

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF AUGUST 10, 2012
8:30 AM



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**


- | | | |
|--------------------------|--|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Dene Bustichi</i> | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Vice Chair</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <i>City of Capitola</i> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Ellen Pirie</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Lynn Robinson, Chair</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Mark Stone</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i> |

Leslie R. White, General Manager / Secretary of the Board
Margaret Gallagher, District Counsel

INTERPRETATION SERVICES / SERVICIOS DE TRADUCCIÓN

Spanish language translation is available on an as needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Traducción al español está disponible de forma según sea necesario. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 *The METRO Administrative Offices are located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF AUGUST 10, 2012
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MEETING LOCATION:
SANTA CRUZ CONFERENCE ROOM, 110 VERNON STREET, SANTA CRUZ

8:30 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. ROLL CALL

2. ORAL AND WRITTEN COMMUNICATIONS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

2-1. CORRESPONDENCE REGARDING APPRECIATION FOR ACCESSIBLE SERVICES
COORDINATOR

Robin Butterworth, Transition Partnership Program/PVUSD, Watsonville, CA

2-2. CORRESPONDENCE REGARDING IMPROVING FIXED ROUTE SERVICE

Richard Mendoza, Santa Cruz, CA

2-3. CORRESPONDENCE REGARDING APPRECIATION FOR ACCESSIBLE SERVICES
COORDINATOR

Noreen Santaluce, Ninety Plus Club, Santa Cruz, CA

2-4. CORRESPONDENCE REGARDING SUPPORT FOR PROJECT LABOR AGREEMENTS

Clayton Fraser, West Bay Builders, Novato, CA

2-5. CORRESPONDENCE REGARDING SUPPORT FOR PROJECT LABOR AGREEMENTS

Larry Etcheverry, C. Overaa & Co., Richmond, CA

3. LABOR ORGANIZATION COMMUNICATIONS

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

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CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 5-1. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MAY 31, 2012
Submitted by Angela Aitken, Finance Manager
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MAY 2012
Submitted by Angela Aitken, Finance Manager
- 5-3. ACCEPT AND FILE MINUTES OF BOARD OF DIRECTORS MEETINGS OF MAY 11 AND MAY 25, 2012
Submitted by Tony Tapiz, Administrative Services Coordinator
- 5-4. CONSIDERATION OF CONTRACT RENEWAL WITH CATTO'S GRAPHICS, INC. FOR PRINTING OF BUS STOP STICKERS FOR AN AMOUNT NOT TO EXCEED \$17,000
Submitted by Erron Alvey, Purchasing Agent
- 5-5. CONSIDERATION OF AWARD OF CONTRACT WITH DCH GARDENA HONDA FOR PURCHASE OF TWO EACH CNG FUELED STAFF CARS IN AN AMOUNT NOT TO EXCEED \$59,005.58
Submitted by Erron Alvey, Purchasing Agent
- 5-6. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF PHILLIP LAMONICA, CLAIM #12-0012
Submitted by Margaret Gallagher, District Counsel

REGULAR AGENDA

6. CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIRGROUNDS DURING THE 2012 FAIR IN EXCHANGE FOR FAIR VENDOR SPACE
Presented by Ciro Aguirre, Operations Manager
7. CONSIDERATION OF A REQUEST TO PROVIDE BUS SERVICE TO THE SANTA CRUZ FOLLIES ON SEPTEMBER 14, 2012 AT AN ESTIMATED COST OF APPROXIMATELY \$800
Presented by Leslie R. White, General Manager
8. CONSIDERATION OF 2012 SERVICE CHANGES AND FUTURE SERVICE PLANNING EFFORTS
Presented by Erich Friedrich, Junior Transportation Planner
9. CONSIDERATION OF PROVIDING SUPPORT FOR A METRO/UTU23/SEIU521 PICNIC TO BE HELD OCTOBER 20, 2012 AT THE HARVEY WEST PARK
Presented by Leslie R. White, General Manager

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10. CONSIDERATION OF CONTRACTING OUT THE REMAINING CONSTRUCTION, IMPROVEMENTS AND REPAIRS OF COUNTY-WIDE BUS STOPS IN ORDER TO COMPLETE THE BUS STOP IMPROVEMENT PROJECT
Presented by Tove Beatty, Grants/Legislative Analyst
11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TWO-YEAR IRREVOCABLE LICENSE AGREEMENT IN FAVOR OF SANTA CRUZ METRO WITH ROBERT MARIN AND CELESTE DE SCHULTHESS, TRUSTEES, FOR USAGE OF BUS STOP AND SHELTER ON THE FELTON FAIRE SHOPPING CENTER PROPERTY
Presented by Margaret Gallagher, District Counsel
12. CONSIDERATION OF REQUEST TO PERMANENTLY REMOVE THE INBOUND/OUTBOUND BUS STOPS AT DELAWARE AND LIBERTY OR CONSIDERATION OF PROPOSAL COMPROMISE
Presented by Ciro Aguirre, Operations Manager
13. CONSIDERATION OF LEGISLATIVE MODIFICATIONS SUSPENDING BROWN ACT OPEN MEETING REQUIREMENTS AND IMPACT ON SANTA CRUZ METRO'S BYLAWS
Presented by Margaret Gallagher, District Counsel
14. CONSIDERATION OF IMPLEMENTATION OF A MOBILE MUSE (POETRY ON THE BUSES) PROGRAM ON THE INSIDE OF SANTA CRUZ METRO'S BUSES INCLUDING SELECTING SANTA CRUZ METRO REPRESENTATIVES FOR THE POETRY SELECTION PANEL
Presented by Margaret Gallagher, District Counsel
15. CONSIDERATION OF BUS STOPS AT DELAWARE AND COLUMBIA
Presented by Ciro Aguirre, Operations Manager
16. ORAL ANNOUNCEMENT
The next regularly scheduled Board meeting will be held Friday, August 24, 2012 at 9:00 a.m. at the Watsonville City Council Chambers located at 275 Main Street, in Watsonville, California.
17. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
Presented by Margaret Gallagher, District Counsel
18. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)

Name of Case: Mario de la Garza v. SCMTD
(Before the Superior Court of Santa Cruz County)

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2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)

Name of Case: Raymond Emme v. SCMTD, et al.
(Before the Superior Court of Santa Cruz County)

3. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)

Agency Negotiators: Robyn Slater, Human Resources Manager

Employee Organization: Service Employees International Union (SEIU), Local 521

4. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Leslie R. White, General Manager

Employee Organization: Unrepresented Management Group

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)

Title: General Manager

6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)

Title: District Counsel

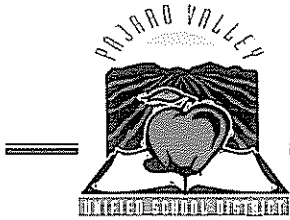
SECTION III: RECONVENE TO OPEN SESSION

19. REPORT OF CLOSED SESSION

20. ADJOURNMENT

Adjourn to the next regularly scheduled Board Meeting on Friday, August 24, 2012 at 9:00 a.m. at the Watsonville City Council Chambers located at 275 Main Street in Watsonville, California.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.



**Pajaro Valley Unified School District
SELPA/Special Services Department**

294 Green Valley Rd., Watsonville, CA 95076

(831) 786-2100 ext. 2794 Fax: (831) 728-8107

TRANSITION PARTNERSHIP PROGRAM

RECEIVED
2012 JUL 16 PM 2 26
SANTA CRUZ METRO
ADMIN DEPARTMENT
7/12/2012

To whom it may concern:

I am writing to you, at the Santa Cruz Metropolitan Transit District, to let you know that we very much appreciate John Daugherty and the work he does with our clients in facilitating their mobility, and making it possible for them to find their way to the world of work.

Our program is the Transition Partnership Program, and we serve 50 students a year, graduating from the Pajaro District and we help them enter the world of work.

Here in South County, and even Aptos, our clients find it hard to access services, period. Clients find transportation is a big problem. Either family cannot provide transportation, or culturally, clients are afraid to get out into the real world, and this is a significant barrier to employment.

Having someone like John, by virtue of his own challenges, makes the metro seem easier to access. John in his presentation paints a picture of accessibility with Metro, all can relate to.

I can't emphasize enough how important this work is for our clients, and our program. We here in the Transition Partnership Program appreciate the work John Daugherty does with our clients and others in our community.

Robin Butterworth
Career Development Specialist II
Transition Partnership Program
294 Green Valley Road
Watsonville, Ca. 95076
(831)786-2100 ext. 2794

July 23, 2012

RECEIVED

2012 JUL 30 PM 4 38

Administrative Services Coordinator for
Santa Cruz Metropolitan Transit District
Board of Directors
370 Encinal, Suite 100
Santa Cruz, CA 95060

SANTA CRUZ METROPOLITAN
ADMIN DEPARTMENT

The Metro Fails The Public Once Again
Professional Wages, Professional Bus Fees, Unprofessional Services

Dear Board of Directors:

As you are aware the public relies on Metro drivers to abide by the time points published in the Metro Headways schedule as best they are able. The time points on the schedule are all the public has to go on and they rely on Metro drivers sticking to those time points. If they don't, the public is left stranded and Metro's image suffers as a result.

Of course no one can fault drivers for being late for their time points because of various conditions such as heavy traffic, bad weather or the need to take on one or more wheelchairs. However, being early for the time points on one's route is absolutely inexcusable -- especially when passengers have difficulty getting to the early first time points of a route or when the weather prevents one from getting to a time point early.

Despite this, since my last letter to you, several people have been left stranded on my regular early morning bus route on May 7th, July 18th and just today on July 23rd. Once again the driver supervisor is not reminding his staff to make sure that they are never early to any of their time points. There should be signs throughout the drivers' locker rooms and in the buses themselves reminding the drivers of this and assuring the public that the Metro is committed to never arriving early to the printed time points. Professional wages, professional bus fees (the monthly pass was recently jacked up 30% from \$50 to \$65) while the public continues to receive unprofessional services. Little wonder your ridership is not that great.

Another reason your ridership is not that great -- except for those who have no choice but to ride the bus -- is the fact that many of your drivers blast the speakers on the bus when they announce bus stops. What the heck is going on? Your drivers just leave the speakers blasting much louder than needed even when there is no one on the bus who is hard of hearing!! This has happened over and over and over again and if your

2-2.1

sitting near one of those speakers, you run the risk of having your eardrum damaged if you have sensitive hearing. Even without sensitive hearing, these speakers are way too loud. Again, supervisors are not advising their driver staff of this and there are no signs to remind drivers of this constant professional failure to meet the reasonable needs of the public.

It seems to me that part of the training of every driver should be to ride the bus for at least a month in a way where they really need it to get to their destination such as traveling to and from work. If they did that, they might begin to realize just what they are putting the public through on a regular basis. Yes, there are many excellent drivers who serve the public well, but there are also many who don't. The Metro needs to develop a reliable system of supervision that constantly oversees how the public is being treated and constantly reminds those unprofessional drivers of what they need to do to earn their professional wages.

Please don't waste Metro public funds with a reply. What is needed is the implementation of an effective policy which serves the Santa Cruz County public in the best manner possible. Thus far, the Metro has proven that it is not up to this task -- despite the 30% increase in bus fares.

Sincerely,

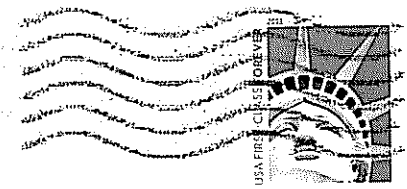
A handwritten signature in cursive script that reads "Richard Mendoza".

Richard Mendoza

cc: Santa Cruz Metropolitan Transit District Customer Service

R. Mendoza
920 Pacific Avenue, Suite 21
Santa Cruz, CA 95060

SAN JOSE CA 950
24 JUL 2011 PM 11



JUL 30 REC'D

Handwritten signature or initials in black ink.

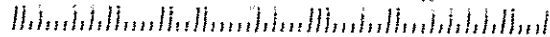
Administrative Services Coordinator
Santa Cruz Metropolitan Transit District
Board of Directors

370 Encinal Street, Suite 100

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Santa Cruz, CA 95060

95060@4457
95060217325



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RECEIVED

July 23, 2012

2012 JUL 30 AM 9 35

SANTA CRUZ METRO
ADMIN DEPARTMENT

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attn: Board of Directors

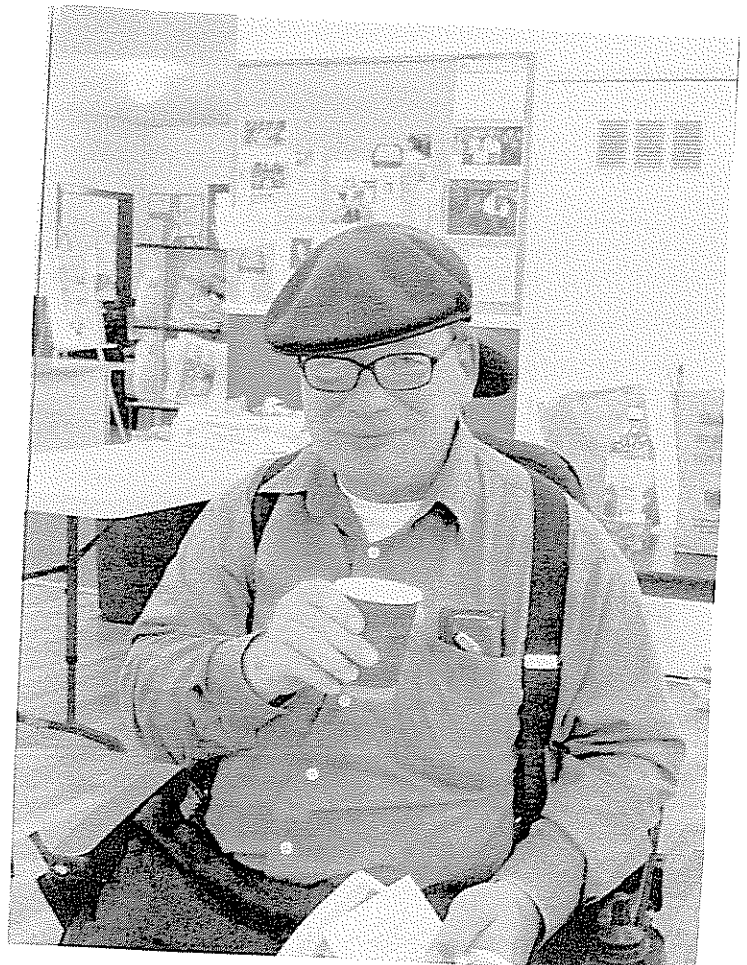
John Daugherty's presentation to the Ninety Plus Club on July 13th was greatly appreciated and enjoyed by the members of the group. His talk was informative, entertaining and very appropriate for the group.

He gave helpful and detailed answers to our questions and offered useful advice on the operation of wheelchairs when traveling.

