE DEPARTMENT

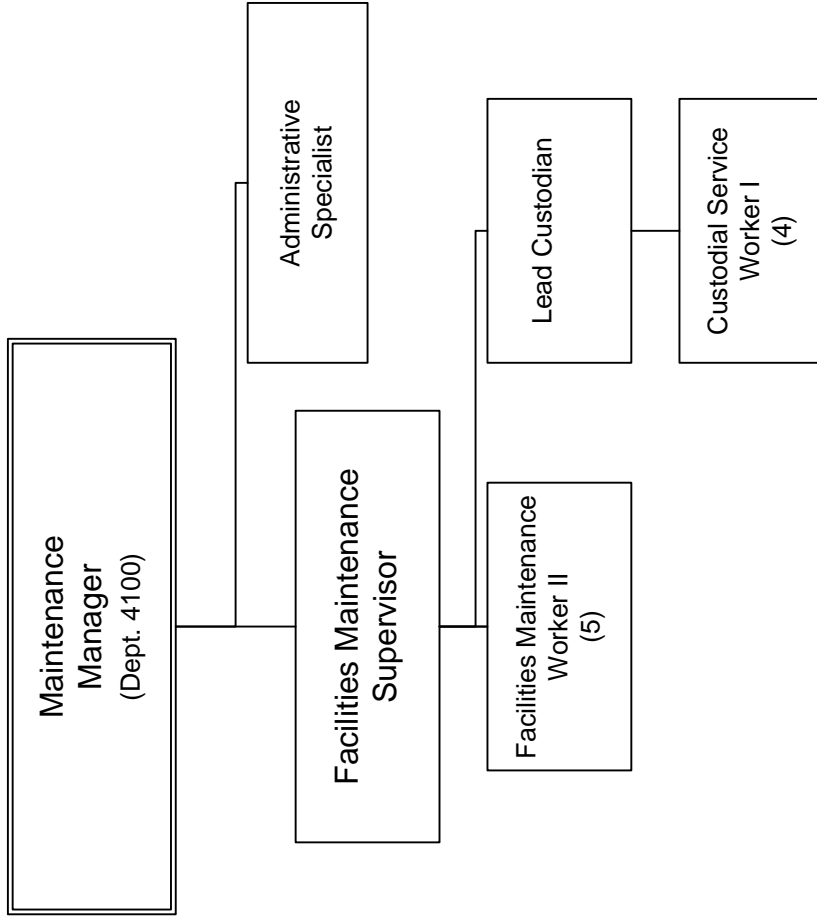
The Facilities Maintenance Department's primary mission is to provide 24-hour support to Operations and Fleet Maintenance and to provide a positive image of public transit to the community. The Facility Maintenance Department maintains seven transit facilities, three transit centers, a park and ride lot and 1000 bus stops. Facility Maintenance staff works with City, County and State Agencies to establish or improve bus stops and facilities. The Facility Maintenance Department also works with community based groups such as E & D TAC and Mac as well as private property owners to continually improve and maintain Santa Cruz Metros' facilities.

The staff develops/implements/administrates Local, State and Federal regulatory compliance programs such as the storm water and hazardous materials programs. Staff provides supervision for capital projects. The Facility Maintenance Department participates in the Service Review Committee, the Leasing and Property Committee, the Labor Management Committee, the Health and Safety Committee, the Occupational Violence Review Committee, the Injury Prevention Program and chairs the Bus Stop Advisory Committee.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Install new aluminum passenger waiting shelters at various locations throughout Santa Cruz METRO. In some of these locations, the wood shelters will have to be removed due to dry rot and insect damage.
- Assist with capital improvement projects to ensure the projects are completed and projects meet Santa Cruz METRO, community, state and federal standards. These projects include upgrading the Security Camera Systems and installing upgraded Security Lighting at all Santa Cruz METRO owned locations.
- Maintain the fueling and servicing facility including upgrades to ensure compliance with all applicable regulations.
- Maintenance and repair of Santa Cruz METRO's bus stops.
- Continue to develop and implement a modern comprehensive safety program for the Facility Maintenance Department. This program will cover all aspects of all activities that Facilities personnel engage in.
- Assist with installation of a 2nd LCNG fuel storage tank.
- Assist in the construction of the new Operations Building.

