

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

February 11, 2005

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, February 11, 2005 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Rotkin called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Michelle Hinkle
Mike Keogh
Emily Reilly (arrived after roll call)
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone (arrived after roll call)
Marcela Tavantzis

DIRECTORS ABSENT

Dennis Norton
Ex-Officio Wes Scott

STAFF PRESENT

Bryant Baehr, Operations Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Steve Paulson, Paratransit Administrator

Elisabeth Ross, Finance Manager
Judy Souza, Base Superintendent
Tom Stickel, Fleet Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Tony Condotti, Attorney
Gary Klemz, SEIU
Jeff Le Blanc, MASTF
Sandra Lipperd, UTU
Paul Marcelin-Sampson, Metro Riders Union

Rachel Moriconi, SCCRTC
Bonnie Morr, UTU
Will Regan, VMU
Bob Yount, MAC/MASTF/E&D TAC

2. ORAL AND WRITTEN COMMUNICATION

Written:

None

Oral:

Jeff Le Blanc reported that he and Bob Yount had visited the ParaCruz facility recently and were very impressed with the facility and employee enthusiasm and particularly Steve Paulson's attitude on access.

Bob Yount stated that he believes METRO did absolutely the right thing by taking over the direct operation of ParaCruz.

Director Bustichi apologized for missing the SCCRTC meeting on February 3rd as Chair Keogh's alternate, thinking it was in the evening rather than the morning.

DIRECTORS REILLY AND STONE ARRIVED AT THIS TIME

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Vice Chair Rotkin reported that additional material for Items #7 and #11 were distributed today; that action is requested today on Item #5-13; and that the Board would go into Closed Session to discuss the terms of negotiations regarding Item #14, then reconvene to Open Session for final action on Item #14.

CONSENT AGENDA

5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JANUARY 14 AND 28, 2005 AND SPECIAL MINUTES OF JANUARY 21, 2005

Minutes of January 28, 2005 will be included in the February 25, 2005 Board Packet.
No questions or comments.

5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS

No questions or comments.

5-3. ACCEPT AND FILE JANUARY 2005 RIDERSHIP REPORT

Page 1 of the Ridership Report will be included in the February 25, 2005 Board Packet.
No questions or comments.

5-4. CONSIDERATION OF TORT CLAIMS:

No questions or comments.

5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR FEBRUARY 16, 2005 AND MINUTES OF DECEMBER 15, 2004

No questions or comments.

5-6. ACCEPT AND FILE THE MASTF COMMITTEE MINUTES OF DECEMBER 16, 2004

The Minutes will be included in the February 25, 2005 Board Packet.

5-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR DECEMBER 2004 AND CONSIDERATION OF BUDGET TRANSFERS

Vice Chair Rotkin commented that the report was very clear.

5-8. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR DECEMBER 2004

No questions or comments.

5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE

No questions or comments.

5-10. ACCEPT AND FILE METROBASE STATUS REPORT

Will be included in the February 25, 2005 Board Packet. Les White reported that much of this report is dependent on some of the actions the Board will be considering today and on February 25th.

DIRECTOR BEAUTZ ARRIVED AT THIS TIME

Mr. White presented each Director with a commemorative hammer from the MetroBase Building Breaking Ceremony and announced that the Federal Reauthorization Bill introduced Wednesday includes the High Intensity Transit Tier language and is moving forward with a response expected in the next couple weeks. If passed, this will include over \$5 million for MetroBase.

5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JANUARY 2005 MEETINGS

No questions or comments.

5-12. CONSIDERATION OF AN AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE

Will be included in the February 25, 2005 Board Packet. No questions or comments.

5-13. CONSIDERATION OF APPOINTMENT OF DAVE WILLIAMS TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR SKILLICORN TO FILL VACANCY OF KANOA DYNEK

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR SKILLICORN

Appoint Dave Williams to the Metro Advisory Committee (MAC) as the appointment of Director Skillicorn to fill vacancy of Kanoa Dynek.

Director Tavantzis commented that she knows Mr. Williams personally and feels he is a good candidate as he has worked for the City of Watsonville for over 30 years as Fire Marshall, Assistant Fire Chief and Building Inspector.

Motion passed unanimously with Director Norton being absent.

5-14. ACCEPT AND FILE NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION REGARDING THE WORKERS COMPENSATION CLAIM OF FRANK SLOAN

No questions or comments.

5-15. CONSIDERATION OF REPORT ON WORKERS' COMPENSATION EMPLOYEE CLAIMS

Les White said Director Norton had requested this information.

5-16. CONSIDERATION OF INFORMATION REGARDING LONG TERM DISABILITY INSURANCE USE AT OTHER TRANSIT DISTRICTS

Les White said Director Norton had requested this information also.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

This presentation will take place at the February 25, 2005 Board Meeting.