Sincerely,

Noreen Santaluce

Noreen Santaluce
Ninety Plus Club
427-9828



2-3.1

From: [Clayton Fraser](mailto:Clayton.Fraser@westbaybuilders.com)
To: lrobinson@cityofsantacruz.com; daniel.dodgesr@yahoo.com; hbryant@cityofsantacruz.com; john.leopold@co.santa-cruz.ca.us; ellen.pirie@co.santa-cruz.ca.us; mwstone@ahenobarbus.com; magalinaa@hotmail.com; fishsweetheart@netzero.net; mermaid6628@yahoo.com; lane.deborah@gmail.com
Cc: [Tony Tapiz](mailto:Tony.Tapiz@westbaybuilders.com); [Les White](mailto:Les.White@westbaybuilders.com)
Subject: Santa Cruz Metro Base Project PLA
Date: Friday, August 03, 2012 11:03:24 AM

Dear Board Members-

West Bay Builders is a general contractor planning on bidding your upcoming project the Judy K. Souza Operations Facility & Parking Structure. I have been told that ABC is fighting the PLA agreement that is currently in place for the project and I wanted to give our opinion regarding this issue.

West Bay Builders has bid on and worked on projects with PLA's and without PLA's over the past 20 years. Being that we are signatory to the carpenters and laborers unions we have found that PLA's, especially on larger projects, work well for many reasons:

1. PLA's help create a more "level playing field" for all bidders
2. PLA's help prevent violations of prevailing wage requirements
3. PLA's help maintain labor harmony during the project
4. PLA's help prevent disruption from potential jurisdictional issues between unions
5. PLA's help guarantee apprentice training on public projects

Additionally, having a PLA on a larger public works project like this is definitely more attractive from a bidding standpoint than not having a PLA. Any public job with larger valued scopes is always scary when bidding and a non-union mom and pop shop comes in with a screaming low price. If you don't take the price, you probably will not end up being low on the job. However, if you take the price, usually the company can't provide a bond and may end up being a problem on the job. This is not always the case as there are some good non union companies out there that we have worked with but there are many instances we have come across over the years that this has occurred.

I would ask of you that you keep the PLA in place for this project to help ensure an equal bidding environment especially during the difficult economic bidding environment we are currently in.

Regards,

Clayton Fraser
Chief Estimator

WEST BAY BUILDERS
250 Bel Marin Keys Blvd, Bldg A
Novato CA 94949
415-456-8972
415-459-0665 (fax)



From: [Les White](#)
To: [Tony Tapiz](#)
Subject: Fwd: Construction of the Judy K. Souza Operations Facility, Parking Structure and Related Site Work-Santa Cruz METRO IFB#12-23
Date: Friday, August 03, 2012 2:23:11 PM

Sent from my Verizon Wireless Phone

----- Forwarded message -----

From: "Larry Etcheverry" <larrye@overaa.com>
To: "Les White" <LWhite@scmttd.com>, "Irobinson@cityofsantacruz.com" <Irobinson@cityofsantacruz.com>, "daneldodgesr@yahoo.com" <daneldodgesr@yahoo.com>, "hbryant@cityofsantacruz.com" <hbryant@cityofsantacruz.com>, "john.leopold@santa-cruz.ca.us" <john.leopold@santa-cruz.ca.us>, "ellen.pirie@co.santa-cruz.ca.us" <ellen.pirie@co.santa-cruz.ca.us>, "mwstone@ahenobarbus.com" <mwstone@ahenobarbus.com>, "magalinaa@hotmail.com" <magalinaa@hotmail.com>, "fishsweetheart@netzero.net" <fishsweetheart@netzero.net>, "mermaid6628@yahoo.com" <mermaid6628@yahoo.com>, "lane.deborah@gmail.com" <lane.deborah@gmail.com>
Cc: "Jerry Overaa" <jerryo@overaa.com>, "(nedv@pacbell.net)" <nedv@pacbell.net>
Subject: Construction of the Judy K. Souza Operations Facility, Parking Structure and Related Site Work-Santa Cruz METRO IFB#12-23
Date: Fri, Aug 3, 2012 1:19 pm

General Manager White and Board Members;

C. Overaa and Co. wishes to express our strong support of the proposed PLA on the above project. Our experience shows that a PLA on significant public works projects will result in competitive, qualified and stable project team members and deliver a project that meets all expectations. We look forward to participating in this important project for the Santa Cruz METRO and working with the project team.

Very truly Yours,

Larry Etcheverry



Larry Etcheverry | Vice President Estimating | larrye@overaa.com
C. Overaa & Co. | 200 Parr Boulevard | Richmond | CA | 94801
Phone: 510-234-0926 | Fax: 510-237-2435 | www.overaa.com



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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MAY 31, 2012

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of May 31, 2012

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of May 31, 2012 were \$262K or 1 % over the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of May 31, 2012 were \$1,792K or 5 % under budget.
- **Capital Budget** spending year to date through May 2012 was \$6,870K or 29 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY12 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **92%**.

A. Operating Revenue

Operating Revenues year to date as of May 31, 2012 were \$262K or 1 % over the amount budgeted. Revenue variances are primarily due to higher than anticipated Passenger Fares, Other Revenue and Sales Tax Revenue, and lower than anticipated Other Op Assistance/Funding.

- **Passenger Fares** are over budget due to increased sales of Discount Senior and Youth passes.
- **Other Revenue** is over budget primarily due to more advertising than expected year to date as of May 31, 2012, as well as the sale of assets (buses) in March and April 2012.
- **Sales Tax Revenue** is over budget due to higher than anticipated receipts year to date through May 31, 2012. The 6 % growth in Sales Tax year over year, as of May 31, 2012 reflects continuing improvement in consumer spending
- **Other Op Assistance/Funding** is under budget due to grant funds not received in FY12.

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of May 31, 2012 were \$1,792K or 5 % under budget. Labor and Fringe Benefits, Services, and Casualty & Liability all contributed to the variance.

- **Labor and Fringe Benefits** are below budget due to vacant funded positions and extended leaves.
- The majority of the variance in **Services** is due to **Prof & Tech Fees** and **Repair – Equipment** costs.
 - Prof & Tech Fees are under budget due to straight lining of the budget throughout the fiscal year and actual activity, primarily labor negotiations, which will happen later in the year.
 - Repair – Equipment is under budget due to inability to anticipate when repair costs will be incurred and straight lining of the budget.
- **Casualty & Liability** is under budget due to less than anticipated settlement costs year to date.

C. Capital Budget

Capital Budget spending year to date through May 2012 was \$6,870K or 29 % of the Capital budget. Of this, \$5,607K or 96 % has been spent on the State of Good Repair project, \$519K or

100 % has been spent on the Transit Management Information Technology project, \$189K or 38 % has been spent on the Bus Stop Improvements project, \$158K or 79 % has been spent on the MetroBase project (FY09 Allocation), \$ 99K or 6 % has been spent on the 2nd CNG Tank project, \$ 78K or 3 % has been spent on the MetroBase project (FY10 Allocation), and \$74K or 64 % has been spent on the Replacement of Fleet & Facilities Maintenance Software.

IV. FINANCIAL CONSIDERATIONS.

Funds from Carryover from Previous Years, STIC, STA, and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the amount of the operating income/loss for the year is determined. In the meantime, the amount of operating income/loss year to date is reported in the monthly budget status reports.

Attachment A: FY12 Operating Revenue & Expenses Year to Date as of 05/31/12

Attachment B: FY12 Capital Budget Reports for the month ending – 05/31/12

Prepared by: Kristina Mihaylova, Financial Analyst

Date Prepared: July 30, 2012

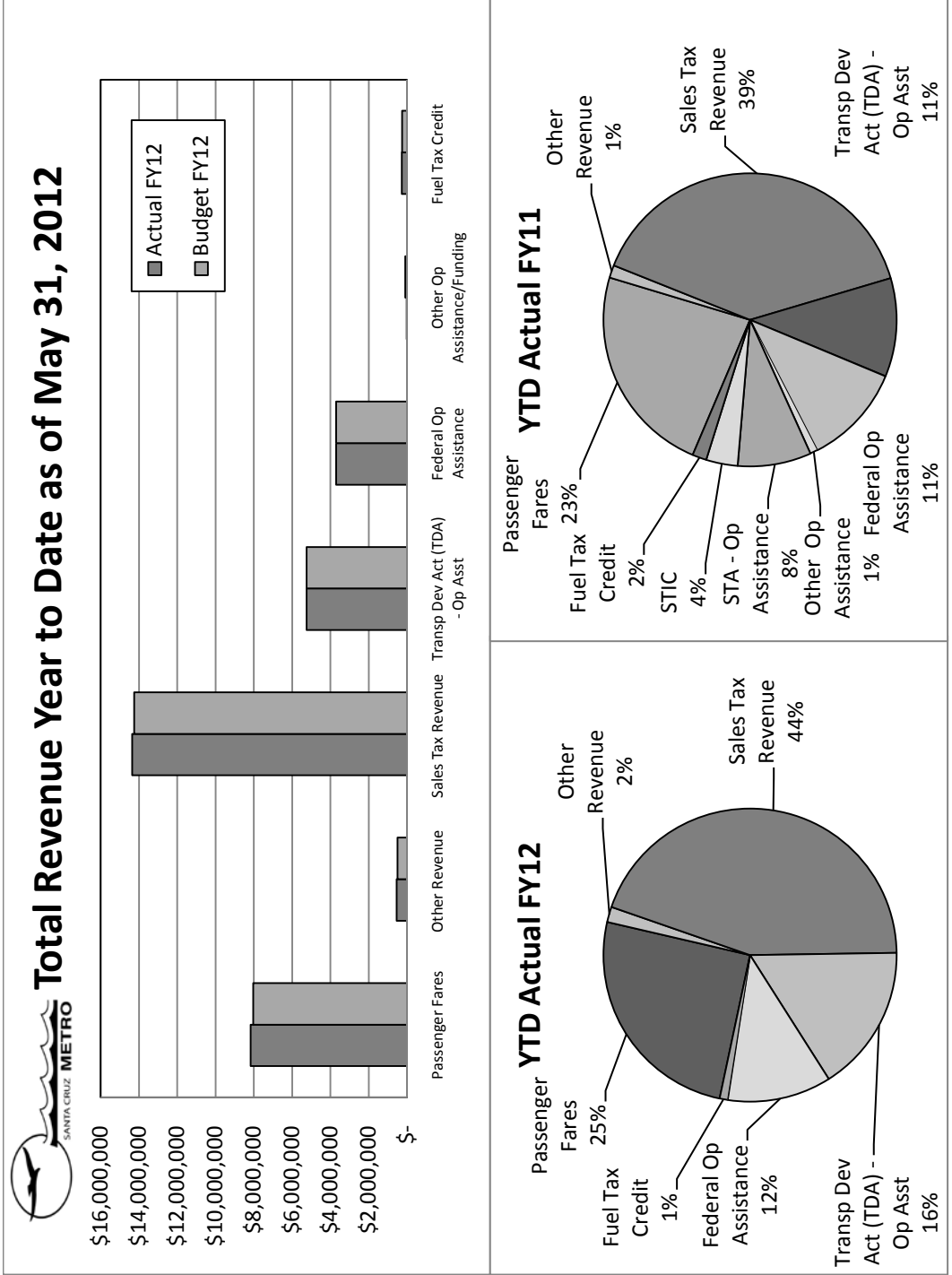
Attachment A



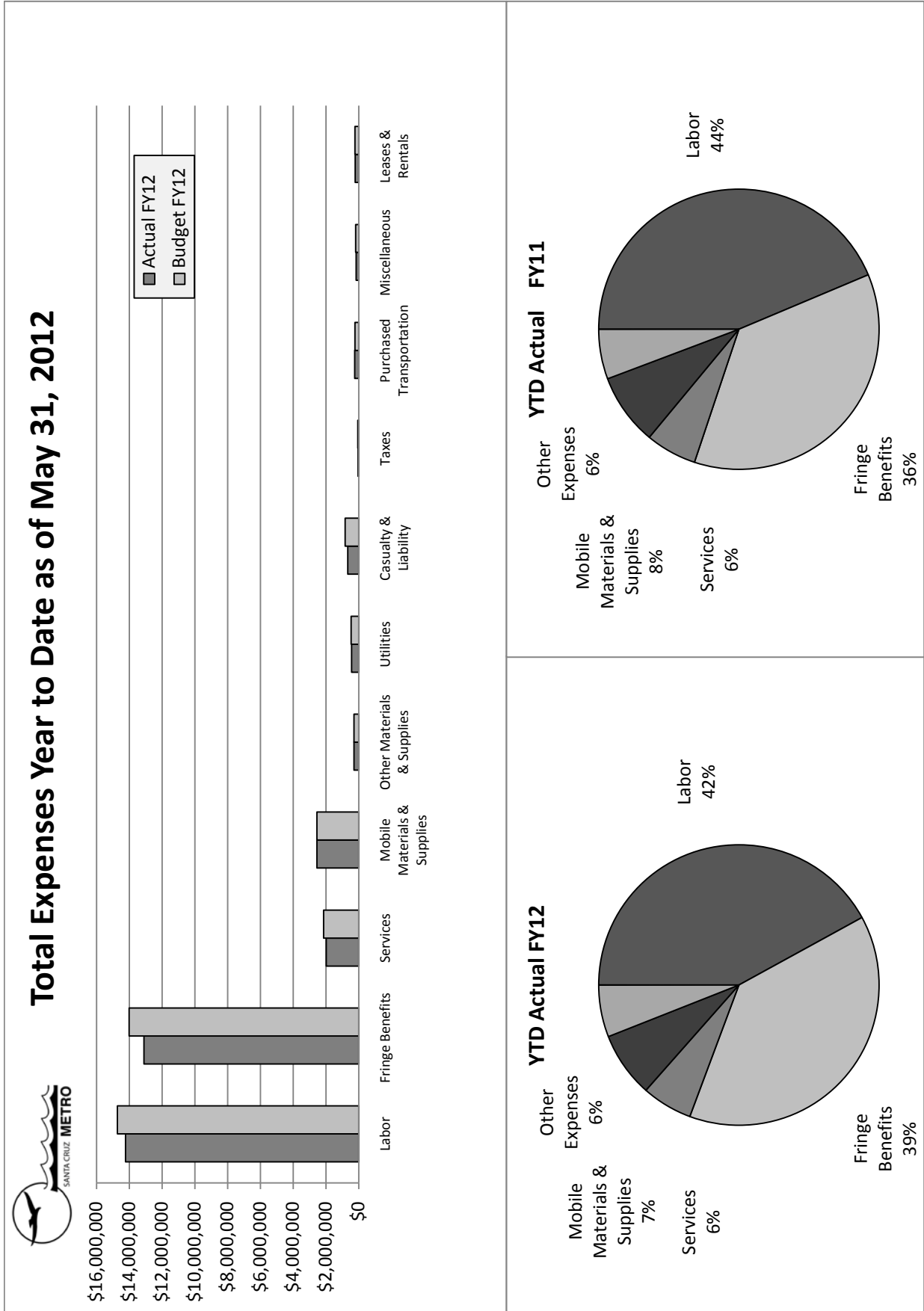
FY12 Operating Revenue & Expenses Year to Date as of May 31, 2012