Facilities Maintenance 2200



FY13 & FY14 FINAL OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Facilities Maintenance - 2200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	0.00	0.00	0.00	0.00	0.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Facilities Maint Worker I	2.00	0.00	2.00	0.00	2.00	0.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	4.00	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	12.00	17.00	12.00	17.00	12.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
LABOR										
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	524,002	487,468	-7.0%	-50.8%	522,905	-0.2%	-0.2%	539,080	3.1%	3.1%
501023 Other OT	51,090	25,111	-50.8%	-10.9%	50,983	-0.2%	-0.2%	52,560	3.1%	3.1%
Totals	575,092	512,580	-10.9%		573,888	-0.2%		591,640	3.1%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,996	7,911	-20.9%		9,970	-0.3%		10,277	3.1%	
502021 Retirement	109,846	98,519	-10.3%		112,542	2.5%		118,119	5.0%	
502031 Medical Ins	208,755	197,880	-5.2%		222,610	6.6%		240,339	8.0%	
502041 Dental Ins	19,671	19,191	-2.4%		21,218	7.9%		21,854	3.0%	
502045 Vision Ins	3,960	3,630	-8.3%		4,079	3.0%		4,201	3.0%	
502051 Life Ins/AD&D	1,404	1,151	-18.1%		1,446	3.0%		1,490	3.0%	
502060 State Disability Ins (SDI)	7,583	6,477	-14.6%		7,790	2.7%		8,249	5.9%	
502061 Long Term Disability Ins	4,852	4,244	-12.5%		4,955	2.1%		5,233	5.6%	
502071 State Unemployment Ins (SUI)	3,276	4,204	28.3%		3,476	6.1%		3,690	6.2%	
502081 Worker's Comp Ins	35,880	20,107	-44.0%		36,957	3.0%		38,066	3.0%	
502101 Holiday Pay	7,365	5,093	-30.8%		7,345	-0.3%		7,572	3.1%	
502103 Floating Holiday	-	-	0.0%		-	0.0%		-	0.0%	
502109 Sick Leave	29,459	19,470	-33.9%		29,381	-0.3%		30,287	3.1%	
502111 Annual Leave	72,841	63,182	-13.3%		72,363	-0.7%		74,548	3.0%	
502121 Other Paid Absence	4,603	9,790	112.7%		4,591	-0.3%		4,732	3.1%	
502251 Phys. Exams	-	-	0.0%		-	0.0%		-	0.0%	
502253 Driver Lic Renewal	-	-	0.0%		-	0.0%		-	0.0%	
502999 Other Fringe Benefits	382	346	-9.3%		393	3.0%		405	3.0%	
Totals	519,871	461,195	-11.3%		539,115	3.7%		569,063	5.6%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED		% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			REV BUDG APRIL FY13	BUDG FY13		REV BUDG APRIL FY12	BUDG FY14
SERVICES													
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	14,700	4,367	14,847	4,367	-70.3%	14,847	14,994	1.0%	1.0%	14,994	14,994	1.0%	1.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	157,200	123,277	157,200	123,277	-21.6%	157,200	157,200	0.0%	0.0%	-	-	-100.0%	-100.0%
503161 Custodial Services	60,700	57,598	87,200	57,598	-5.1%	87,200	87,200	43.7%	43.7%	87,200	87,200	0.0%	0.0%
503162 Uniforms/Laundry	3,500	1,967	3,000	1,967	-43.8%	3,000	3,200	-14.3%	-14.3%	3,200	3,200	6.7%	6.7%
503171 Security Services	9,000	8,244	9,135	8,244	-8.4%	9,135	9,272	1.5%	1.5%	9,272	9,272	1.5%	1.5%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	100,000	48,399	101,000	48,399	-51.6%	101,000	102,000	1.0%	1.0%	102,000	102,000	1.0%	1.0%
503352 Repair - Equipment	275,000	228,355	379,000	228,355	-17.0%	379,000	390,370	37.8%	37.8%	390,370	390,370	3.0%	3.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	50,000	45,612	50,500	45,612	-8.8%	50,500	51,000	1.0%	1.0%	51,000	51,000	1.0%	1.0%
Totals	670,100	517,819	801,882	517,819	-22.7%	801,882	658,036	19.7%	19.7%	658,036	658,036	-17.9%	-17.9%
MOBILE MATERIALS & SUPPLIES													
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL BUDG FY13		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504311 Office Supplies	1,500	2,567	1,750	71.1%	1,850	16.7%	16.7%	1,850	5.7%	
504315 Safety Supplies	8,000	8,226	8,200	2.8%	8,400	2.5%	2.5%	8,400	2.4%	
504317 Cleaning Supplies	37,000	40,557	40,700	9.6%	44,770	10.0%	10.0%	44,770	10.0%	
504409 Repair/Maint Supplies	40,000	71,835	42,000	79.6%	44,100	5.0%	5.0%	44,100	5.0%	
504421 Non-Inventory Parts	4,000	112	4,040	-97.2%	4,080	1.0%	1.0%	4,080	1.0%	
504511 Small Tools	2,000	2,021	2,200	1.0%	2,300	10.0%	10.0%	2,300	4.5%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
Totals	92,500	125,317	98,890	35.5%	105,500	6.9%	6.9%	105,500	6.7%	
UTILITIES										
505011 Gas & Electric	220,000	239,436	231,000	8.8%	242,550	5.0%	5.0%	242,550	5.0%	
505021 Water & Garbage	143,800	108,834	143,800	-24.3%	143,800	0.0%	0.0%	143,800	0.0%	
505031 Telecommunications	65,000	62,787	80,000	-3.4%	80,000	23.1%	23.1%	80,000	0.0%	
Totals	428,800	411,056	454,800	-4.1%	466,350	6.1%	6.1%	466,350	2.5%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	
Totals	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL BUDG FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	16,000	11,414	-28.7%	-6.3%	15,000	-6.3%	-	15,000	0.0%	0.0%
507999 Other Taxes	20,000	14,021	-29.9%	-15.0%	17,000	-15.0%	-	18,000	5.9%	5.9%
Totals	36,000	25,435	-29.3%	-11.1%	32,000	-11.1%	-	33,000	3.1%	3.1%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	43,500	49,195	13.1%	10.3%	48,000	10.3%	-	50,400	5.0%	5.0%
512061 Equipment Rental	4,000	7,934	98.4%	100.0%	8,000	100.0%	-	8,250	3.1%	3.1%
Totals	47,500	57,129	20.3%	17.9%	56,000	17.9%	-	58,650	4.7%	4.7%
PERSONNEL TOTAL	1,094,963	973,774	-11.1%	1.6%	1,113,002	1.6%	-	1,160,703	4.3%	4.3%
NON-PERSONNEL TOTAL	1,274,900	1,136,757	-10.8%	13.2%	1,443,572	13.2%	-	1,321,536	-8.5%	-8.5%
DEPARTMENT TOTALS	2,369,863	2,110,532	-10.9%	7.9%	2,556,574	7.9%	-	2,482,239	-2.9%	-2.9%



