



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

**SECTION 1: OPEN SESSION**

1. CALL TO ORDER / ROLL CALL:

1-1. Chair Robinson called the meeting to order at 8:36 a.m.

1-2. The following Directors were present:

- |                                   |                                     |                                |
|-----------------------------------|-------------------------------------|--------------------------------|
| Director Margarita Alejo          | <input checked="" type="checkbox"/> |                                |
| Director Hilary Bryant            | <input checked="" type="checkbox"/> |                                |
| Director Dene Bustichi            | <input checked="" type="checkbox"/> |                                |
| Director Daniel Dodge             | <input checked="" type="checkbox"/> | <b>ARRIVED AFTER ROLL CALL</b> |
| Director Ron Graves               | <input checked="" type="checkbox"/> |                                |
| Director Michelle Hinkle          | <input checked="" type="checkbox"/> |                                |
| Director Deborah Lane             | <input checked="" type="checkbox"/> |                                |
| Director John Leopold             | <input checked="" type="checkbox"/> |                                |
| Director Ellen Pirie              | <input checked="" type="checkbox"/> |                                |
| Director Lynn Robinson            | <input checked="" type="checkbox"/> |                                |
| Director Mark Stone               | <input type="checkbox"/>            |                                |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |                                |

**STAFF PRESENT**

Anthony Tapiz, Administrative Services Coordinator  
Leslie R. White, General Manager  
Margaret Gallagher, District Counsel

2. **ORAL AND WRITTEN COMMUNICATIONS**

None.

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Leslie R. White indicated there was a letter from the Carpenter’s Union with regard to bids, and two replacements pages for Item #7.

**DIRECTOR PIRIE LEFT THE ROOM**

**CONSENT AGENDA**

- 5-1. RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY13 WITH TRAVELERS PROPERTY CASUALTY CO. OF AMERICA AND QBE INSURANCE CORPORATION  
Submitted by Angela Aitken, Finance Manager
- 5-2. ACCEPT AND FILE MINUTES OF BOARD OF DIRECTORS MEETINGS OF JUNE 8 AND JUNE 22, 2012, AND SPECIAL MEETING OF JULY 6, 2012.  
Submitted by Tony Tapiz, Administrative Services Coordinator
- 5-3. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF INOSENICIO GUAJARDO, CLAIM #12-0015; REJECT THE CLAIM OF THEODORE MCLEAN, CLAIM #12-0017  
Submitted by Margaret Gallagher, District Counsel
- 5-4. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION  
Submitted by Margaret Gallagher, District Counsel

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Approve Consent Agenda as presented.**

**Motion passed unanimously with Directors Dodge and Stone being absent.**

**REGULAR AGENDA**

- 6. CONSIDERATION OF APPOINTMENT OF CHARLOTTE WALKER TO THE METRO ADVISORY COMMITTEE (MAC)  
Presented by Ciro Aguirre, Operations Manager

Leslie R. White presented the staff report.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Appoint Charlotte Walker to the Metro Advisory Committee for a two-year term.**

**Motion passed unanimously with Directors Dodge and Stone being absent.**

**7. CONSIDERATION OF ADOPTION OF REVISED EQUAL OPPORTUNITY PLAN (EOP) FOR 2012 – 2014**

Robyn Slater presented the Staff Report. There was a discussion about the Revised Equal Opportunity Plan.

**DIRECTOR DODGE ARRIVED**

**ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR PIRIE**

**Adopt Revised Equal Opportunity Plan (EOP) for 2012-2014.**

**Motion passed unanimously with Director Stone being absent.**

**8. CONSIDERATION OF APPOINTING A RECRUITMENT TASK FORCE FROM THE MEMBERS OF THE BOARD FOR THE PURPOSE OF COMMENCING RECRUITMENT ACTIVITIES FOR THE POSITIONS OF DISTRICT COUNSEL AND GENERAL MANAGER**

Lynn Robinson presented the Staff Report. There was a discussion about recruitment efforts, the establishment of a recruitment task force committee of five directors, and changes to CalPERS. Eileen Wagley, SEIU Local 521, thanked Margaret Gallagher for her years of service, and stated that SEIU was in favor of retaining the District Counsel in-house.

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR PIRIE**

**Appoint Recruitment Task Force with the added direction to work with District Counsel and General Manager on recruitment efforts.**

**Motion passed unanimously with Director Stone being absent.**

**9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH NORTH STAR, INC. FOR AN INCREASED AMOUNT NOT TO EXCEED \$155,000**

Robert Cotter presented the Staff Report. There was a discussion about the contract with North Star.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Authorize the General Manager to execute a contract amendment with North Star, Inc. for an increased amount not to exceed \$155,000.**

**Motion passed unanimously with Director Stone being absent.**

- 10. CONSIDERATION OF AWARD OF CONTRACT WITH TRC SOLUTIONS, INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE JUDY K. SOUZA OPERATIONS BUILDING COMPONENT OF THE METROBASE PROJECT IN AN AMOUNT NOT TO EXCEED \$1,495,440**

Erron Alvey Gallagher presented the Staff Report. There was a discussion about the contract for Construction Management.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON**

**Authorize the award of a contract with TRC Solutions, inc. for construction management services for the Judy K. Souza Operations Facility component of the Metrobase Project in an amount not to exceed \$1,495,440.**

**Motion passed unanimously with Director Stone being absent.**

- 15. ORAL ANNOUNCEMENT**

Leslie R. White announced the Groundbreaking Ceremony for the Judy K. Souza Operations Facility on October 26, at noon, at 1200 River Street, in Santa Cruz. Vice Chair Dodge announced that the next regularly scheduled Board meeting will be held Friday, September 28, 2012 at 9:00 a.m. at the Scotts Valley City Council Chambers located at 1 Civic Center Drive, in Scotts Valley, California.

- 16. ADJOURNMENT**

There being no further business, Vice Chair Dodge adjourned the meeting at 9:24 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ  
Administrative Services Coordinator