Revenue:	Year to Date		YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	Actual FY11	\$ Var	% Var
Passenger Fares	\$ 8,174,121	\$ 8,025,797	\$ 148,324	2%	\$ 8,034,079	\$ 140,042	2%
Other Revenue	\$ 547,931	\$ 494,725	\$ 53,206	11%	\$ 485,452	\$ 62,479	13%
Sales Tax Revenue	\$ 14,356,853	\$ 14,247,999	\$ 108,854	1%	\$ 13,595,046	\$ 761,807	6%
Transp Dev Act (TDA) - Op Asst	\$ 5,244,964	\$ 5,244,963	\$ 1	0%	\$ 3,749,032	\$ 1,495,933	40%
Federal Op Assistance	\$ 3,707,070	\$ 3,707,070	\$ -	0%	\$ 3,852,773	\$ (145,703)	-4%
Other Op Assistance/Funding	\$ 18,611	\$ 86,367	\$ (67,756)	-78%	\$ 281,009	\$ (262,398)	-93%
STA - Op Assistance	\$ -	\$ -	\$ -	0%	\$ 2,801,550	\$ (2,801,550)	-100%
STIC - Op Assistance	\$ -	\$ -	\$ -	0%	\$ 1,202,159	\$ (1,202,159)	-100%
Fuel Tax Credit	\$ 269,092	\$ 250,000	\$ 19,092	8%	\$ 536,438	\$ (267,346)	-50%
Transfers (to)/ from Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 32,318,642	\$ 32,056,920	\$ 261,722	1%	\$ 34,537,538	\$ (2,218,896)	-6%
Expenses:							
Labor	\$ 14,235,853	\$ 14,726,039	\$ (490,186)	-3%	\$ 14,474,754	\$ (238,900)	-2%
Fringe Benefits	\$ 13,105,742	\$ 14,004,459	\$ (898,717)	-6%	\$ 12,085,257	\$ 1,020,485	8%
Services	\$ 1,972,509	\$ 2,144,396	\$ (171,887)	-8%	\$ 1,948,352	\$ 24,157	1%
Mobile Materials & Supplies	\$ 2,543,121	\$ 2,543,750	\$ (629)	0%	\$ 2,731,014	\$ (187,893)	-7%
Other Materials & Supplies	\$ 288,725	\$ 281,669	\$ 7,056	3%	\$ 211,244	\$ 77,481	37%
Utilities	\$ 427,080	\$ 457,600	\$ (30,520)	-7%	\$ 425,618	\$ 1,462	0%
Casualty & Liability	\$ 667,829	\$ 830,608	\$ (162,779)	-20%	\$ 618,140	\$ 49,689	8%
Taxes	\$ 33,267	\$ 49,092	\$ (15,825)	-32%	\$ 39,213	\$ (5,946)	-15%
Purchased Transportation	\$ 240,501	\$ 229,167	\$ 11,334	5%	\$ 188,817	\$ 51,684	27%
Miscellaneous	\$ 157,060	\$ 182,753	\$ (25,693)	-14%	\$ 141,311	\$ 15,750	11%
Leases & Rentals	\$ 212,515	\$ 226,197	\$ (13,682)	-6%	\$ 279,094	\$ (66,580)	-24%
Total Expenses	\$ 33,884,203	\$ 35,675,729	\$ (1,791,526)	-5%	\$ 33,142,814	\$ 741,390	2%
Operating Income (Loss)	\$ (1,565,561)		\$ (1,791,526)	-5%	\$ 1,394,724		

Attachment A



Attachment A





Percent of Year Elapsed - 92%

FY12
Operating Revenue
Year to Date as of May 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY11	\$ Var	% Var
Passenger Fares						
Passenger Fares	\$ 3,482,368	\$ 3,328,997	5%	\$ 3,114,745	\$ 367,622	12%
Paratransit Fares	\$ 273,485	\$ 248,369	10%	\$ 224,561	\$ 48,924	22%
Special Transit Fares - Contract	\$ 2,825,470	\$ 2,844,618	-1%	\$ 3,277,564	\$ (452,094)	-14%
Highway 17 Fares	\$ 1,364,188	\$ 1,389,954	-2%	\$ 1,070,265	\$ 293,923	27%
Highway 17 Payments	\$ 228,610	\$ 213,859	7%	\$ 346,944	\$ (118,334)	-34%
Subtotal Passenger Revenue	\$ 8,174,121	\$ 8,025,797	2%	\$ 8,034,079	\$ 140,042	2%
Other Revenue						
Commissions	\$ 3,644	\$ 5,133	-29%	\$ 4,180	\$ (535)	-13%
Advertising Income	\$ 249,783	\$ 229,167	9%	\$ 205,200	\$ 44,583	22%
Rent Income - SC Pacific Station	\$ 98,644	\$ 97,167	2%	\$ 77,615	\$ 21,029	27%
Rent Income - Watsonville TC	\$ 40,046	\$ 36,667	9%	\$ 38,375	\$ 1,672	4%
Interest Income	\$ 106,784	\$ 110,000	-3%	\$ 122,492	\$ (15,708)	-13%
Other Non-Transp Revenue	\$ 49,029	\$ 16,592	196%	\$ 37,591	\$ 11,438	30%
Subtotal Other Revenue	\$ 547,931	\$ 494,725	11%	\$ 485,452	\$ 62,479	13%
Sales Tax Revenue	\$ 14,356,853	\$ 14,247,999	1%	\$ 13,595,046	\$ 761,807	6%
Transp Dev Act (TDA) - Op Asst	\$ 5,244,964	\$ 5,244,963	1	\$ 3,749,032	\$ 1,495,933	40%
Federal Op Assistance						
FTA Sec 5307 - Op Asst	\$ 3,707,070	\$ 3,707,070	0%	\$ 3,696,155	\$ 10,915	0%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	0%	\$ 156,618	\$ (156,618)	-100%
Subtotal Federal Op Assistance	\$ 3,707,070	\$ 3,707,070	0%	\$ 3,852,773	\$ (145,703)	-4%
Other Op Assistance/Funding						
AMBAG Funding	\$ -	\$ -	0%	\$ 11,009	\$ (11,009)	-100%
Other Op Assistance/Funding	\$ 18,611	\$ 86,367	-78%	\$ -	\$ 18,611	100%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	0%	\$ 270,000	\$ (270,000)	-100%
Subtotal Other Op Assistance/Funding	\$ 18,611	\$ 86,367	-78%	\$ 281,009	\$ (262,398)	-93%



Percent of Year Elapsed - 92%

FY12

**Operating Revenue
Year to Date as of May 31, 2012**

	Year to Date		YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	FY11	\$ Var	% Var
STA - Op Assistance	\$ -	\$ -	\$ -	\$ 2,801,550	\$ (2,801,550)	-100%
STIC - Op Assistance	\$ -	\$ -	\$ -	\$ 1,202,159	\$ (1,202,159)	-100%
Fuel Tax Credit	\$ 269,092	\$ 250,000	\$ 19,092	\$ 536,438	\$ (267,346)	-50%
Transfers (to)/ from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 32,318,642	\$ 32,056,920	\$ 261,722	\$ 34,537,538	\$ (2,218,896)	-6%
Total Operating Expenses	\$ 33,884,203			\$ 33,142,814		
Variance	\$ (1,565,561)			\$ 1,394,724		



FY12
Consolidated Operating Expenses
Year to Date as of May 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY11	\$ Var	% Var
501011 Bus Operator Pay	\$ 6,560,768	\$ 7,096,385	-8%	\$ 6,763,381	\$ (202,613)	-3%
501013 Bus Operator Overtime	\$ 1,447,680	\$ 1,407,625	3%	\$ 1,551,346	\$ (103,666)	-7%
501021 Other Salaries	\$ 5,811,685	\$ 5,901,609	-2%	\$ 5,886,788	\$ (75,103)	-1%
501023 Other Overtime	\$ 415,721	\$ 320,420	30%	\$ 273,238	\$ 142,482	52%
Total Labor -	\$ 14,235,853	\$ 14,726,039	-3%	\$ 14,474,754	\$ (238,900)	-2%

Fringe Benefits						
502011 Medicare/Soc. Sec.	\$ 209,156	\$ 255,721	-18%	\$ 212,444	\$ (3,288)	-2%
502021 Retirement	\$ 2,450,459	\$ 2,729,372	-10%	\$ 1,977,411	\$ 473,047	24%
502031 Medical Insurance	\$ 5,890,455	\$ 6,179,024	-5%	\$ 5,335,007	\$ 555,448	10%
502041 Dental Insurance	\$ 428,961	\$ 467,450	-8%	\$ 403,507	\$ 25,454	6%
502045 Vision Insurance	\$ 115,187	\$ 120,484	-4%	\$ 120,315	\$ (5,128)	-4%
502051 Life Insurance	\$ 36,913	\$ 41,654	-11%	\$ 38,429	\$ (1,515)	-4%
502060 State Disability	\$ 172,838	\$ 188,927	-9%	\$ 188,865	\$ (16,026)	-8%
502061 Disability Insurance	\$ 107,898	\$ 130,169	-17%	\$ 157,589	\$ (49,691)	-32%
502071 State Unemp. Ins	\$ 79,558	\$ 76,377	4%	\$ 78,130	\$ 1,428	2%
502081 Worker's Comp Ins	\$ 1,101,373	\$ 824,999	33%	\$ 882,387	\$ 218,986	25%
502083 Worker's Comp IBNR	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 255,508	\$ 363,050	-30%	\$ 265,755	\$ (10,248)	-4%
502103 Floating Holiday	\$ 36,056	\$ 71,881	-50%	\$ 21,502	\$ 14,554	68%
502109 Sick Leave	\$ 510,039	\$ 812,889	-37%	\$ 598,666	\$ (88,627)	-15%
502111 Annual Leave	\$ 1,493,800	\$ 1,549,043	-4%	\$ 1,575,367	\$ (81,567)	-5%
502121 Other Paid Absence	\$ 145,422	\$ 112,955	29%	\$ 155,069	\$ (9,647)	-6%
502251 Physical Exams	\$ 7,506	\$ 12,934	-42%	\$ 5,875	\$ 1,631	28%
502253 Driver Lic Renewal	\$ 1,867	\$ 4,279	-56%	\$ 1,540	\$ 327	21%
502999 Other Fringe Benefits	\$ 62,747	\$ 63,252	-1%	\$ 67,401	\$ (4,654)	-7%
Total Fringe Benefits -	\$ 13,105,742	\$ 14,004,459	-6%	\$ 12,085,257	\$ 1,020,485	8%

Total Personnel Expenses -	\$ 27,341,596	\$ 28,730,497	-5%	\$ 26,560,011	\$ 781,585	3%
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FY12
Consolidated Operating Expenses
Year to Date as of May 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY11	\$ Var	% Var
Services						
503011 Acctg & Audit Fees	\$ 74,860	\$ 85,000	-12%	\$ 74,742	\$ 118	0%
503012 Admin & Bank Fees	\$ 233,329	\$ 239,347	-3%	\$ 180,320	\$ 53,009	29%
503031 Prof & Tech Fees	\$ 98,678	\$ 186,680	-47%	\$ 111,177	\$ (12,499)	-11%
503032 Legislative Services	\$ 82,500	\$ 82,500	0%	\$ 82,500	\$ -	0%
503033 Legal Services	\$ -	\$ 50,417	-100%	\$ 1,468	\$ (1,468)	-100%
503034 Pre-Employ Exams	\$ 17,914	\$ 6,892	160%	\$ 1,556	\$ 16,358	1052%
503041 Temp Help	\$ 286,042	\$ 144,100	99%	\$ 163,470	\$ 122,572	75%
503161 Custodial Services	\$ 60,588	\$ 66,641	-9%	\$ 61,087	\$ (499)	-1%
503162 Uniform & Laundry	\$ 18,804	\$ 20,428	-8%	\$ 17,320	\$ 1,484	9%
503171 Security Services	\$ 287,403	\$ 297,000	-3%	\$ 341,647	\$ (54,244)	-16%
503221 Classified/Legal Ads	\$ 9,970	\$ 20,481	-51%	\$ 8,743	\$ 1,228	14%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 1,558	-100%	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 54,335	\$ 91,667	-41%	\$ 67,588	\$ (13,253)	-20%
503352 Repair - Equipment	\$ 358,391	\$ 454,034	-21%	\$ 435,857	\$ (77,466)	-18%
503353 Repair - Rev Vehicle	\$ 328,080	\$ 328,900	0%	\$ 347,306	\$ (19,227)	-6%
503354 Repair - Non Rev Vehic	\$ 22,279	\$ 22,917	-3%	\$ 14,049	\$ 8,230	59%
503363 Haz Mat Disposal	\$ 39,337	\$ 45,833	-14%	\$ 39,522	\$ (186)	0%
Total Services -	\$ 1,972,509	\$ 2,144,396	-8%	\$ 1,948,352	\$ 24,157	1%

Mobile Materials & Supplies						
	Actual	Budget	% Var	FY11	\$ Var	% Var
504011 Fuels & Lube Non Rev ^	\$ 64,450	\$ 64,167	0%	\$ 58,411	\$ 6,039	10%
504012 Fuels & Lube Rev Veh	\$ 1,826,978	\$ 1,815,000	1%	\$ 1,898,891	\$ (71,913)	-4%
504021 Tires & Tubes	\$ 125,849	\$ 160,417	-22%	\$ 208,761	\$ (82,912)	-40%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ 1,604	\$ (1,604)	-100%
504191 Rev Vehicle Parts	\$ 525,845	\$ 504,167	4%	\$ 563,349	\$ (37,504)	-7%
Total Mobile Materials & Supplies -	\$ 2,543,121	\$ 2,543,750	0%	\$ 2,731,014	\$ (187,893)	-7%



FY12
Consolidated Operating Expenses
Year to Date as of May 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY11	\$ Var	% Var
Other Materials & Supplies						
504205 Freight Out	\$ 2,199	\$ 2,292	(92) -4%	\$ 2,578	\$ (378)	-15%
504211 Postage & Mailing	\$ 9,197	\$ 17,514	(8,317) -47%	\$ 11,393	\$ (2,195)	-19%
504214 Promotional Items	\$ -	\$ -	- 0%	\$ -	\$ -	0%
504215 Printing	\$ 58,288	\$ 71,733	(13,445) -19%	\$ 43,271	\$ 15,017	35%
504217 Photo Supply/Processin	\$ 1,586	\$ 3,575	(1,989) -56%	\$ 690	\$ 896	130%
504311 Office Supplies	\$ 70,906	\$ 61,797	\$ 9,109 15%	\$ 54,263	\$ 16,643	31%
504315 Safety Supplies	\$ 15,760	\$ 18,608	(2,848) -15%	\$ 15,041	\$ 720	5%
504317 Cleaning Supplies	\$ 41,185	\$ 41,342	(157) 0%	\$ 33,537	\$ 7,648	23%
504409 Repair/Maint Supplies	\$ 74,404	\$ 36,667	\$ 37,738 103%	\$ 32,475	\$ 41,930	129%
504421 Non-Inventory Parts	\$ 9,958	\$ 17,417	(7,459) -43%	\$ 14,133	\$ (4,175)	-30%
504511 Small Tools	\$ 4,737	\$ 7,975	(3,238) -41%	\$ 2,844	\$ 1,893	67%
504515 Employee Tool Rplcmt	\$ 504	\$ 2,750	(2,246) -82%	\$ 1,020	\$ (517)	-51%
Total Other Materials & Supplies -	\$ 288,725	\$ 281,669	\$ 7,056 3%	\$ 211,244	\$ 77,481	37%
Utilities						
505011 Gas & Electric	\$ 228,714	\$ 214,500	\$ 14,214 7%	\$ 215,467	\$ 13,248	6%
505021 Water & Garbage	\$ 104,733	\$ 137,500	(32,767) -24%	\$ 113,916	\$ (9,182)	-8%
505031 Telecommunications	\$ 93,632	\$ 105,600	(11,968) -11%	\$ 96,236	\$ (2,603)	-3%
Total Utilities -	\$ 427,080	\$ 457,600	(30,520) -7%	\$ 425,618	\$ 1,462	0%
Casualty & Liability						
506011 Insurance - Property	\$ 93,698	\$ 105,417	(11,718) -11%	\$ 87,325	\$ 6,374	7%
506015 Insurance - PL & PD	\$ 431,628	\$ 444,858	(13,231) -3%	\$ 405,012	\$ 26,616	7%
506021 Insurance - Other	\$ 711	\$ 750	(39) -5%	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 160,159	\$ 279,583	(119,425) -43%	\$ 222,441	\$ (62,283)	-28%
506127 Repairs - Dist Prop	\$ (18,366)	\$ -	\$ (18,366) 100%	\$ (97,349)	\$ 78,982	-81%
Total Casualty & Liability -	\$ 667,829	\$ 830,608	(162,779) -20%	\$ 618,140	\$ 49,689	8%
Taxes						
507051 Fuel Tax	\$ 12,195	\$ 12,833	(638) -5%	\$ 12,195	\$ 0	0%
507201 Licenses & permits	\$ 9,876	\$ 17,925	(8,049) -45%	\$ 12,702	\$ (2,827)	-22%
507999 Other Taxes	\$ 11,196	\$ 18,333	(7,138) -39%	\$ 14,315	\$ (3,120)	-22%
Total Taxes -	\$ 33,267	\$ 49,092	(15,825) -32%	\$ 39,213	\$ (5,946)	-15%



FY12
Consolidated Operating Expenses
Year to Date as of May 31, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY11	\$ Var	% Var
Purchased Transportation						
503406 Contr/Paratrans	\$ 240,501	\$ 229,167	5%	\$ 188,817	\$ 51,684	27%
Total Purchased Transportation -	\$ 240,501	\$ 229,167	5%	\$ 188,817	\$ 51,684	27%
Miscellaneous						
509011 Dues & Subscriptions	\$ 59,006	\$ 64,381	-8%	\$ 58,541	\$ 465	1%
509085 Advertising - Rev Produ	-	-	0%	-	-	0%
509101 Emp Incentive Prog	\$ 226	\$ 5,072	-96%	\$ 8,183	\$ (7,957)	-97%
509121 Employee Training	\$ 42,586	\$ 47,673	-11%	\$ 27,921	\$ 14,665	53%
509123 Travel	\$ 42,595	\$ 48,989	-13%	\$ 36,215	\$ 6,380	18%
509125 Local Meeting Exp	\$ 4,541	\$ 4,858	-7%	\$ 2,805	\$ 1,737	62%
509127 Board Director Fees	\$ 6,800	\$ 11,550	-41%	\$ 7,050	\$ (250)	-4%
509150 Contributions	-	\$ 229	-100%	-	-	0%
509197 Sales Tax Expense	-	-	0%	-	-	0%
509198 Cash Over/Short	\$ 1,306	-	100%	\$ 595	\$ 711	119%
Total Misc -	\$ 157,060	\$ 182,753	-14%	\$ 141,311	\$ 15,750	11%

Leases & Rentals						
512011 Facility Rentals	\$ 194,946	\$ 204,875	-5%	\$ 266,811	\$ (71,865)	-27%
512061 Equipment Rentals	\$ 17,568	\$ 21,322	-18%	\$ 12,283	\$ 5,286	43%
Total Leases & Rentals -	\$ 212,515	\$ 226,197	-6%	\$ 279,094	\$ (66,580)	-24%
Total Non-Personnel Expenses -	\$ 6,542,607	\$ 6,945,231	-6%	\$ 6,582,803	\$ (40,196)	-1%
TOTAL OPERATING EXPENSE -	\$ 33,884,203	\$ 35,675,729	-5%	\$ 33,142,814	\$ 741,390	2%

** does not include depreciation

Attachment B



FY12 CAPITAL BUDGET For the month ending - May 31, 2012

	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Project- Operations Building (PTMISEA)	\$ 280	\$ 11,010,047	\$ 11,009,767	0%
State of Good Repair (FTA, RES. RET. EARN.)	\$ 5,606,791	\$ 5,820,000	\$ 213,209	96%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ 77,798	\$ 2,491,923	\$ 2,414,125	3%
2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)	\$ 99,000	\$ 1,561,070	\$ 1,462,070	6%
MetroBase Project - FY09 Allocation (PTMISEA)	\$ 158,143	\$ 200,000	\$ 41,857	79%
Transit Mgmt. Info. Technology (FTA-ARRA)	\$ 519,219	\$ 520,000	\$ 781	100%
Bus Stop Improvements (STIP)	\$ 189,073	\$ 500,000	\$ 310,927	38%
425 Front Street Purchase (FTA, STA)	\$ 12,560	\$ 40,000	\$ 27,440	31%
Land Mobile Radio Project - (LMR) (STATE-1B)	\$ -	\$ 789,668	\$ 789,668	0%
Non-Revenue Vehicle Replacement (MBUAPCD, FTA)	\$ -	\$ 192,105	\$ 192,105	0%
Video Surveillance Project - (CCTV) (STATE-1B)	\$ -	\$ 80,000	\$ 80,000	0%
Emergency Generator Relocation (OHS-1B)	\$ 20,332	\$ 20,332	\$ -	100%
Subtotal Grant Funded Projects	\$ 6,683,196	\$ 23,225,145	\$ 16,541,949	29%
<u>IT Projects</u>				
HR Software Upgrade (STA)	\$ 1,005	\$ 125,000	\$ 123,995	1%
Replace Fleet & Facilities Maintenance Software (STA)	\$ 73,644	\$ 115,000	\$ 41,356	64%
Automated Purchasing System Software (STA)	\$ -	\$ 40,000	\$ 40,000	0%
Subtotal IT Projects	\$ 74,649	\$ 280,000	\$ 205,351	27%
<u>Facilities Repair & Improvements</u>				
Operations Bldg. Repairs (RES. RET. EARN.)	\$ 20,146	\$ 150,000	\$ 129,854	13%
MetroCenter Repairs (RES. RET. EARN.)	\$ 22,955	\$ 200,000	\$ 177,045	11%
MTC Lane Four Shelter Replacement (STA)	\$ 33,469	\$ 40,000	\$ 6,531	84%
WTC Renovations & Repairs (STA)	\$ 28,619	\$ 85,000	\$ 56,381	34%
Repair, Reseal, Restripe (Sinkholes) - Ops (STA)	\$ -	\$ 10,000	\$ 10,000	0%
Subtotal Facilities Repairs & Improvements Projects	\$ 105,189	\$ 485,000	\$ 379,811	22%

5-1.b1

Attachment B



FY12
CAPITAL BUDGET
For the month ending - May 31, 2012

	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Revenue Vehicle Replacement</u>				
Replace WiFi on Highway 17 buses	\$ -	\$ 60,000	\$ 60,000	0%
Subtotal Revenue Vehicle Replacements	\$ -	\$ 60,000	\$ 60,000	0%
<u>Non-Revenue Vehicle Replacement</u>				
See above	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<u>Office Equipment</u>				
Fire Safe Filing Cabinets (STA)	\$ 7,417	\$ 8,000	\$ 583	93%
Subtotal Office Equipment	\$ 7,417	\$ 8,000	\$ 583	0%
<u>Misc</u>				
Use of Reserves to balance Operating Budget	\$ -	\$ -	\$ -	0%
Subtotal Misc.	\$ -	\$ -	\$ -	0%
TOTAL CAPITAL PROJECTS	\$ 6,870,451	\$ 24,058,145	\$ 17,187,694	29%



FY12
CAPITAL BUDGET
For the month ending - May 31, 2012

	<u>YTD Actual</u>	<u>FY12 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 6,138,570	\$ 6,514,162	\$ 375,592	94%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ -	\$ -	-
State - PTMISEA (1B)	\$ 335,221	\$ 13,701,970	\$ 13,366,749	2%
State - Security Bond Funds (1B)	\$ 20,332	\$ 890,000	\$ 869,668	2%
State Transit Assistance (STA) Carryover-Prior Yrs	\$ 144,154	\$ 488,000	\$ 343,846	30%
State - MBUAPCD	\$ -	\$ 360,000	\$ 360,000	0%
State - STIP	\$ 189,073	\$ 500,000	\$ 310,927	38%
Local - Reserved Retained Earnings	\$ 43,101	\$ 1,457,873	\$ 1,414,772	3%
Local Operating Match	\$ -	\$ 146,140	\$ 146,140	0%
TOTAL CAPITAL FUNDING	\$ 6,870,451	\$ 24,058,145	\$ 17,187,694	29%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 05/01/12 THRU 05/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42060	05/25/12	-48.00 003009	-48.00	TAQUERIA LIDIA	7	45559	BOD MTG	-48.00	**VOID
42112	05/25/12	-48.00 003009	-48.00	TAQUERIA LIDIA	7	45655	BOD MTG	-48.00	**VOID
42400	05/07/12	555.50 001193	555.50	AA GLASS SHOP	7	46234	RPR MIRROR/WTC	555.50	
42401	05/07/12	2,440.00 R621	2,440.00	ABBENE, STEPHEN	7	46235	SETTLEMT/RISK	2,440.00	
42402	05/07/12	100.00 B030	100.00	ALEJO, MARGARITA	7	46224	4/6-4/27 BOD MEETING	100.00	
42403	05/07/12	261.47 002861	261.47	AMERICAN MESSAGING SVCS, LLC	7	46236	MAY 12 PAGERS	261.47	
42404	05/07/12	3,348.63 001D	3,348.63	AT&T	7	46338	3/19-4/18 PHONES	3,348.63	
42405	05/07/12	8,416.67 001348	8,416.67	ATHENS INSURANCE SERVICE, INC.	7	46237	MAY 12 WORK COMP FEE	8,416.67	
42406	05/07/12	20,398.00 247	20,398.00	AUTOMATIC DOOR SYSTEMS, INC.	0	46238	DOOR REPLACE/WTC	20,398.00	
42407	05/07/12	500.00 478	500.00	BEE CLENE	7	46239	CUSTODIAL SVCS/CRPT	500.00	
42408	05/07/12	165.00 001365	165.00	BORTNICK, ROBERT S. & ASSOC.	7	46305	SC 04-12-04	165.00	
42409	05/07/12	447.83 001112	447.83	BRINKS AWARDS & SIGNS	7	46240	RPRS & MAINT/FAC	325.50	
42410	05/07/12	50.00 B028	50.00	BRYANT, HILARY	7	46339	NAME BADGES/OPS	122.33	
42411	05/07/12	150.00 B018	150.00	BUSTICHI, DENE	7	46225	4/6-4/27 BOD MEETING	50.00	
42412	05/07/12	5,000.00 001324	5,000.00	CAPITALEDDGE ADVOCACY, LLC	7	46226	4/6-4/27 BOD MEETING	50.00	
42413	05/07/12	12.18 002929	12.18	CHEVROLET OF WATSONVILLE	7	46227	4/6-4/27 BOD MEETING	100.00	
42414	05/07/12	2,117.69 909	2,117.69	CLASSIC GRAPHICS	7	46241	MAY 12 FED LEG SVCS	5,000.00	
42415	05/07/12	35,453.16 001124	35,453.16	CLEAN ENERGY	7	46242	REV VEH PTS/FL	12.18	
42416	05/07/12	55.00 001084	55.00	CLUTCH COURIERS	7	46243	OUT RPR #9822	2,117.69	
42417	05/07/12	9,910.00 002958	9,910.00	COATS CONSTRUCTION COMPANY	7	46244	LNG 4/15/12	8,827.26	
42418	05/07/12	1,678.00 003003	1,678.00	COMMERCIAL ENVIRONMENT	7	46245	LNG 4/6/12	8,623.17	
42419	05/07/12	1,585.59 163	1,585.59	COMMUNITY PRINTERS, INC.	7	46340	LNG 4/21/12	8,976.75	
42420	05/07/12	17.23 002063	17.23	COSTCO	7	46341	LNG 4/18/12	9,025.98	
42421	05/07/12	8,590.24 504	8,590.24	CUMMINS WEST, INC.	7	46342	PROF SVCS/RISK	55.00	
42422	05/07/12	480.00 002567	480.00	DEPARTMENT OF JUSTICE	7	46346	GAS SENSOR PP3	9,910.00	
42423	05/07/12	1,408.04 001329	1,408.04	DOC AUTO LLC	7	46247	APR 12 MAINT	1,678.00	
42424	05/07/12	100.00 B029	100.00	DODGE, DANIEL	7	46249	PRINT/PARACRUZ COUPN	1,585.59	
42425	05/07/12	3,824.00 432	3,824.00	EXPRESS EMPLOYMENT PROS	7	46250	4/13 BOD MTG	17.23	
42426	05/07/12	36.15 372	36.15	FEDERAL EXPRESS	7	46343	RPR TRANSMISSION/FL	8,590.24	
42427	05/07/12	15.67 959	15.67	FIRST ADVANTAGE CORPORATION	7	46251	FEB 12 FINGERPRINTS	480.00	
42428	05/07/12	383.44 001189	383.44	GARY KENVILLE LOCKSMITH	7	46252	OUT RPR REV VEH/PT	353.89	
42429	05/07/12	156.96 546	156.96	GRANITEROCK COMPANY	7	46253	OUT RPR REV VEH/PT	328.66	

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42430	05/07/12	90.54 E530		GUIZAR, LISETH		46350	BSIP	70.90	
42431	05/07/12	13,348.80 001745		HARTFORD LIFE AND ACCIDENT INS		46263	EMPLOY TRAVEL/LEGAL	90.54	
42432	05/07/12	3,296.75 002313		HARTSELL & OLIVIERI	7	46264	MAY 12 LTD	9,851.16	
42433	05/07/12	100.00 B006		HINKLE, MICHELLE		46265	MAY 12 LIFE/AD&D INS	3,497.64	
42434	05/07/12	27.17 166		HOSE SHOP, THE		46351	TRANSCRIPTS/LEGAL	550.25	
42435	05/07/12	81.78 215		RICOH USA, INC.		46352	TRANSCRIPTS/LEGAL	609.25	
42436	05/07/12	1,450.76 878		KELLY SERVICES, INC.		46353	TRANSCRIPTS/LEGAL	821.00	
42437	05/07/12	4,736.00 852		LAW OFFICES OF MARIE F. SANG	7	46354	TRANSCRIPTS/LEGAL	661.50	
42438	05/07/12	100.00 B026		LEOPOLD, JOHN		46355	TRANSCRIPTS/LEGAL	654.75	
42439	05/07/12	196.08 001052		MID VALLEY SUPPLY		46356	TRANSCRIPTS/LEGAL	100.00	
42440	05/07/12	245.05 041		MISSION UNIFORM		46357	TRANSCRIPTS/LEGAL	27.17	
42441	05/07/12	9,809.44 001063		NEW FLYER INDUSTRIES LIMITED		46358	TRANSCRIPTS/LEGAL	81.78	
						46359	4/6-4/27 BOD MEETING	307.72	
						46360	PARTS & SUPP/FL	175.84	
						46266	3/19-4/18 ADD'L/ADM	352.00	
						46267	TEMP/HR W/E 4/15	64.00	
						46268	TEMP/HR W/E 3/25	384.00	
						46269	TEMP/HR W/E 4/8	80.00	
						46270	WORKERS COMP FEE/OPS	864.00	
						46271	WORKERS COMP FEE/PT	240.00	
						46272	WORKERS COMP FEE/PT	1,104.00	
						46273	WORKERS COMP FEE/PT	208.00	
						46274	WORKERS COMP FEE/OPS	272.00	
						46275	WORKERS COMP FEE/OPS	752.00	
						46276	WORKERS COMP FEE/OPS	416.00	
						46277	WORKERS COMP FEE/PT	100.00	
						46278	WORKERS COMP FEE/PT	196.08	
						46279	WORKERS COMP FEE/PT	181.62	
						46280	4/6-4/27 BOD MEETING	59.25	
						46281	CLEANING SUPP/FAC	4.18	
						46282	UNIF & LAUNDRY/FL	2,291.25	
						46359	UNIF & LAUNDRY/FAC	258.95	
						46283	REV VEH PTS/FL	18.26	
						46284	NEW BUS PURCH	644.62	
						46285	NEW BUS PURCH	251.33	
						46286	REV VEH PTS/FL	51.97	
						46287	REV VEH PTS/FL	103.36	
						46288	REV VEH PTS/FL	33.53	
						46289	REV VEH PTS/FL	278.88	
						46290	REV VEH PTS/FL	140.91	
						46291	REV VEH PTS/FL	402.70	
						46292	REV VEH PTS/FL	540.63	
						46293	REV VEH PTS/FL	1,521.65	
						46294	REV VEH PTS/FL	76.92	
						46295	REV VEH PTS/FL	52.63	
						46296	NEW BUS PURCH		
						46360	REV VEH PTS/FL		