7. CONSIDERATION OF RECEIPT OF REPORT REGARDING THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION'S PARATRANSIT COORDINATION TASK FORCE (PCTF) AND DRAFT MINUTES OF DECEMBER 15, 2004

Director Spence clarified that the Task Force Background information she provided should have been before the section that starts on page 7.1 in today's Agenda Packet.

Vice Chair Rotkin encouraged the Board to read all the information provided, contact Directors Spence or Reilly with any concerns and be prepared to comment and make formal recommendations at the February 25th Board meeting.

Paul Marcelin-Sampson thanked Director Spence for her work and encouraged the Board to read the information carefully. He pointed out that the RTC is not the main funding source for paratransit service and the District is not beholden to it.

Director Tavantzis inquired about METRO's mobility training. Les White explained John Daugherty's position and offered to bring a report back to the Board at a future meeting.

8. CONSIDERATION OF PARACRUZ OPERATIONS STATUS REPORT

Will be included in the February 25, 2005 Board Packet.

9. CONSIDERATION OF AWARD OF CONTRACT FOR PARACRUZ VEHICLE FUELING AND WASHING SERVICES

Will be included in the February 25, 2005 Board Packet.

10. PUBLIC HEARING: CONSIDERATION OF AUTHORIZING THE APPLICATION AND EXECUTION OF AN FTA GRANT FOR URBANIZED AREA FORMULA FUNDS FOR FY2005

Public Hearing will take place at the February 25, 2005 Board Meeting

11. CONSIDERATION OF ALTERNATIVES TO ENSURE THE RECEIPT OF FUNDING FROM THE STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FOR THE METROBASE PROJECT

Les White thanked Rachel Moriconi for all her help with STIP funding. Mr. White distributed a MetroBase Funding Summary and explained the different types of funding: secured, programmed and anticipated.

Mr. White reported that there is no AB3090 project assigned in FY 07-08, making it available if METRO wanted to use the AB3090 advance and repayment mechanism option. This type of funding is more secure, although it requires CTC approval.

Mr. White said he would have a Staff Report on the 25th recommending that METRO request that the RTC submit a STIP Amendment that would move the FY 06-07 MetroBase allocation to an AB3090 designated for the FY 07-08 repayment year.

Vice Chair Rotkin requested, with the Board's consensus, that the report on the 25th focus only on the recommended action rather than having another detailed discussion. Bonnie Morr asked that the recommendation include that the RTC make this the highest priority for FY 07-08.

12. **CONSIDERATION OF ADOPTION OF PROCEDURES FOR THE PRE-QUALIFICATION OF BIDDERS PROCESS FOR THE METROBASE CONSTRUCTION PROJECT**

Will be included in the February 25, 2005 Board Packet.

13. **CONSIDERATION OF THE REQUEST FROM THE CITY OF SCOTTS VALLEY FOR THE RESUMPTION OF SERVICE ON VINE HILL SCHOOL ROAD**

Summary:

Les White reported that over the past few years, the City of Scotts Valley has requested bus service serving the Vine Hill Elementary School and the Scotts Valley High School be provided, then stopped, rerouted, rescheduled and reinstated again. In 2004, the requested route reconfiguration to use Siltanen Park as a turn-around resulted in METRO paying \$4,153.00 for parking lot improvements for a six-month demonstration project that, at the request of the City, lasted only approximately one month. METRO was not reimbursed.

Most recently, on November 23, 2004, METRO was requested to reinstate specific trips to Vine Hill Elementary School. Staff recommends reconfiguring Routes #31 and #32 to reinstate service on Vine Hill School Road, with implementation in the June 2005 bid in accordance with UTU's labor agreement.

Direction: By consensus, Staff was directed to write to UTU to obtain their agreement that the recommended service changes be implemented prior to the June bid. Staff was also directed to contact the City of Scotts Valley and the School District to obtain a letter of assurance by February 25, 2005 that if these changes were implemented, that they would be in effect for at least an entire school year.

Paul Marcelin-Sampson suggested that Staff contact the School District to explain how eliminating the afternoon trips could impact after school activities.

ITEM #15 WAS TAKEN OUT OF ORDER AT THIS TIME

15. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Vice Chair Rotkin reported that the Board would be discussing 2 cases with their Property Negotiator, one case of Existing Litigation and also conducting a Public Employee Performance Evaluation of the General Manager, before reconvening to Open Session for final action on Item #14.

16. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

SECTION II: CLOSED SESSION

Vice Chair Rotkin adjourned to Closed Session at 10:30 a.m. and reconvened to Open Session at 11:54 a.m.

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

Vice Chair Rotkin had nothing to report at this time.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE FOR PROPERTY LOCATED AT 111 DUBOIS STREET, SANTA CRUZ

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR KEOGH

Authorize the General Manager to execute a new Lease between the Santa Cruz Metropolitan Transit District and the 1977 Iuliano Trust for the property located at 111 Dubois Street, for a five year term and an option to extend the Lease for an additional five years.

Motion passed unanimously.

ADJOURN

There being no further business, Vice Chair Rotkin adjourned the meeting at 11:56 a.m.

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator