

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

November 14, 2008

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, November 14, 2008 at the District's Administrative Office located at 370 Encinal Street in Santa Cruz, California.

Vice Chair Bustichi called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Pat Spence
Emily Reilly
Mike Rotkin (arrived after roll call)
Dale Skillicorn
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Mark Stone

STAFF PRESENT

Ciro Aguirre, Operations Manager
Frank Cheng, MB Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Fixed Route Superintendent
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst. Finance Manager
Tom Stickel, Maintenance Manger
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Bonnie Morr, UTU

Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

Oral:

None.

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, congratulated the Directors that will be reappointed to the Board for another term.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

A REVISED Staff Report for Item #10 was distributed and is attached to the file copy of these minutes.

CONSENT AGENDA

5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2008

No questions or comments.

5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR SEPTEMBER 2008

No questions or comments.

**5-3. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF MARILYN M. GRAVES, CLAIM #08-0028
DENY THE CLAIM OF LORRAINE MEDRANO, CLAIM #08-0029**

No questions or comments.

DIRECTOR ROTKIN ARRIVED

5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR NOVEMBER 19, 2008 AND MINUTES OF SEPTEMBER 17, 2008

Director Spence asked about the status of recruiting new MAC members. Les White replied that signs were posted in the buses, the MAC brochures are out, and there is a link on METRO's website for people to submit their application online, but no applications have been submitted.

5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF AUGUST 2008

Director Hagen suggested increasing the "Shared Rides" Performance Goal on page #5-5.3.

CHAIR BEAUTZ ARRIVED

5-6. ACCEPT AND FILE SEPTEMBER 2008 RIDERSHIP REPORT

No questions or comments.

5-7. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF SEPTEMBER 2008

No questions or comments.

5-8. CONSIDERATION OF AUTHORIZATION FOR DISPOSAL OF THIRTEEN (13) 1988 NEW FLYER BUSES AND ONE (1) LOT OF SUPPORT PARTS FOR THE ABOVE LISTED VEHICLES

No questions or comments.

5-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH PAT PIRAS CONSULTING FOR REVIEW OF ADA PARATRANSIT ELIGIBILITY PROCESS

No questions or comments.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:

This presentation will take place at the November 21, 2008 Board Meeting.

7. PUBLIC HEARING TO RECEIVE INPUT ON PROPOSED CHANGES TO SANTA CRUZ METRO'S CONFLICT OF INTEREST CODE

Public Hearing will take place at the November 21, 2008 Board Meeting.

8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF JULY 2008 (Continued from October)

There was a discussion about the "five-minute wait" procedure.

9. CONSIDERATION OF REASSIGNMENT OF SUPERVISOR OF REVENUE COLLECTION FROM THE OPERATIONS DEPARTMENT TO THE FINANCE DEPARTMENT

No questions or comments.

10. CONSIDERATION OF APPROVAL OF CLASS SPECIFICATION AND WAGE RANGE CHANGES FOR THE SAFETY AND TRAINING COORDINATOR POSITION

No questions or comments.

11. ORAL ANNOUNCEMENT: NOTIFICATION OF MEETING LOCATION FOR NOVEMBER 21, 2008 – WATSONVILLE CITY COUNCIL CHAMBERS, 275 MAIN STREET, WATSONVILLE, CA

Vice Chair Bustichi announced that the November 21, 2008 Board Meeting would be held at the Watsonville City Council Chambers, 275 Main Street, Watsonville, CA.

12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:

Margaret Gallagher reported that Items #1 and #2 were being deleted and that the Board would have a conference with its Real Property Negotiators regarding property located at Felton Faire.

13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Vice Chair Bustichi adjourned to Closed Session at 9:55 a.m. and reconvened to Open Session at 10:01 a.m.

SECTION III: RECONVENE TO OPEN SESSION

14. REPORT OF CLOSED SESSION

Margaret Gallagher reported that the Board took no reportable action in Closed Session.

15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TWO-YEAR IRREVOCABLE LICENSE AGREEMENT IN FAVOR OF SANTA CRUZ METRO WITH ROBERT MARIN AND CELESTE DE SCHULTHESS, TRUSTEES, FOR BUS STOP ACCESS ON THE FELTON FAIRE SHOPPING CENTER PROPERTY

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Continue to November 21, 2008

Motion passed unanimously with Director Stone being absent.

ADJOURN

There being no further business, Vice Chair Bustichi adjourned the meeting at 10:01 a.m.

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Respectfully submitted,

CINDI THOMAS

Administrative Services Coordinator