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42442	05/07/12	528.06 002721		NEXTEL COMMUNICATIONS/SPRINT		46362	REV VEH PTS/FL	1,204.08	
42443	05/07/12	34.01 004		NORTH BAY FORD LINC-MERCURY		46362	REV VEH PTS/FL	46.94	
42444	05/07/12	93.15 043		PALACE ART & OFFICE SUPPLY		46363	REV VEH PTS/FL	1,202.10	
42445	05/07/12	210.00 481		PIED PIPER EXTERMINATORS, INC.		46364	REV VEH PTS/FL	688.73	
42446	05/07/12	100.00 B024		PIRIE, ELLEN	7	46376	3/26-4/25 DIRECT CO	443.52	
42447	05/07/12	42,739.03 002939		PREFERRED BENEFIT		46377	TVM WIRELESS/OPS	84.54	
42448	05/07/12	420.00 001149		PREFERRED PLUMBING, INC.		46365	REV VEH PTS/FL	34.01	
42449	05/07/12	128.75 107A		PROBUILD		46297	OFFICE SUPPLIES/MC	93.15	
42450	05/07/12	23.57 E081		REGAN, MICHAEL		46318	AUG 11 PEST CTRL	70.00	
42451	05/07/12	396.95 001153		REPUBLIC ELEVATOR COMPANY		46319	DEC 11 PEST CTRL	70.00	
42452	05/07/12	2,296.80 001098		ROBERT HALF MANAGEMENT RESOURCE		46320	NOV 11 PEST CTRL	70.00	
42453	05/07/12	100.00 B022		ROBINSON, LYNN MARIE	7	46231	4/6-4/27 BOD MEETING	100.00	
42454	05/07/12	102.55 E524		ROCHA, FEDERICO G.		46231	4/6-4/27 BOD MEETING	100.00	
42455	05/07/12	145.37 018		SALINAS VALLEY FORD SALES		46299	MAY 12 DENTAL	42,739.03	
42456	05/07/12	543.32 135		SANTA CRUZ AUTO PARTS, INC.		46367	SERVICE METRO/FAC	420.00	
42457	05/07/12	15.00 001944		SANTA CRUZ COUNTY LAW LIBRARY		46300	SMALL TOOLS/FAC	8.48	
42458	05/07/12	2,052.00 002700		SANTA CRUZ COUNTY		46301	SMALL TOOLS/FAC	19.52	
42459	05/07/12	450.00 345		SANTA CRUZ COUNTY OFFICE OF		46302	RPRS & MAINT/FAC	34.99	
42460	05/07/12	38.00 115		SNAP-ON INDUSTRIAL		46368	RPRS & MAINT/FAC	22.55	
42461	05/07/12	172.52 104		STATE STEEL COMPANY		46369	RPRS & MAINT/FAC	1.94	
42462	05/07/12	100.00 B017		STONE, MARK		46370	RPRS & MAINT/FAC	18.82	
42463	05/07/12	75.00 989		STUCKER, NANCY K.		46371	RPRS & MAINT/FAC	22.45	
42464	05/07/12	159.23 002207		T.Y. CUSTOM DESIGN		46304	EMPOY TRAINING/FL	23.57	
42465	05/07/12	334.32 001165		THANH N. VU MD		46303	APR 12 MAINT	396.95	
42466	05/07/12	4,030.37 002954		TIRE DISTRIBUTION SYSTEMS, LLC 7		46306	TEMP//FIN W/E 4/20	1,148.40	
						46307	TEMP//FIN W/E 4/13	1,148.40	
						46232	4/6-4/27 BOD MEETING	100.00	
						46372	EMPOY TRAINING/ADM	102.55	
						46373	REV VEH PTS/FL	145.37	
						46308	REV VEH PTS/PT	186.92	
						46309	REV VEH PTS/FL	58.52	
						46374	REV VEH PTS/FL	33.37	
						46375	REV VEH PTS/PT	264.51	
						46311	QUARTER COPY CHRGE	15.00	
						46310	HEALTH PERM/1200B	2,052.00	
						46312	EMPOY FINGERPRINTS	450.00	
						46313	SMALL TOOLS/FL	38.00	
						46314	REV VEH PTS/FL	172.52	
						46233	4/6-4/27 BOD MEETING	100.00	
						46315	BILINGUAL TESTING	159.23	
						46298	EMPOY EXAM/PT	75.00	
						46316	EMPOY EXAM/FL	92.16	
						46317	EMPOY EXAM/OPS	92.16	
						46366	EMPOY EXAM/FL	75.00	
						46321	TIRES & TUBES/PT	1,528.25	
						46322	TIRES & TUBES/FL	820.79	

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42467	05/07/12	30,803.74 057		U.S. BANK		46378	TIRES & TUBES/FL	383.08	
						46379	TIRES & TUBES/FL	477.84	
						46380	TIRES & TUBES/FL	820.41	
						46383	4246044555645971	857.21	
						46385	4246044555645971	11,903.32	
						46386	4246044555645971	18,043.21	
						46323	FRT OUT/FL	41.80	
42468	05/07/12	41.80 007		UNITED PARCEL SERVICE		46324	REV VEH PTS/FL	490.33	
42469	05/07/12	1,044.57 002829		VALLEY POWER SYSTEMS, INC.		46325	REV VEH PTS/FL	554.24	
						46326	MT BIELAWSKI	54.50	
42470	05/07/12	54.50 434B		VERIZON CALIFORNIA		46327	REV VEH PTS/FL	1,594.97	
42471	05/07/12	3,189.97 001353		VISION COMMUNICATIONS		46328	APR 12 MAINT/FL	1,595.00	
42472	05/07/12	316.00 002028		WESTCOAST LEGAL SERVICE	7	46330	PROF SVCS/LEGAL	39.50	
						46331	PROF SVCS/LEGAL	39.50	
						46332	PROF SVCS/LEGAL	39.50	
						46333	PROF SVCS/LEGAL	39.50	
						46334	PROF SVCS/LEGAL	39.50	
						46335	PROF SVCS/LEGAL	39.50	
						46336	PROF SVCS/LEGAL	39.50	
						46337	PROF SVCS/LEGAL	39.50	
42473	05/07/12	315.00 915		WORKIN.COM, INC.		46329	JOB ADS	315.00	
42474	05/07/12	280.25 002848		STATE OF CALIF. FISH & GAME		46388	PERMIT	280.25	
42475	05/14/12	162.01 002941		AA SAFE & LOCK CO		46442	RPRS & MAINT/FAC	95.21	
						46443	RPRS & MAINT/FAC	66.80	
42476	05/14/12	28.19 R584		ABREGO, EULALIO		46509	1/19 IWC VIOLAT	28.19	
42477	05/14/12	81.27 E437		AITKEN, ANGELA		46515	MST/SCMETRO FIN MTG	81.27	
42478	05/14/12	730.00 001016		ALLARD'S SEPTIC SERVICE	7	46389	GREASE REMOV/WTC	365.00	
						46390	GREASE REMOV/WTC	365.00	
42479	05/14/12	9.87 294		ANDY'S AUTO SUPPLY	0	46391	REV VEH PTS/FL	9.87	
42480	05/14/12	72.63 002689		B & B SMALL ENGINE		46392	RPRS & MAINT/FAC	72.63	
42481	05/14/12	774.00 011		BEWLEYS CLEANING	7	46443	CUSTODIAL/PT	774.00	
42482	05/14/12	47.98 002189		BUS & EQUIPMENT		46393	REV VEH PTS/PT	47.98	
42483	05/14/12	28.19 E023		CALDERON, FRANCISCO		46508	1/20 IWC VIOLAT	28.19	
42484	05/14/12	1,162.33 130		CITY OF WATSONVILLE UTILITIES		46444	4/1-5/1 WTC	44.89	
						46445	CONTAINER/WTC	841.60	
						46446	3/27-4/25 WTC	222.50	
						46447	3/27-4/25 WTC	36.46	
						46448	3/27-4/25 WTC	16.88	
42485	05/14/12	1,908.34 909		CLASSIC GRAPHICS	0	46449	OUT RPR REV VEH/FL	1,908.34	
42486	05/14/12	300.00 002448		CLEAR VIEW, LLC		46397	WINDOWS/WTC	300.00	
42487	05/14/12	200.00 367		COMMUNITY TELEVISION OF		46450	TV COVERAGE 4/27 MTG	200.00	
42488	05/14/12	26,670.39 504		CUMMINS WEST, INC.		46398	TOW CHARGE/FL	610.50	
						46399	OUT RPR #2812/FL	2,108.24	
						46451	REV VEH PTS/FL	2,775.91	
						46452	OUT RPR #2205	15,643.68	
						46453	NEW BUS PURCH	5,532.06	

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42489	05/14/12	214.18 001000		DAIMLER BUSES N. AMERICA INC.		46400	REV VEH PTS/FL	214.18	
42490	05/14/12	1,160.95 480		DIESEL MARINE ELECTRIC, INC.		46401	REV VEH PTS/FL	1,160.95	
42491	05/14/12	2,769.67 001329		DOC AUTO LLC		46455	OUT RPR REV VEH/PT	293.60	
						46456	OUT RPR REV VEH/PT	1,130.94	
						46457	OUT RPR #9950	983.68	
42492	05/14/12	94.00 002388		DOHERRA'S INC.		46458	OUT RPR REV VEH/PT	361.45	
42493	05/14/12	500.00 002862		ECOLOGICAL CONCERNS INC.		46454	OUT RPR REV VEH/PT	94.00	
42494	05/14/12	100.00 002953		EPICOR SOFTWARE CORP		46394	WATER DRAIN APR12/MB	500.00	
42495	05/14/12	1,910.00 001492		EVERGREEN OIL INC.		46402	PROF SVCS	100.00	
						46403	HAZ WASTE DISP/FAC	1,260.00	
						46404	HAZ WASTE DISP/FAC	350.00	
42496	05/14/12	960.00 432		EXPRESS EMPLOYMENT PROS		46459	HAZ WASTE DISP/FAC	300.00	
42497	05/14/12	28.19 E422		FLORES, JUAN		46460	HAZ WASTE DISP/FAC	960.00	
42498	05/14/12	15,080.06 002952		FLYERS ENERGY LLC		46513	TEMP/FL W/E 4/22	28.19	
						46405	2/7 IWC VIOLAT	59.60	
						46461	FUEL/FL 4/15-4/30	2,815.64	
						46462	FUEL & LUBE REV VEH	12,204.82	
42499	05/14/12	10.00 E634		FORTHUN, PATRICK		46514	EMPOY EXAM/OPS	10.00	
42500	05/14/12	214.00 001302		GARDA CL WEST, INC.		46505	APR 12 ARMORED SVC	214.00	
42501	05/14/12	1,177.63 282		GRAINGER		46262	CR INV# 9782202213	-260.07	
						46348	RPRS & MAINT/FAC	183.71	
						46465	RPRS & MAINT/FAC	55.42	
						46466	SAFETY SUPP/FAC	428.10	
						46467	RPRS/MAINT/SFTY SUPP	770.47	
42502	05/14/12	120.49 546		GRANITEROCK COMPANY		46467	BSIP	51.64	
						46468	BSIP	68.85	
42503	05/14/12	230.01 001097		GREENWASTE RECOVERY, INC.		46469	APR 12 GARB/SVTC	230.01	
42504	05/14/12	49.28 510A		HASLER, INC.		46406	4/1-4/30 PT	49.28	
42505	05/14/12	563.85 E605		HERRERA, OSCAR		46506	1/23-2/10 IWC VIOLAT	322.20	
						46507	1/5-1/17 IWC VIOLAT	241.65	
42506	05/14/12	387.72 001209		IKON FINANCIAL SERVICES		46470	EQUIP RNT/OUT RPR	387.72	
42507	05/14/12	50.00 880		LEXISNEXIS		46471	APR 12 ACCESS CHG	50.00	
42508	05/14/12	427.75 041		MISSION UNIFORM		46407	UNIF & LAUNDRY/FL	59.25	
						46408	UNIF & LAUNDRY/FL	181.62	
						46472	UNIF & LAUND/FAC	39.46	
						46473	UNIF & LAUNDRY/PT	7.00	
						46474	UNIF & LAUNDRY/PT	36.00	
						46475	UNIF & LAUNDRY/FAC	42.24	
						46476	UNIF & LAUNDRY/FL	62.18	
42509	05/14/12	6,798.50 001063		NEW FLYER INDUSTRIES LIMITED		46409	REV VEH PTS/FL	1,974.35	
						46410	REV VEH PTS/FL	68.03	
						46478	REV VEH PTS/FL	33.51	
						46479	REV VEH PTS/FL	1,157.33	
						46480	REV VEH PTS/FL	3,439.31	
						46481	NEW BUS PURCH	125.97	
42510	05/14/12	28.19 E188		NIETO, MANUEL		46511	1/8 IWC VIOLAT	28.19	