FLEET MAINTENANCE DEPARTMENT 4100

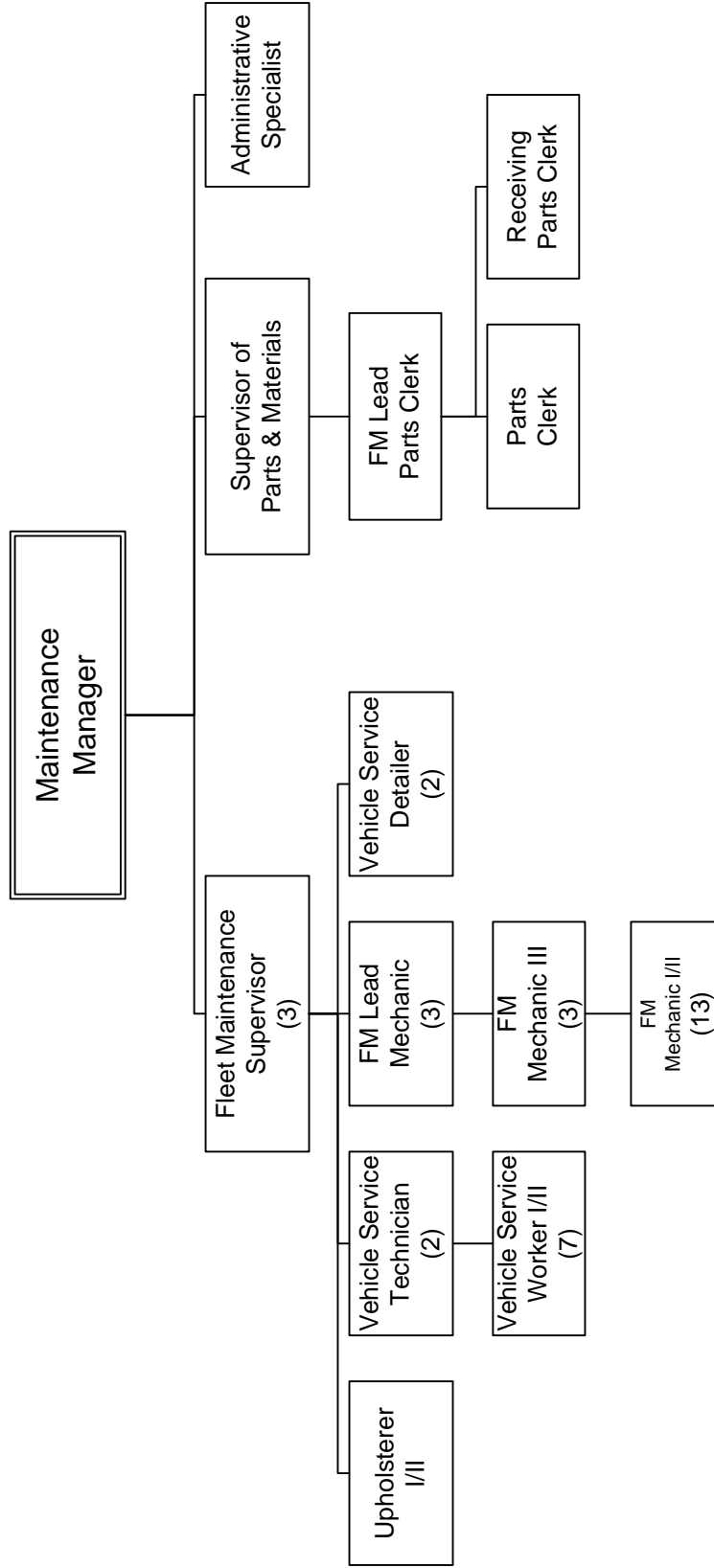
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fleet Maintenance Department provides safe, reliable, clean buses, staff vehicles and equipment, in support of transit service to the public through the optimum use of all resources available to the Department.

DEPARTMENT OBJECTIVES FOR FY13 and FY14

- Continue leadership skills training for those departmental personnel holding leadership positions, i.e. supervisors and shift leaders. This will require additional training in administrative, transit and maintenance specific areas. Our employees are long term employees of Santa Cruz METRO. Any additional investment in training is an investment in our fleet, and the quality of our leaders.
- Continue technical training for our mechanics. As we invest in new equipment we must match the capital investment with an investment in training personnel. Vehicle, engine and transmission technology is so advanced that training must be on going. Introduction of Compressed Natural Gas (CNG) powered vehicles requires an extensive training program to maintain these units safely. The Fleet Maintenance Department is working closely with New Flyer and the manufacturers of the major components of Santa Cruz Metros' buses to develop a training program that will increase bus dependability and passenger safety.
- Provide improved operational support in both vehicle maintenance and vehicle servicing through streamlined and more accurate tracking/scheduling. The Fleet Maintenance Department will continue to support the Operations Department during all hours of operations.
- Develop and implement a modern comprehensive safety program for the Fleet Maintenance Department. This program will cover all aspects of all activities of the Fleet Maintenance Department. The new safety program will be developed with the input of all Fleet Maintenance personnel including mechanics, lead mechanics, Parts Department personnel and supervisors.

Fleet Maintenance 4100



FY13 & FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	3.00	3.00	3.00	3.00
FM Lead Mechanic	6.00	3.00	6.00	3.00	6.00	3.00
FM Mechanic III *	4.00	3.00	4.00	3.00	4.00	3.00
FM Mechanic I - II **	16.00	13.00	16.00	13.00	16.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctg Tech	2.00	0.00	2.00	0.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	56.00	39.00	57.00	40.00	57.00	40.00

* FM Mechanic III: 1 FTE unfunded for the last 4 months in FY12 Revised 04/12

** FM Mechanic I-II: 2 FTEs funded for 4 months in FY12 Revised 01/12, effective March 2012; 1 FTE funded for the last 4 months in FY12 Revised 04/12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
LABOR										
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	1,895,354	1,892,806	-0.1%	2,010,666	2,071,668	6.1%	2,071,668	3.0%	3.0%	3.0%
501023 Other OT	72,971	75,472	3.4%	77,411	79,759	6.1%	79,759	3.0%	3.0%	3.0%
Totals	1,968,325	1,968,278	0.0%	2,088,077	2,151,427	6.1%	2,151,427	3.0%	3.0%	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	34,581	29,270	-15.4%	36,611	37,712	5.9%	37,712	3.0%	3.0%	3.0%
502021 Retirement	397,879	378,499	-4.9%	432,689	453,795	8.7%	453,795	4.9%	4.9%	4.9%
502031 Medical Ins	615,269	579,616	-5.8%	710,108	766,560	15.4%	766,560	7.9%	7.9%	7.9%
502041 Dental Ins	52,315	48,390	-7.5%	62,107	63,971	18.7%	63,971	3.0%	3.0%	3.0%
502045 Vision Ins	12,430	11,798	-5.1%	13,596	14,004	9.4%	14,004	3.0%	3.0%	3.0%
502051 Life Ins/AD&D	4,500	3,694	-17.9%	4,916	5,064	9.2%	5,064	3.0%	3.0%	3.0%
502060 State Disability Ins (SDI)	25,952	24,693	-4.9%	28,252	29,834	8.9%	29,834	5.6%	5.6%	5.6%
502061 Long Term Disability Ins	17,671	14,185	-19.7%	18,186	19,012	2.9%	19,012	4.5%	4.5%	4.5%
502071 State Unemployment Ins (SUI)	10,920	12,082	10.6%	11,585	12,300	6.1%	12,300	6.2%	6.2%	6.2%
502081 Worker's Comp Ins	110,631	142,472	28.8%	113,950	117,369	3.0%	117,369	3.0%	3.0%	3.0%
502101 Holiday Pay	26,987	20,650	-23.5%	28,240	29,089	4.6%	29,089	3.0%	3.0%	3.0%
502103 Floating Holiday	4,917	8,289	68.6%	5,267	5,642	7.1%	5,642	7.1%	7.1%	7.1%
502109 Sick Leave	106,703	77,783	-27.1%	112,960	116,358	5.9%	116,358	3.0%	3.0%	3.0%
502111 Annual Leave	261,270	250,256	-4.2%	272,690	280,147	4.4%	280,147	2.7%	2.7%	2.7%
502121 Other Paid Absence	16,672	19,602	17.6%	17,650	18,181	5.9%	18,181	3.0%	3.0%	3.0%
502251 Phys. Exams	1,910	775	-59.4%	1,910	1,910	0.0%	1,910	0.0%	0.0%	0.0%
502253 Driver Lic Renewal	424	192	-54.7%	412	412	-2.8%	412	0.0%	0.0%	0.0%
502999 Other Fringe Benefits	3,148	3,207	1.9%	6,260	6,299	98.9%	6,299	0.6%	0.6%	0.6%
Totals	1,704,180	1,625,451	-4.6%	1,877,390	1,977,658	10.2%	1,977,658	5.3%	5.3%	5.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL FY13	APRIL FY12		
SERVICES										
503011	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503012	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503031	8,000	1,203	-85.0%	6,000	6,500	-25.0%	0.0%	6,500	8.3%	0.0%
503032	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503033	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503034	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503041	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503161	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503162	15,000	15,241	1.6%	15,000	15,000	0.0%	0.0%	15,000	0.0%	0.0%
503171	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503221	-	815	100.0%	-	-	0.0%	0.0%	-	-	0.0%
503222	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503225	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503351	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
503352	30,000	28,653	-4.5%	80,000	80,000	166.7%	0.0%	80,000	0.0%	0.0%
503353	208,800	201,466	-3.5%	282,000	287,000	35.1%	0.0%	287,000	1.8%	0.0%
503354	25,000	28,155	12.6%	25,750	26,525	3.0%	0.0%	26,525	3.0%	0.0%
503363	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	286,800	275,533	-3.9%	408,750	415,025	42.5%	0.0%	415,025	1.5%	1.5%
MOBILE MATERIALS & SUPPLIES										
504011	70,000	68,797	-1.7%	81,000	88,100	15.7%	0.0%	88,100	8.8%	0.0%
504012	1,755,000	1,713,862	-2.3%	2,133,250	2,453,237	15.0%	0.0%	2,453,237	15.0%	0.0%
504021	150,000	125,508	-16.3%	231,750	238,702	3.0%	0.0%	238,702	3.0%	0.0%
504161	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504191	515,000	526,933	2.3%	592,250	610,017	3.0%	0.0%	610,017	3.0%	0.0%
Totals	2,490,000	2,435,100	-2.2%	3,038,250	3,390,056	22.0%	0.0%	3,390,056	11.6%	11.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY12	% CHANGE	
			PROPOSED	ACTUAL			BUDG FY13	APRIL FY13			BUDG FY14	APRIL FY13
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	2,500	2,142	-14.3%	2,550	2,550	2.0%	2,601	2.0%	2,601	2.0%	2.0%	2.0%
504211 Postage & Mailing	500	138	-72.3%	500	500	0.0%	500	0.0%	500	0.0%	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
504311 Office Supplies	4,500	8,823	96.1%	4,635	4,635	3.0%	4,794	3.4%	4,794	3.0%	3.4%	3.4%
504315 Safety Supplies	10,000	5,067	-49.3%	10,000	10,000	0.0%	10,000	0.0%	10,000	0.0%	0.0%	0.0%
504317 Cleaning Supplies	7,000	1,603	-77.1%	7,000	7,000	0.0%	7,000	0.0%	7,000	0.0%	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
504421 Non-Inventory Parts	15,000	7,320	-51.2%	1,500	1,500	-90.0%	1,500	0.0%	1,500	-90.0%	0.0%	0.0%
504511 Small Tools	5,000	2,829	-43.4%	5,000	5,000	0.0%	5,000	0.0%	5,000	0.0%	0.0%	0.0%
504515 Employee Tool Replacement	2,000	259	-87.0%	2,000	2,000	0.0%	2,000	0.0%	2,000	0.0%	0.0%	0.0%
Totals	46,500	28,182	-39.4%	33,185	33,185	-28.6%	33,395	0.6%	33,395	-28.6%	0.6%	0.6%
UTILITIES												
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
505031 Telecommunications	18,200	14,988	-17.6%	24,809	24,809	36.3%	26,545	7.0%	26,545	36.3%	7.0%	7.0%
Totals	18,200	14,988	-17.6%	24,809	24,809	36.3%	26,545	7.0%	26,545	36.3%	7.0%	7.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
506127 Repairs - District Prop	-	(24,272)	100.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%
Totals	-	(24,272)	100.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12			REV BUDG APRIL FY13	APRIL FY13		
TAXES										
507051 Fuel Tax	14,000	13,562	-3.1%		14,000	0.0%		14,000	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%		-	0.0%		-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%		-	0.0%		-	0.0%	0.0%
Totals	14,000	13,562	-3.1%		14,000	0.0%		14,000	0.0%	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%		-	0.0%		-	0.0%	0.0%
Totals	-	-	0.0%		-	0.0%		-	0.0%	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	1,000	2,390	139.0%		1,800	80.0%		2,000	11.1%	11.1%
509085 Advertising - Rev Prod	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509121 Employee Training	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509123 Travel	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509150 Contributions	-	-	0.0%		-	0.0%		-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%		-	0.0%		-	0.0%	0.0%
Totals	1,000	2,390	139.0%		1,800	80.0%		2,000	11.1%	11.1%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%		-	0.0%		-	0.0%	0.0%
512061 Equipment Rental	2,000	2,134	6.7%		2,000	0.0%		2,000	0.0%	0.0%
Totals	2,000	2,134	6.7%		2,000	0.0%		2,000	0.0%	0.0%
PERSONNEL TOTAL	3,672,505	3,593,729	-2.1%		3,965,467	8.0%		4,129,086	4.1%	4.1%
NON-PERSONNEL TOTAL	2,858,500	2,747,617	-3.9%		3,522,794	23.2%		3,883,021	10.2%	10.2%
DEPARTMENT TOTALS	6,531,005	6,341,346	-2.9%		7,488,261	14.7%		8,012,107	7.0%	7.0%



COBRA BENEFITS – 9001

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY13	% CHANGE	
			PROPOSED	ACTUAL			BUDGET	APRIL FY12			BUDG FY13	APRIL FY13
LABOR												
501011 Bus Operator Pay	-	-			-	0.0%	-		-	0.0%	-	0.0%
501013 Bus Operator OT	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	-	-			-	0.0%	-		-	0.0%	-	0.0%
502021 Retirement	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	(337)			-	100.0%	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	(168)			-	100.0%	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-			-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	(505)			-	100.0%	-	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY13 & FY14 FINAL OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		% CHANGE		% CHANGE		
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12	REV BUDG PROPOSED FY13	APRIL ACTUAL FY13	REV BUDG PROPOSED FY14	APRIL ACTUAL FY14	
SERVICES									
503011	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503012	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503031	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503032	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503033	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503034	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503041	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503162	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503221	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503222	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503352	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503353	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES									
504011	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET**
COBRA Benefits - 9001

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12 FY12	FY13 FY13	REV BUDG BUDG	APRIL BUDG	FY12 FY14	BUDG FY13 BUDG FY14
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL BUDG		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	-	(505)	100.0%	100.0%	-	0.0%	0.0%	0.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
DEPARTMENT TOTALS	-	(505)	100.0%	100.0%	-	0.0%	0.0%	0.0%	-	0.0%



RETIRED EMPLOYEE BENEFITS - 9005

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	APRIL PROPOSED	FY13	APRIL PROPOSED	FY14	BUDG FY14
LABOR										
501011 Bus Operator Pay	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502031 Medical Ins	2,224,085	2,163,252	2,336,905	-2.7%	2,336,905	2,523,857	5.1%	2,523,857	8.0%	
502041 Dental Ins	115,959	102,971	119,437	-11.2%	119,437	123,021	3.0%	123,021	3.0%	
502045 Vision Ins	33,660	32,560	34,670	-3.3%	34,670	35,710	3.0%	35,710	3.0%	
502051 Life Ins/AD&D	9,417	9,750	9,700	3.5%	9,700	9,990	3.0%	9,990	3.0%	
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502061 Long Term Disability Ins	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502081 Worker's Comp Ins	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502101 Holiday Pay	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502109 Sick Leave	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502111 Annual Leave	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502121 Other Paid Absence	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	26,433	25,834	31,327	-2.3%	31,327	33,833	18.5%	33,833	8.0%	
Totals	2,409,554	2,334,367	2,532,039	-3.1%	2,532,039	2,726,411	5.1%	2,726,411	7.7%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG APRIL	BUDGET FY14	
			FY12	FY12	FY13	FY13	FY12	FY13	FY14
SERVICES									
503011 Acting/Audit Fees	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE					
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12 FY12	REV BUDG BUDG	APRIL BUDG	FY13 FY13	REV BUDG BUDG	APRIL BUDG	FY12 FY14	FY13 FY14	BUDGET BUDG	FY12 FY14
OTHER MATERIALS & SUPPLIES															
504205 Freight Out	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES															
505011 Gas & Electric	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY															
506011 Insurance - Property	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE			
	BUDGET APRIL FY12	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	PROPOSED FY12	REVENUE FY12	APRIL FY12	BUDGET FY13	REVENUE FY13	APRIL FY13	BUDGET FY14	REVENUE FY14
TAXES													
507051 Fuel Tax	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
PURCHASED TRANS.													
503406 Contract/Paratransit	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
MISC EXPENSE													
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
LEASES & RENTALS													
512011 Facility Lease	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,409,554	2,334,367			-3.1%	2,532,039		5.1%	2,726,411		7.7%		
NON-PERSONNEL TOTAL	-	-			0.0%	-		0.0%	-		0.0%	-	0.0%
DEPARTMENT TOTALS	2,409,554	2,334,367			-3.1%	2,532,039		5.1%	2,726,411		7.7%		



SCCIC/COPS - 700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL FY13	FY13	REV BUDG APRIL	APRIL FY14	
LABOR											
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS											
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL FY12			REV BUDG APRIL FY12	APRIL FY13		
SERVICES										
503011	250	-	-	-100.0%	250	250	0.0%	250	0.0%	0.0%
503012	50	13	13	-73.3%	50	50	0.0%	50	0.0%	0.0%
503031	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503032	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503033	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503034	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503041	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503161	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503162	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503171	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503221	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503222	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503225	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503351	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503352	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503353	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503354	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
503363	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	300	13	13	-95.6%	300	300	0.0%	300	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504012	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504021	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504161	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504191	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12 FY12	FY13 FY13	REV BUDG BUDG	APRIL BUDG	FY12 FY14	BUDG FY14	
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
UTILITIES											
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 FINAL OPERATING BUDGET
SCCIC/COPS - 700**

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL										
	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
NON-PERSONNEL TOTAL										
	300	13	-95.6%	0.0%	300	0.0%	0.0%	0.0%	300	0.0%
DEPARTMENT TOTALS	300	13	-95.6%	0.0%	300	0.0%	0.0%	0.0%	300	0.0%



III. CAPITAL BUDGET

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKAT/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
Estimated Beginning Balance @ July 1, 2012:	\$ 12,600,000	\$ 1,333,382	\$ 800,000	\$ 5,600,000	\$ 870,000	\$ 12,523,009	\$ 11,605	\$ 33,737,996
Grant-Funded Projects								
MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 1,108,062	\$ 1,333,382	\$ -	\$ 5,600,000	\$ -	\$ 12,010,047	\$ -	\$ 20,051,491
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 200,000					\$ 1,082,961		\$ 1,282,961
MetroBase Project - FY10 Allocation (PTMISEA)						\$ 391,962		\$ 391,962
MetroBase Project - FY09 Allocation (PTMISEA)						\$ 121,000		\$ 121,000
Land Mobile Radio Project - LMR (STATE-1B)					\$ 790,000			\$ 790,000
Bus Stop Improvements (STIP)	\$ 355,000							\$ 355,000
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 160,000		\$ 20,500				\$ 11,605	\$ 192,105
Video Surveillance Project - CCTV (STATE-1B)					\$ 80,000			\$ 80,000
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 48,000		\$ 12,000					\$ 60,000
Watsonville Transit Center - Conceptual Design (FTA, STA)			\$ 30,000					\$ 30,000
425 Front Street Purchase (STA)			\$ 17,000					\$ 17,000
Subtotal	\$ 1,871,062	\$ 1,333,382	\$ 79,500	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 23,371,519
IT Projects								
HR Software Upgrade - iVantage (STA)			\$ 125,000					\$ 125,000
Fleet & Facilities Maintenance Software - Maintstar (STA)			\$ 10,000					\$ 10,000
Automated Purchasing System Software - Puridium (STA)			\$ 40,000					\$ 40,000
Subtotal	\$ -	\$ -	\$ 175,000		\$ -	\$ -	\$ -	\$ 175,000
Facilities Repair & Improvements								
MetroCenter Repairs (RES, RET, EARN.)	\$ 185,000							\$ 185,000
Bus Stop Repairs/ Improvements (RES, RET, EARN.)	\$ 175,000							\$ 175,000
WTC Renovations & Repairs (STA)			\$ 45,000					\$ 45,000
Repair SVT (STA)			\$ 45,000					\$ 45,000
MTC Lane Four Shelter Replacement (STA)			\$ 40,000					\$ 40,000
Fueling Station Awning (STA)			\$ 30,000					\$ 30,000
Replace Portable Steam & Sidewalk Cleaner WTC (STA)			\$ 25,000					\$ 25,000
Interactive White Board - ParaCruz (STA)			\$ 3,500					\$ 3,500
Subtotal	\$ 360,000	\$ -	\$ 188,500		\$ -	\$ -	\$ -	\$ 548,500

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKAT/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
Revenue Vehicle Replacement								
Replace WiFi on Highway 17 buses (STA)	\$ -	\$ -	\$ 60,000		\$ -	\$ -	\$ -	\$ 60,000
Subtotal	\$ -	\$ -	\$ 60,000		\$ -	\$ -	\$ -	\$ 60,000
Non-Revenue Vehicle Replacement								
See above-Grant Funded Projects	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Fleet & Maint Equipment								
Small Vehicle Lift - Fleet (STA)			\$ 25,000					\$ 25,000
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)			\$ 3,500					\$ 3,500
Industrial Auto Upholstery Cleaning Machine - Fleet (STA)			\$ 2,500					\$ 2,500
Subtotal	\$ -	\$ -	\$ 31,000		\$ -	\$ -	\$ -	\$ 31,000
Office Equipment								
None								
Subtotal	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Misc.								
Ticket Vending Machines (2) (STA)			\$ 100,000					\$ 100,000
Subtotal	\$ -	\$ -	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000
TOTAL CAPITAL PROJECTS	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019
Estimated Ending Balance @ June 30, 2013:	\$ 10,368,938	\$ -	\$ 166,000	\$ -	\$ -	\$ 10,204,478 (3)	\$ -	\$ 20,739,416
								\$ -

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 FINAL CAPITAL BUDGET**

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKAT/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING								
PTMISEA (1B)						\$ 13,605,970		\$ 13,605,970
State Transit Assistance (STA)			\$ 634,000	\$ 5,600,000				\$ 6,234,000
Sakata / Lawsuit Proceeds		\$ 1,333,382						\$ 1,333,382
State Security Bond Funds (1B)					\$ 870,000			\$ 870,000
Federal Grants (FTA)	\$ 1,156,062 (4)							\$ 1,156,062
Statewide Transportation Improvement Program (STIP)	\$ 355,000 (4)							\$ 355,000
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 360,000 (4)							\$ 360,000
Reserved Retained Earnings	\$ 360,000							\$ 360,000
Local Operating Match							\$ 11,605	\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019
Non-Restricted Funds	\$ 2,231,062							\$ 2,231,062
Restricted Funds		\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970		\$ 22,043,352
Local Operating Match - provided by Salaries							\$ 11,605	\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019
(1) Estimate is based on State Controller's STA Allocation Preliminary Estimate. Funds will be received in future years								
(2) Original PTMISEA (1B) Program Allocation Request:								
FY08 PTMISEA Allocation Received						\$ 4,404,019		
FY09 PTMISEA Allocation Received						\$ 2,480,910		
FY10 PTMISEA Allocation Received						\$ 2,491,923		
FY11 PTMISEA Allocation Received						\$ 11,010,047		
Subtotal PTMISEA Receipts thru 2/10/12						\$ 20,386,899		
Unpaid balance of remaining PTMISEA funds requested						\$ 5,875,978		
(3) Not all PTMISEA funds budgeted will be spent in FY13 due to construction in progress payments due on the Operations facility; only 25% of the funds budgeted are projected to be spent by June 30, 2013								
(4) Funds to be reimbursed at a later date								

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST**

PROJECT/ACTIVITY	2013	2014	TOTAL
Revenue Vehicles			
Replace (20) Diesel Buses	\$ 5,000,000	\$ 5,000,000	\$ 10,000,000
Signal Priority/Pre-Empion for Buses		\$ 2,000,000	\$ 2,000,000
Replace (5) 1989 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
Automated Vehicle Locator (AVL) /Automated Passenger Count (APC)	\$ 4,500,000		\$ 4,500,000
Replace (6) Paratransit Vans-(5 2003 Goshens/1 2006 Aerotech)	\$ 300,000	\$ 60,000	\$ 360,000
Subtotal	\$ 12,175,000	\$ 7,060,000	\$ 19,235,000
Facilities			
Pacific Station Renovation		\$ 12,000,000	\$ 12,000,000
Subtotal	\$ -	\$ 12,000,000	\$ 12,000,000
Facilities Repair & Improvements , etc.			
MetroCenter Skylight Remodel	\$ 250,000		\$ 250,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
MetroCenter Public Restroom Remodel	\$ 150,000		\$ 150,000
METRO Transit Center, Clock Refurbishment - to Digital		\$ 120,000	\$ 120,000
Computer Kiosks - MC		\$ 110,000	\$ 110,000
Electronic LED Message Boards (3) - MC		\$ 85,000	\$ 85,000
MetroCenter Sidewalk Repair	\$ 75,000		\$ 75,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
ParaCruz Office Furniture Replacement		\$ 12,000	\$ 12,000
Replace Lounge Furniture - various METRO Locations		\$ 2,000	\$ 2,000
Subtotal	\$ 650,000	\$ 504,000	\$ 1,154,000

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST**

PROJECT/ACTIVITY	2013	2014	TOTAL
<u>Non-Revenue Vehicle Replacement</u>			
Replace (15) Staff Cars - w/ Honda CNG	\$ 240,000	\$ 210,000	\$ 450,000
Replace (4) Pickups	\$ 150,000	\$ 150,000	\$ 300,000
Replace (6) Vans	\$ 96,000	\$ 96,000	\$ 192,000
Replace (4) Ford Explorers	\$ 64,000	\$ 64,000	\$ 128,000
Replace (1) Facility F250 Service Body Trucks	\$ -	\$ 40,000	\$ 40,000
Replace (1) F350 Flat Bed	\$ 37,000	\$ -	\$ 37,000
Replace (1) Escape Hybrid	\$ -	\$ 28,000	\$ 28,000
Subtotal	\$ 587,000	\$ 588,000	\$ 1,175,000
<u>Fleet & Facilities Maintenance Equipment</u>			
Routine Replacements	\$ 50,000	\$ 50,000	\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000		\$ 10,000
Replace TIG Welder - Fleet	\$ 6,000		\$ 6,000
Replace ARC Welder - Fac. Maint.	\$ 1,300		\$ 1,300
Subtotal	\$ 67,300	\$ 50,000	\$ 117,300
<u>IT</u>			
Replace Accounting Software	\$ -	\$ 100,000	\$ 100,000
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000	\$ 100,000
Upgrade Databases - IT	\$ 30,000	\$ -	\$ 30,000
Server Virtualization Project - IT	\$ 23,000		\$ 23,000
Subtotal	\$ 103,000	\$ 150,000	\$ 253,000
<u>MISC</u>			
None	\$ -		\$ -
	\$ -	\$ -	\$ -
TOTAL FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST	\$ 13,582,300	\$ 20,352,000	\$ 33,934,300



IV. ADDITIONAL INFORMATION

BOARD MEMBER TRAVEL

FY13

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2013
Washington, DC
Two Board Members

Annual Conference
October 2013
Chicago, IL
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
Palm Springs, CA
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

EMPLOYEE INCENTIVE PROGRAM
FY13 and FY14

<u>EVENT/ACTIVITY</u>	<u># EMP</u>	<u>RATE</u>	<u>FY13</u>	<u>FY14</u>	<u>DEPT/ACCOUNT</u>
District Service Awards			\$ 12,667	\$ 12,667	1100-509101
Certificates of Commendation			\$ -	\$ -	1100-509101
Wall of Fame Frames			\$ 658	\$ 658	1100-509101
Safe Driver Pins and Certificates			\$ 3,500	\$ 3,500	3300-509101
Employee Incentive Program			\$ 18,675	\$ 18,675	1100-509101
Departmental Programs					
<u>Administrative Facility (110 Vernon)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	2200-509101
<u>ParaCruz</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	3100-509101
<u>Operations</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	4100-509101
TOTALS			\$ 35,500	\$ 35,500	



SANTA CRUZ **METRO**