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42511	05/14/12	14,842.00 001176		NORTHSTAR, INC.		46411	APR 12 MAINT/FAC	14,842.00	
42512	05/14/12	15,588.74 009		PACIFIC GAS & ELECTRIC		46412	3/28-4/25 1200 RIVER	1,124.77	
						46413	3/28-4/26 1122 RIVER	1,407.72	
						46414	3/27-4/25 1217 RIVER	61.17	
						46415	3/28-4/25 1122 RIVER	131.62	
						46416	3/27-4/25 MMF	6,339.24	
						46417	3/28-4/24 VERNON	4,402.39	
						46482	3/30-4/30 PACIFIC	2,121.83	
42513	05/14/12	1,505.88 043		PALACE ART & OFFICE SUPPLY		46418	OFFICE SUPPLY/OPS	492.97	
						46419	OFFICE SUPPLY/FL	26.04	
						46483	OFFICE SUPP/ADM	986.87	
42514	05/14/12	948.00 002947		PEDALERS EXPRESS	7	46420	APR 12 COURIER SVC	948.00	
42515	05/14/12	228.95 050		PITNEY BOWES INC.		46421	6/1-5/31/13 PLATFORM	97.85	
						46422	6/1-5/31/13 EQ MAINT	131.10	
42516	05/14/12	68.01 002927		PRAXAIR DISTRIBUTION, INC.		46423	PARTS & SUPP/FL	68.01	
42517	05/14/12	544.08 107A		PROBUILD		46424	RPRS & MAINT/FAC	199.04	
						46425	RPRS & MAINT/FAC	6.53	
						46426	RPRS & MAINT/FAC	48.56	
						46427	RPRS & MAINT/FAC	15.17	
						46428	RPRS & MAINT/FAC	169.73	
						46429	RPRS & MAINT/FAC	29.78	
						46485	RPRS & MAINT/FAC	8.73	
						46486	CR RPR & MAINT/FAC	-8.25	
						46487	RPRS & MAINT/FAC	19.46	
						46488	RPRS & MAINT/FAC	8.48	
						46489	RPRS & MAINT/FAC	46.85	
42518	05/14/12	412.30 215		RICOH USA, INC.		46430	4/18-5/17CPY LSE/OPS	260.00	
42519	05/14/12	1,134.05 001098		ROBERT HALF MANAGEMENT RESOURCE		46517	TEMP/FIN W/E 4/27	152.30	
42520	05/14/12	56.99 E533		RODRIGUEZ, SENAIDA		46516	NEW DRIVER GRADUATIO	56.99	
42521	05/14/12	138.95 045		ROYAL WHOLESale ELECTRIC		46432	RPRS & MAINT/FAC	68.59	
						46491	RPRS & MAINT/FAC	70.36	
42522	05/14/12	28,435.27 966		S. C. FUELS	0	46492	DIESEL 5/2/12	28,435.27	
42523	05/14/12	49.51 135		SANTA CRUZ AUTO PARTS, INC.		46433	REV VEH PTS/FL	49.51	
42524	05/14/12	150.00 345		SANTA CRUZ COUNTY OFFICE OF		46493	EMPLOY FINGERPRINTS	150.00	
42525	05/14/12	75,739.09 002917		SANTA CRUZ METRO TRANSIT W/C		46494	4/16-4/30 WC FUND	44,836.99	
						46495	7/2/11-4/3/12PRE REQ	30,902.10	
42526	05/14/12	28.19 E514		SAUNDERS, MARK		46512	2/6 IWC VIOLAT	28.19	
42527	05/14/12	181.37 002459		SCOTT'S VALLEY WATER DISTRICT		46434	2/6-4/4 SVTC	181.37	
42528	05/14/12	25.53 E622		SELLS, MARY		46510	2/8 IWC VIOLAT	25.53	
42529	05/14/12	2,500.00 002267		SHAW / YODER / ANTIWIH, INC.		46496	MAY LEGISLATIVE SVC	2,500.00	
42530	05/14/12	1,045.51 001232		SPECIALIZED AUTO AND		46497	OUT RPR REV VEH/PT	246.79	
						46498	OUT RPR REV VEH/PT	798.79	
42531	05/14/12	417.57 001976		SPORTWORKS NORTHWEST, INC.		46435	REV VEH PTS/FL	417.57	
42532	05/14/12	409.32 001165		THANH N. VU MD	7	46436	EMPLOY EXAM/OPS	75.00	
						46437	EMPLOY EXAM/OPS	75.00	

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42533	05/14/12	1,686.11 001800				46484	EMPL EXM/ACCT 844/FL	75.00	
42534	05/14/12	99,000.00 003018		THERMO KING OF SALINAS, INC		46499	EMPLOY EXAM/HR	92.16	
42535	05/14/12	2,673.62 002829		UNITED INDUSTRIES GROUP, INC.		46500	EMPLOY EXAM/HR	92.16	
				VALLEY POWER SYSTEMS, INC.		46438	REV VEH PTS/FL	1,686.11	
42536	05/14/12	610.38 001223		WATSONVILLE CADILLAC, BUICK,		46501	LNG STORAGE TNK FUEL	99,000.00	
42537	05/14/12	339.34 436		WEST PAYMENT CENTER		46439	REV VEH PTS/FL	1,673.93	
42538	05/14/12	61.54 186		WILSON, GEORGE H., INC.		46502	NEW BUS PURCH	55.20	
42539	05/14/12	625.00 002989		WORK IN PROGRESS COACHING	7	46503	NEW BUS PURCH	944.49	
42540	05/21/12	2,266.90 002978		AAA FENCE COMPANY		46504	REV VEH PTS/PT	610.38	
42541	05/21/12	171.52 192		ALWAYS UNDER PRESSURE		46440	FEB 12 INFO CHGS	339.34	VOIDED
42542	05/21/12	1,144.72 294		ANDY'S AUTO SUPPLY		46463	RPRS & MAINT/FAC	61.54	
				AT&T		46441	APR 12 PROF SVCS	625.00	
42543	05/21/12	391.38 001G				46576	FENCING/10% RETEN	2,266.90	
42544	05/21/12	200.00 247		AUTOMATIC DOOR SYSTEMS, INC.		46518	RPRS & MAINT/FAC	171.52	
42545	05/21/12	21.37 002689		B & B SMALL ENGINE		46519	CR INV# 54329	-149.55	
42546	05/21/12	3,793.25 002802		BATTERY SYSTEMS		46520	REV VEH PTS/FL	213.07	
42547	05/21/12	6,168.23 001844		BRINKS INCORPORATED		46521	REV VEH PTS/FL	934.84	
42548	05/21/12	150.56 002898		CEB		46580	REV VEH PTS/FL	146.36	
42549	05/21/12	26,406.57 001124		CLEAN ENERGY		46578	5/5-6/4 RPTRS/OPS	305.76	
						46579	OPS PHONE 5/5-6/4	85.62	
42550	05/21/12	49.15 075		COAST PAPER & SUPPLY INC.		46522	DOOR SVCE/METRO	200.00	
42551	05/21/12	25.34 002063		COSTCO		46523	RPRS & MAINT/FAC	21.37	
42552	05/21/12	4,584.44 504		CUMMINS WEST, INC.		46524	REV VEH PTS/FL	3,793.25	
						46581	APR 1200B SERVICE	3,819.75	
42553	05/21/12	352.63 001000		DAIMLER BUSES N. AMERICA INC.		46582	APR 1200B SERVICE	2,348.48	
42554	05/21/12	619.75 001329		DOC AUTO LLC		46583	CA CIVIL WRIT 4TH ED	150.56	
42555	05/21/12	2,874.00 432		EXPRESS EMPLOYMENT PROS		46525	LNG 4/24/12	9,035.83	
						46526	LNG 4/27/12	9,035.83	
						46527	LNG 4/30/12	8,334.91	
42556	05/21/12	1,785.46 001172		FERGUSON ENTERPRISES INC.		46528	CLEANING SUPP/FAC	49.15	
						46584	5/11 BOD MTG	25.34	
						46529	REV VEH PTS/FL	3,106.59	
						46530	REV VEH PTS/FL	17.16	
						46531	CR INV# 007-7731	-7.90	
						46585	OUT RPR # 2803	1,468.59	
						46586	REV VEH PTS/FL	352.63	
						46532	OUT RPR REV VEH/PT	619.75	
						46533	TEMP/FL W/E 4/29	960.00	
						46534	TEMP/MC W/E 4/29	954.00	
						46587	TEMP/FL W/E 5/6	960.00	
						46535	RPRS & MAINT/FAC	224.57	
						46536	RPRS & MAINT/FAC	81.55	
						46537	RPRS & MAINT/FAC	1,479.34	
42557	05/21/12	843.26 002962		FIS		46588	APR 12 MERCHANT FEES	843.26	
42558	05/21/12	490.18 117		GILLIG LLC		46587	CR CLEANING SUPPLIES	-9.46	
						46591	REV VEH PTS/FL	499.64	

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42559	05/21/12	1,075.02 282	GRAINGER			46538	RPRS & MAINT/FAC	806.26	
42560	05/21/12	219.75 001097	GREENWASTE RECOVERY, INC.			46589	PARTS & SUPP/FL	268.76	
42561	05/21/12	1,22.40 510A	HASLER, INC.			46590	APR 12 GARB/PT	219.75	
42562	05/21/12	38.64 166	HOSE SHOP, THE			46592	6/1-6/30 RENTAL/PT	44.28	
42563	05/21/12	2,974.89 110	JESSICA GROCERY STORE, INC.			46593	6/1-6/30 RENTAL/ADM	78.12	
42564	05/21/12	2,252.93 878	KELLY SERVICES, INC.			46594	PARTS & SUPP/FL	38.64	
42565	05/21/12	18.29 036	KELLY-MOORE PAINT CO., INC.			46595	CUSTODIAL SERVICES	2,974.89	
42566	05/21/12	315.65 001233	KIMBALL MIDWEST			46596	TEMP/FIN W/E 4/29	1,136.93	
42567	05/21/12	517.77 013	MCI SERVICE PARTS, INC.			46597	TEMP/FIN W/E 5/6	1,116.00	
42568	05/21/12	21.25 764	MERCURY METALS			46539	RPRS & MAINT/FAC	18.29	
42569	05/21/12	355.42 041	MISSION UNIFORM			46540	PARTS & SUPP/FL	315.65	
42570	05/21/12	93.74 001711	MOHAWK MFG. & SUPPLY CO.			46542	REV VEH PTS/FL	517.77	
42571	05/21/12	140.49 001063	NEW FLYER INDUSTRIES LIMITED			46548	REPAIR SHAFT	21.25	
42572	05/21/12	1,449.18 002721	NEXTEL COMMUNICATIONS/SPRINT			46543	UNIF & LAUNDRY/FL	20.00	
42573	05/21/12	448.46 004	NORTH BAY FORD LINC-MERCURY			46544	UNIF & LAUNDRY/FL	20.00	
42574	05/21/12	2,009.24 009	PACIFIC GAS & ELECTRIC			46545	UNIF & LAUNDRY/FL	59.25	
42575	05/21/12	79.75 043	PALACE ART & OFFICE SUPPLY			46546	UNIF & LAUNDRY/FL	224.99	
42576	05/21/12	241.00 481	PIED PIPER EXTERMINATORS, INC.			46599	UNIF & LAUNDRY/PT	27.00	
42577	05/21/12	79.62 002927	PRAXAIR DISTRIBUTION, INC.			46600	UNIF & LAUNDRY/FAC	4.18	
42578	05/21/12	321.54 107A	PROBUILD			46547	REV VEH PTS/FL	93.74	
42579	05/21/12	1,223.76 001098	ROBERT HALF MANAGEMENT RESOURCE			46548	REV VEH PTS/FL	144.28	
42580	05/21/12	101.92 E524	ROCHA, FEDERICO G.			46549	CR INV# 9055083	-59.95	
42581	05/21/12	36.98 018	SALINAS VALLEY FORD SALES			46601	REV VEH PTS/FL	56.16	
42582	05/21/12	981.91 149	SANTA CRUZ SENTINEL			46550	4/4-5/3 PHONES/PT	1,449.18	
						46551	REV VEH PTS/FL	448.46	
						46602	4/5-5/4 SVTC	20.50	
						46603	3/24-5/4 SVTC	1,988.74	
						46552	OFFICE SUPPLIES/OPS	54.24	
						46553	OFFICE SUPPLIES/MC	9.32	
						46554	OFFICE SUPPLIES/PT	16.19	
						46565	MAY PEST CTRL	241.00	
						46555	PARTS & SUPP/FL	79.62	
						46556	RPRS & MAINT/FAC	8.00	
						46557	RPRS & MAINT/FAC	234.16	
						46558	RPRS & MAINT/FAC	15.12	
						46559	RPRS & MAINT/FAC	46.63	
						46560	RPRS & MAINT/FAC	3.69	
						46561	RPRS & MAINT/FAC	13.94	
						46604	TEMP/FIN W/E 5/4	1,223.76	
						46605	EMPLOY TRAINING	24.22	
						46606	EMPLOY TRAINING	77.70	
						46562	REV VEH PTS/FL	36.98	
						46564	RFP 12-26	192.21	
						46607	RFP 12-29	199.66	
						46608	RFP 12-28	192.21	
						46609	RFP 12-27	189.23	

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42583	05/21/12	8,743.10	977	SANTA CRUZ TRANSPORTATION, LLC		46610	PUB HEARING/TITLE VI	208.60	
42584	05/21/12	75.00	001165	THANH N. VU MD	7	46563	APR 12 SVCS/PT	8,743.10	
42585	05/21/12	6,441.74	002954	TIRE DISTRIBUTION SYSTEMS, LLC	7	46611	EMPLOY EXAM/OPS	75.00	
						46566	CR INV# 861-3176	-555.73	
						46567	CR INV# 861-3179	-20.17	
						46568	TIRES & TUBES/FL	122.44	
						46569	TIRES & TUBES/FL	2,937.41	
						46570	TIRES & TUBES/FL	1,310.11	
						46571	TIRES & TUBES/FL	122.44	
						46612	TIRES & TUBES/FL	401.98	
						46613	TIRES & TUBES/FL	655.06	
						46614	TIRES & TUBES/FL	29.67	
						46615	TIRES & TUBES/FL	955.72	
						46616	TIRES & TUBES/PT	482.81	
42586	05/21/12	344.85	170	TOWNSEND'S AUTO PARTS		46572	REV VEH PTS/FL	344.85	
42587	05/21/12	10,101.52	057	U.S. BANK		46623	4246044555645971	7,388.68	
						46624	4246044555645971	398.00	
						46625	424604455564591	2,314.84	
						46573	FRT OUT/FL	84.33	
42588	05/21/12	84.33	007	UNITED PARCEL SERVICE		46574	4/25-5/22 FENCE RENT	10.86	
42589	05/21/12	10.86	946	UNITED SITE SERVICES		46617	REV VEH PTS/FL	601.63	
42590	05/21/12	3,013.34	002829	VALLEY POWER SYSTEMS, INC.		46618	REV VEH PTS/FL	1,130.73	
						46619	REV VEH PTS/FL	831.36	
						46620	REV VEH PTS/FL	449.62	
42591	05/21/12	7,949.76	001083	WATSONVILLE TRANSPORTATION, INC	7	46621	APR 12 SVCS/PT	7,949.76	
42592	05/21/12	70.00	682	WEISS, AMY L.		46622	4/27 BOD MTG	70.00	
42593	05/28/12	922.65	020	ADT SECURITY SERVICES INC.		46687	6/1-8/31 RVR/ALARMS	463.41	
						46688	JUNE ALARMS/FAC	72.68	
						46689	JUNE ALARMS/FAC	107.57	
						46690	JUNE ALARMS	54.79	
						46691	JUNE ALARMS	98.36	
						46692	JUNE ALARMS	50.15	
						46693	JUNE ALARMS	75.69	
42594	05/28/12	5,786.00	382	AIRTEC SERVICE		46695	HVAC SVC/SVTC	5,786.00	
42595	05/28/12	84.95	001G	AT&T		46626	REPEATERS/OPS	84.95	
42596	05/28/12	71.11	M033	BAILEY, NEIL		46746	MED PYMT SUPP	71.11	
42597	05/28/12	398.78	002189	BUS & EQUIPMENT	0	46627	REV VEH PTS/PT	398.78	
42598	05/28/12	568,617.82	502	CA PUBLIC EMPLOYEES'		46696	MAY 12 MEDICAL INS	568,617.82	
42599	05/28/12	71.11	M022	CAPELLA, KATHLEEN	0	46757	UTU MED PYMT SUPP	71.11	
42600	05/28/12	2,922.28	909	CLASSIC GRAPHICS		46697	OUT RPR # 2232	2,922.28	
42601	05/28/12	8,776.06	001124	CLEAN ENERGY		46628	LNG 5/3/12	8,776.06	
42602	05/28/12	209.54	163	COMMUNITY PRINTERS, INC.		46642	PRINT/BUS POSTER/MC	209.54	
42603	05/28/12	13,928.64	504	CUMMINS WEST, INC.		46629	REV VEH PTS/FL	523.25	
						46630	NEW BUS PURCH	13,405.39	
42604	05/28/12	35.55	M039	DAVILA, ANA MARIA	0	46747	MED PYMT SUPP	35.55	
42605	05/28/12	1,003.33	001329	DOC AUTO LLC		46631	OUT RPR REV VEH	187.94	

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42606	05/28/12	1,738.32 001183	1,738.32	ECOLAB VEHICLE CARE DIVISION		46632	OUT RPR REV VEH	333.09	
42607	05/28/12	185.00 001492	185.00	EVERGREEN OIL INC.		46633	OUT RPR REV VEH	348.59	
42608	05/28/12	2,389.88 432	2,389.88	EXPRESS EMPLOYMENT PROS		46634	16560	133.71	
						46635	CLEANING SUPP/FAC	1,738.32	
42609	05/28/12	16,012.72 002952	16,012.72	FLYERS ENERGY LLC		46699	HAZ WASTE DISP/FAC	185.00	
42610	05/28/12	35.55 M100	35.55	GARCIA, HELEN	0	46636	TEMP/MC W/E 5/6	933.00	
42611	05/28/12	490.66 001189	490.66	GARY KENVILLE LOCKSMITH	7	46637	TEMP/FL W/E 5/6	376.88	
42612	05/28/12	71.11 M041	71.11	GOUVEIA, ROBERT	0	46700	TEMP/FL W/E 5/13	1,080.00	
42613	05/28/12	209.50 632	209.50	GOVERNMENT FINANCE OFFICERS		46701	5/1-5/15 FUEL/FL	3,396.34	
42614	05/28/12	122.30 282	122.30	GRAINGER		46702	5/1-5/15 FUEL/PT	12,616.38	
						46748	MED PYMT SUPP	35.55	
42615	05/28/12	91.95 546	91.95	GRANITEROCK COMPANY		46703	LOCK SVC/METRO	490.66	
42616	05/28/12	3,574.98 002117	3,574.98	IULIANO	7	46704	MED PYMT SUPP	71.11	
42617	05/28/12	326.98 M061	326.98	KAMEDA, TERRY	0	46638	EMPLOY TRAINING/FIN	209.50	
42618	05/28/12	1,116.00 878	1,116.00	KELLY SERVICES, INC.		46639	RPRS & MAINT/FAC	806.26	
42619	05/28/12	1,794.09 001233	1,794.09	KIMBALL MIDWEST		46640	CR INV#9818919228	-806.26	
42620	05/28/12	2,578.69 002240	2,578.69	KLEEN-RITE PRESSURE WASHERS	7	46705	RPRS & MAINT/FAC	61.92	
42621	05/28/12	605.65 880	605.65	LEXISNEXIS		46706	RPRS & MAINT/FAC	3.23	
42622	05/28/12	1,758.04 001119	1,758.04	MACRICH PARTNERSHIP LP	7	46641	RPRS & MAINT/FAC	91.95	
42623	05/28/12	175.42 001342	175.42	MCW ASSOCIATES, INC.		46644	115 DUBOIS JUN	3,574.98	
42624	05/28/12	2,303.38 764	2,303.38	MERCURY METALS		46758	UTU MED PYMT SUPP	326.98	
						46645	TEMP/FIN W/E 5/13	1,116.00	
42625	05/28/12	2,711.85 001052	2,711.85	MID VALLEY SUPPLY		46708	PARTS & SUPP/FL	974.33	
42626	05/28/12	312.39 041	312.39	MISSION UNIFORM		46709	PARTS & SUPP/FL	819.76	
42627	05/28/12	3,205.61 001063	3,205.61	NEW FLYER INDUSTRIES LIMITED		46646	PRESSURE WASH RPR	1,981.18	
						46710	PRESSURE WASH RPR	597.51	
						46722	CA EMPLOY LAW REL#45	605.65	
						46647	CAPITOLA MALL JUN	1,758.04	
						46648	OUT RPR REV VEH/PT	175.42	
						46649	OUT RPR REV VEH/PT	650.00	
						46650	RPRS & MAINT/FAC	534.12	
						46711	OUT RPR # 2406	1,119.26	
						46651	CLEANING SUPP/FAC	2,637.20	
						46712	CLEANING SUPP/FAC	74.65	
						46652	UNIF & LAUNDRY/PT	33.41	
						46713	UNIF & LAUNDRY/FL	59.25	
						46715	UNIF & LAUNDRY	177.49	
						46716	UNIF & LAUNDRY/FAC	42.24	
						46653	REV VEH PTS/FL	2,091.69	
						46654	NEW BUS PURCH	170.44	
						46655	REV VEH PTS/FL	64.17	
						46717	REV VEH PTS/FL	406.57	
						46718	REV VEH PTS/FL	27.75	
						46719	REV VEH PTS/FL	109.87	
						46720	REV VEH PTS/FL	56.41	

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42628	05/28/12	35.55 M050		O'MARA, KATHLEEN	0	46721	REV VEH PTS/FL	278.71	
42629	05/28/12	1,805.00 E645		OLANDER, JOY		46750	MED PYMT SUPP	35.55	
42630	05/28/12	2,168.66 009		PACIFIC GAS & ELECTRIC		46656	ED EXP/FIN	1,805.00	
42631	05/28/12	734.16 043		PALACE ART & OFFICE SUPPLY		46657	4/10-5/09 RESEARCH	1,015.66	
42632	05/28/12	353.68 M057		PARHAM, WALLACE	0	46658	1122 RIVER ST JUN	1,153.00	
42633	05/28/12	35.55 M109		PEREZ, CHERYL		46659	OFFICE SUPP/OPS	464.62	
42634	05/28/12	267.71 M064		PITNEY BOWES INC.		46660	OFFICE SUPP/ADM	269.54	
42635	05/28/12	1,000.00 050		PITNEY BOWES INC.		46723	OFFICE SUPP/FL	27.11	
42636	05/28/12	353.68 M058		POTEETE, BEVERLY		46724	BILLED IN ERR#958791	-27.11	
42637	05/28/12	756.25 107A		PROBUILD		46759	UTU MED PYMT SUPP	353.68	
42638	05/28/12	260.65 061		REGISTER PAJARONIAN		46751	MED PYMT SUPP	35.55	
42639	05/28/12	348.21 215		RICOH USA, INC.		46760	UTU MED PYMT SUPP	267.71	
42640	05/28/12	972.55 001098		ROBERT HALF MANAGEMENT RESOURCE	0	46661	PREPAID POSTAGE/MC	1,000.00	
42641	05/28/12	71.11 M085		ROSSI, DENISE		46761	UTU MED PYMT SUPP	353.68	
42642	05/28/12	35.55 M030		ROWE, RUBY		46662	RPRS & MAINT/FAC	16.87	
42643	05/28/12	257.66 001286		SAFE-CARD ID SERVICES, INC		46663	RPRS & MAINT/FAC	117.08	
42644	05/28/12	2,302.50 001379		SAFETY-KLEEN		46664	RPRS & MAINT/FAC	200.51	
42645	05/28/12	1,578.95 018		SALINAS VALLEY FORD SALES		46665	RPRS & MAINT/FAC	4.54	
42646	05/28/12	319.44 135		SANTA CRUZ AUTO PARTS, INC.		46666	RPRS & MAINT/FAC	280.02	
42647	05/28/12	7,424.98 079		SANTA CRUZ MUNICIPAL UTILITIES		46667	RPRS & MAINT/FAC	20.56	
42648	05/28/12	260.65 061		REGISTER PAJARONIAN		46668	RPRS & MAINT/FAC	45.86	
42649	05/28/12	348.21 215		RICOH USA, INC.		46726	RPRS & MAINT/FAC	14.63	
42650	05/28/12	972.55 001098		ROBERT HALF MANAGEMENT RESOURCE	0	46727	RPRS & MAINT/FAC	10.23	
42651	05/28/12	71.11 M085		ROSSI, DENISE		46728	RPRS & MAINT/FAC	3.88	
42652	05/28/12	35.55 M030		ROWE, RUBY		46729	RPRS & MAINT/FAC	22.07	
42653	05/28/12	257.66 001286		SAFE-CARD ID SERVICES, INC		46730	RPRS & MAINT/FAC	20.00	
42654	05/28/12	2,302.50 001379		SAFETY-KLEEN		46731	RPRS & MAINT/FAC	132.76	
42655	05/28/12	1,578.95 018		SALINAS VALLEY FORD SALES		46732	FIN BUDG DR FY13/14	127.89	
42656	05/28/12	319.44 135		SANTA CRUZ AUTO PARTS, INC.		46643	4/26-5/25 LSE/MAINT	348.21	
42657	05/28/12	260.65 061		REGISTER PAJARONIAN		46669	TEMP/FIN W/E 5/11	972.55	
42658	05/28/12	348.21 215		RICOH USA, INC.		46752	MED PYMT SUPP	71.11	
42659	05/28/12	972.55 001098		ROBERT HALF MANAGEMENT RESOURCE	0	46753	MED PYMT SUPP	35.55	
42660	05/28/12	71.11 M085		ROSSI, DENISE		46670	PHOTO SUPP/MC	257.66	
42661	05/28/12	35.55 M030		ROWE, RUBY		46671	HAZ WASTE DISP/FAC	2,302.50	
42662	05/28/12	257.66 001286		SAFE-CARD ID SERVICES, INC		46672	REV VEH PTS/FL	1,578.95	
42663	05/28/12	2,302.50 001379		SAFETY-KLEEN		46673	REV VEH PTS/PT	50.00	
42664	05/28/12	1,578.95 018		SALINAS VALLEY FORD SALES		46674	REV VEH PTS/PT	24.96	
42665	05/28/12	319.44 135		SANTA CRUZ AUTO PARTS, INC.		46675	SAFETY SUPP/PT	21.71	
42666	05/28/12	260.65 061		REGISTER PAJARONIAN		46676	REV VEH PTS/PT	50.08	
42667	05/28/12	348.21 215		RICOH USA, INC.		46677	REV VEH PTS/PT	149.47	
42668	05/28/12	972.55 001098		ROBERT HALF MANAGEMENT RESOURCE	0	46678	REV VEH PTS/FL	23.22	
42669	05/28/12	71.11 M085		ROSSI, DENISE		46733	4/12-5/10 VERNON	48.53	
42670	05/28/12	35.55 M030		ROWE, RUBY		46734	4/12-5/10 PACIFIC	92.63	
42671	05/28/12	257.66 001286		SAFE-CARD ID SERVICES, INC		46735	4/12-5/10 PACIFIC	2,099.73	
42672	05/28/12	2,302.50 001379		SAFETY-KLEEN		46736	4/12-5/10 1200B RVR	1,026.86	
42673	05/28/12	1,578.95 018		SALINAS VALLEY FORD SALES		46737	4/12-5/10 MMF	106.51	
42674	05/28/12	319.44 135		SANTA CRUZ AUTO PARTS, INC.					

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 05/01/12 THRU 05/31/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42648	05/28/12	195.52 760		SCMTD PETTY CASH - PARACRUZ		46738	4/12-5/10BUS STP BIN	502.56	
42649	05/28/12	254.04 M010		SHORT, SLOAN	0	46739	4/12-5/10 MMF	1,241.28	
42650	05/28/12	35.55 M054		SLOAN, SUZANNE	0	46740	4/12-5/10 1200A RVR	2,024.53	
42651	05/28/12	11,840.66 001075		SOQUEL III ASSOCIATES	7	46741	4/12-5/10 VERNON	282.35	
						46725	PETTY CASH/PT	195.52	
						46762	UTU MED PYMT SUPP	254.04	
						46754	MED PYMT SUPP	35.55	
						46679	JAN 12-MAY 12 CREDIT	-599.07	
42652	05/28/12	430.25 001232		SPECIALIZED AUTO AND		46680	RESEARCH PARK JUN	12,439.73	
						46681	OUT RPR REV VEH	200.38	
						46682	OUT RPR REV VEH	150.53	
						46683	OUT RPR REV VEH	79.34	
42653	05/28/12	1,610.00 002871		STATE ELECTRIC GENERATOR		46694	GENERATOR SVC/VERN	1,610.00	
42654	05/28/12	166.37 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	46684	TIRES & TUBES/PT	166.37	
42655	05/28/12	35.55 M086		TOLINE, DONALD	0	46755	MED PYMT SUPP	35.55	
42656	05/28/12	471.98 003010		TOYOTA MATERIAL HANDLING	7	46742	RPRS & MAINT/FAC	471.98	
42657	05/28/12	46.76 007		UNITED PARCEL SERVICE		46685	FRT OUT/FL	46.76	
42658	05/28/12	1,214.07 221		VEHICLE MAINTENANCE PROGRAM		46743	REV VEH PTS/FL	1,214.07	
42659	05/28/12	90.02 434		VERIZON WIRELESS	0	46744	PC CARDS/ADM	90.02	
42660	05/28/12	326.98 M076		VONWAL, YVETTE	0	46763	UTU MED PYMT SUPP	326.98	
42661	05/28/12	400.00 186		WILSON, GEORGE H., INC.	0	46704	RPR LEAKAGE/MC	400.00	
42662	05/28/12	35.55 M088		YAGI, RANDY	0	46756	MED PYMT SUPP	35.55	
42663	05/28/12	68.34 147		ZEE MEDICAL SERVICE CO.		46686	SAFETY SUPP/PT	48.40	
						46745	SAFETY SUPP/PT	19.94	
42664	05/25/12	96.00 003009		TAQUERIA LIDIA	7	46764	BOD MTG	48.00	
						46765	BOD MTG	48.00	
TOTAL		1,334,201.80		ACCOUNTS PAYABLE			TOTAL CHECKS	267	1,334,201.80



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, May 11, 2012 at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

Vice Chair Dodge called the meeting to order at 8:39 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

PRESENT

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Ellen Pirie
- Director Lynn Robinson
- Director Mark Stone arrived after roll call
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Margaret Gallagher, District Counsel

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ned van Valkenburg, Carpenters Union

2. ORAL AND WRITTEN COMMUNICATIONS

John Daugherty gave an update on the condition of the restrooms at the Watsonville Transit Center.

Vice Chair Dodge announced an annexation initiative for the City of Watsonville.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Les White said there was a third draft of the Project Labor Agreement, a letter opposing the PLA, and a letter about Jovenes Sanos.

CONSENT AGENDA

- 5-1. ACCEPT AND FILE RIDERSHIP REPORT FOR FEBRUARY 2012**
- 5-2. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A AMENDMENT TO THE LICENSE AND INDEMNIFICATION AGREEMENT BETWEEN UCSC AND SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TO INCLUDE SHADOW SERVICE**
- 5-3. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2012**
- 5-4. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MARCH 31,2012**
- 5-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH TIRE DISTRIBUTION SYSTEMS, INC. FOR PURCHASE OF REVENUE AND NON-REVENUE TIRES**
- 5-6. CONSIDERATION OF AUTHORIZING A CONTRACT AMENDMENT WITH RNL DESIGN, INC. TO PROVIDE MANDATORY CA GREEN BUILDING STANDARDS CODE COMMISSIONING SERVICES FOR THE METROBASE OPERATIONS FACILITY COMPONENT, FOR AN AMOUNT NOT TO EXCEED \$39,118.00**

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

Approve Consent Agenda as presented.

Motion passed unanimously with Directors Bustichi and Lane being absent.

REGULAR AGENDA

6. CONSIDERATION OF ADOPTION OF A PROJECT LABOR AGREEMENT WITH THE MONTEREY/SANTA CRUZ BUILDING AND TRADES COUNCIL, AND COMPONENT UNIONS, FOR THE CONSTRUCTION OF THE METROBASE JUDY K. SOUZA OPERATIONS BUILDING AND BUS PARKING FACILITY

Leslie R. White presented the staff report. There was a discussion about the Project Labor Agreement. Margaret Gallagher noted that the motion should reflect the Board's acceptance of the necessary findings presented in the staff report.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR PIRIE

Adopt the necessary findings and authorize the General Manager to sign a Project Labor Agreement with the Monterey/Santa Cruz Building and Trades Council, and component unions, for the construction of the METROBase Judy K. Souza Operations Building and Bus Parking Facility.

Motion passed unanimously with Directors Bustichi and Lane being absent.

7. CONSIDERATION OF IMPLEMENTING A HEALTHFUL FOOD ALTERNATIVE REQUIREMENT FOR VENDING MACHINES AND VENDORS AT ALL SANTA CRUZ METRO FACILITIES

Margaret Gallagher presented the Staff Report. There was a discussion about the Healthful Food Alternative requirement. There was a discussion about the Jovenes Sanos group.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR GRAVES

Approve implementing a Healthful Food Alternative requirement for vending machines and vendors at all Santa Cruz METRO facilities.

Motion passed unanimously with Directors Bustichi and Lane being absent.

8. ORAL ANNOUNCEMENT

Vice Chair Dodge announced the next regularly scheduled Board meeting will be held Friday, May 25, 2012 at 9:00 a.m. at the Capitola City Council Chambers located at 420 Capitola Avenue, in Capitola, California.

9. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher said that the Board of Directors will have a conference regarding the existing litigation of Velvet Williams v. SCMTD; Consuelo Dimas, et al., v. SCMTD; Zonia Waldon v. SCMTD; Mario de la Garza v. SCMTD; Goodwill Industries v. SCMTD; and a conference with its Labor Negotiators regarding UTU Local 23 - Fixed Route, SEIU, and UTU Local 23 – ParaCruz.

10. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

11. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

12. ADJOURNMENT

There being no further business, Vice Chair Dodge adjourned the meeting at 10:42 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator

DRAFT



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, May 25, 2012 at the Capitola City Council Chambers, located at 420 Capitola Avenue in Capitola, California.

SECTION 1: OPEN SESSION

1. CALL TO ORDER / ROLL CALL

Chair Robinson called the meeting to order at 9:04 a.m.

PRESENT

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Ellen Pirie
- Director Lynn Robinson
- Director Mark Stone
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Anthony Tapiz, Admin Svcs Coord

Leslie R. White, General Manager

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC PRESENT

Debbie Kinslow, Assistant Finance Manager
Erron Alvey, Purchasing Agent
Jianbin Mo, China Express
Robert Cotter, Maintenance Manager
Cal Horton, FASP
Todd Pinsky, UTU
Angela Aitken, Finance Manager

Amy Weiss, Spanish Language Interpreter
Rebecca Daniel, Paralegal
Mary Ferrick, Fixed Route Superintendent
Ciro Aguirre, Operations Manager

2. ANNOUNCEMENTS

- 2-1. Amy Weiss announced that she was available for Spanish language interpretation.
- 2-2. Chair Robinson announced that the meeting was being broadcast by Community Television of Santa Cruz County.

3. COMMUNICATIONS TO THE BOARD OF DIRECTORS

WRITTEN:

- 3-1. CORRESPONDENCE REGARDING METRO DRIVERS ARRIVING TOO EARLY
There was a discussion about resolving the issue presented. Leslie R. White said that staff would follow-up.

4. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU-23, extended an invitation to the Seniors Appreciation Dinner.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Leslie R. White noted that there was a replacement page for item 7d.13.

CONSENT AGENDA

- 6-1. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2012
- 6-2. ACCEPT AND FILE STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES
- 6-3. ACCESSIBLE SERVICES REPORT FOR MARCH 2012
- 6-4. METRO PARACRUZ OPERATIONS STATUS REPORT – MARCH 2012
- 6-5. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR MARCH 2012

- 6-6. CONSIDERATION OF AWARD OF CONTRACT WITH BATTERIES U.S.A., INC. FOR PURCHASE OF HEAVY DUTY BATTERIES FOR AN AMOUNT NOT TO EXCEED \$90,000
- 6-7. CONSIDERATION OF AWARD OF CONTRACT WITH FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES IN AN AMOUNT NOT TO EXCEED \$1,099,981
- 6-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN ASSIGNMENT OF THE LEASE AGREEMENT WITH HUI CHANG DU, DBA NEW CHINA EXPRESS TO JIANBIN MO, DBA BETTY'S NOODLE HOUSE FOR THE RESTAURANT SPACE AT PACIFIC STATION EFFECTIVE MAY 25, 2012, AND THE CONSENT TO TRANSFER LEASE TO FACILITATE THE TRANSFER

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR LEOPOLD

Approve the Consent Agenda as presented.

Motion passed unanimously with Director Bustichi being absent.

REGULAR AGENDA

- 7. PUBLIC HEARING: CONSIDERATION OF MODIFICATIONS TO METRO'S TITLE VI PROGRAM REGULATION AND COMPLAINT PROCEDURE

Rickie-Ann Kegley presented the Staff Report. There was a discussion about the Title VI Program and the reporting deadlines.

CHAIR ROBINSON OPENED THE PUBLIC HEARING AT 9:14 AM.

CHAIR ROBINSON CLOSED THE PUBLIC HEARING AT 9:15 AM.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BRYANT

Approve modifications to METRO's Title VI Program Regulation and Complaint Procedure.

Motion passed unanimously with Director Bustichi being absent.

- 8. PUBLIC HEARING: FY13 AND FY14 DRAFT FINAL OPERATING AND CAPITAL BUDGET

Angela Aitken presented the Staff Report. There was a discussion about the FY13/FY14 Budget.

CHAIR ROBINSON OPENED THE PUBLIC HEARING AT 9:38 AM.

CHAIR ROBINSON CLOSED THE PUBLIC HEARING AT 9:39 AM.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR HINKLE

Approve resolution to adopt the FY13 and FY14 Final Operating and Capital.

Motion passed unanimously with Director Bustichi being absent.

9. UPDATE ON THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) AND ACCEPTANCE OF GRANTS' STAFF RECOMMENDATION TO NOT REPAIR ADDITIONAL STOPS AS PRESENTED AT THE JANUARY 12, 2012 BOARD OF DIRECTORS' MEETING

Tove Beatty presented the Staff Report. There was a discussion about using all available funds in the grant. There was a discussion about the list of approved improvements.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR LEOPOLD

Accept and file this update on the construction, improvement and repair of proposed county-wide bus stops using \$500,000 in State Transit Improvement Program funds via the Santa Cruz County Regional Transportation Commission (SCCRTC) and direct staff to re-evaluate improvements for 54 bus stops.

Motion passed unanimously with Director Bustichi being absent.

10. CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING SANTA CRUZ METRO'S SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S SEVENTH ANNUAL "DUMP THE PUMP DAY" ON JUNE 21, 2012 AND RELATED PROMOTIONAL ACTIVITIES

Tove Beatty presented the Staff Report. There was a discussion about Dump the Pump Day.

ACTION: MOTION: DIRECTOR PIRIE SECOND: JOHN LEOPOLD

Approve resolution regarding Santa Cruz METRO's support of and participation in the American Public Transportation Association's Seventh Annual "Dump the Pump Day" on June 21, 2012 and related promotional activities.

Motion passed unanimously with Director Bustichi being absent.

11. ORAL ANNOUNCEMENT

Chair Robinson announced that the next regularly scheduled Board meeting will be held Friday, June 8, 2012 at 8:30 a.m. at the METRO Administrative Offices located at 110 Vernon Street, in Santa Cruz, California.

12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslie R. White announced that the Board of Directors would have a conference with its Labor Negotiators regarding UTU Local 23 Fixed Route, SEIU Local 521 and UTU Local 23 Paratransit.

DRAFT

13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

14. REPORT OF CLOSED SESSION

Leslie R. White announced there was no reportable action taken in Closed Session.

15. ADJOURNMENT

There being no further business, Chair Robinson adjourned the meeting at 11:25 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator

DRAFT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CATTO'S, INC. FOR PRINTING OF BUS STOP STICKERS IN AN AMOUNT NOT TO EXCEED \$15,000

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract renewal for a one-year contract extension with Catto's, Inc. for printing of bus stop stickers in an amount not to exceed \$15,000 .

II. SUMMARY OF ISSUES

- Santa Cruz METRO utilizes a sticker at each bus stop with route information.
- Santa Cruz METRO has a contract with Catto's, Inc. for printing of bus stop stickers.
- This contract was established on September 9, 2011 for a one-year period with four optional one-year extensions.
- The current contract approved by the Board of Directors will expire on September 8, 2012.
- Catto's, Inc. has requested no changes for the new contract period.
- Catto's, Inc. has performed its duties very well under this contract and therefore, a one-year contract extension with a no changes is recommended.

III. DISCUSSION

Santa Cruz METRO utilizes a sticker at each bus stop with route information for the public to reference. Santa Cruz METRO has a contract with Catto's, Inc. for printing of bus stop stickers that is due to expire on September 8, 2012. Per Sheldon Njaa, the Facilities Supervisor that works closely with Catto's on each order, over the past year, the quality of service provided by Catto's, Inc. has been excellent. They have accommodated shorter deadlines than allowed in their Contract and have communicated promptly when batches of stickers are ready, which allows Facilities to start working on replacements rather than waiting for the entire order to be completed. Catto's, Inc. has reviewed the contract and requested no changes.

Staff recommends that Santa Cruz METRO exercise the option for a one-year contract extension with Catto's, Inc., in a Contract Amendment amount not to exceed \$15,000. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO. Frank Cheng, Project and IT Manager, and Robert Cotter, Maintenance Manager will serve as the Contract Administrators and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

This contract has a total not to exceed of \$12,000. To date \$7,950 has been spent with \$4050 remaining through September 8, 2012. Additional funds in an amount of \$15,000 are requested for approval at this time. The new contract total not to exceed, beginning September 9, 2012, would be \$27,000.

Funds to support this contract are included in the Customer Service FY12 Printing budget.

V. ATTACHMENTS

Attachment A: Response letter from Catto's Inc.

Attachment B: Contract Amendment with Catto's, Inc.



CATTO'S GRAPHICS, INC
111 DUBOIS STREET • SANTA CRUZ, CA 95060
831.454.9742 • FAX 831.454.0435

July 30, 2012

Erron Alvey
Purchasing Agent
Santa Cruz Metro
110 Vernon Street
Santa Cruz, CA 95060

Re: Santa Cruz METRO Contract No.12-03 for Printing of Bus Stop Stickers

Dear Erron Alvey,

We consent to amend the above referenced contract to extend the agreement from September 9, 2012 through September 8, 2013 under the same terms of reimbursement.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Catto", written over a horizontal line.

Scott Catto
President
Catto's Graphics, Inc.

5-4.a1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 12-03 FOR PRINTING OF BUS STOP STICKERS

This First Amendment to Contract No. 12-03 for printing of bus stop stickers is made effective September 9, 2012 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California (“Santa Cruz METRO”) and Catto’s, Inc. (“Contractor”).

I. RECITALS

1.1 Santa Cruz METRO and Contractor entered into a Contract for printing of bus stop stickers (“Contract”) on September 9, 2011.

1.2 The Contract allows for the extension upon mutual written consent

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

2.1 Article 4.01 is amended to include the following language:

This contract shall continue through September 8, 2013. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

3.1 Article 5.01 is amended to include the following language:

Santa Cruz METRO shall compensate Contractor in an amount not to exceed \$15,000, under this Amendment for the new contract period. The new Contract total not to exceed amount is \$27,000.

IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

5.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

Santa Cruz METRO
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
Catto's, Inc.

By _____
Scott Catto, President

Approved as to Form:

Margaret Gallagher
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH DCH GARDENA HONDA FOR PURCHASE OF TWO EACH CNG FUELED STAFF CARS IN AN AMOUNT NOT TO EXCEED \$59,005.58

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract with DCH Gardena Honda for the Purchase of Two Each CNG Fueled Staff Cars, in an amount not to exceed \$59,005.58, and designate Robert Cotter, Maintenance Manager, as Contract Administrator

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a need to replace two staff cars.
- A competitive procurement was conducted to solicit bids from qualified firms.
- Four (4) firms submitted bids for Santa Cruz METRO's review.
- Staff has reviewed all submitted bids and is recommending that the Board of Directors authorize a contract with DCH Gardena Honda.

III. DISCUSSION

Santa Cruz METRO has a fleet of non-revenue vehicles assigned to staff. Two of the staff vehicles were disposed of in March 2012, and need to be replaced. One was a 1998 Ford Contour, with a CNG and gasoline bi-fuel engine, that was beyond its useful service life. The second was a 2001 Prius Hybrid that had electrical damage which rendered the car unreliable and repairs were not cost effective. These two CNG fueled Honda sedans will be their replacements and are reduced emission vehicles.

On June 6, 2012, Santa Cruz METRO Invitation for Bid No. 12-38 was mailed to six (6) firms, was legally advertised, and a notice was posted on Santa Cruz METRO's web site. On July 10, 2012, bids were received and opened from four (4) firms. A list of firms and a summary of the bids received are provided in Attachment A. At the public bid opening, Long Beach Honda was the apparent low bidder, however, upon close review of its bid submission, it was determined that it was non-responsive in that required documentation was omitted. DCH Gardena Honda was determined to be the lowest responsive and responsible bidder.

Staff recommends that the Board of Directors authorize the General Manager to execute a contract with DCH Gardena Honda for Purchase of Two Each CNG Fueled Staff Cars for an amount not to exceed \$59,005.58 on behalf of Santa Cruz METRO. The Contractor will provide all equipment and materials meeting all Santa Cruz METRO specifications and requirements of

the contract. Robert Cotter, Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

The Monterey Bay Unified Air Pollution Control District provided a grant in the amount of \$160,000 to Santa Cruz METRO for the purchase of non-revenue vehicles. This grant funds 100% of the cost of these vehicles. No local funds are required.

V. ATTACHMENTS

Attachment A: Bid Results List

Attachment B: Contract with DCH Gardena Honda

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO.

Attachment A

**Bid Results for IFB No. 12-38
For Purchase of Two Each New and
Unused CNG Staff Cars
Opened July 10, 2012 at 2:00 PM**

Bidder	Unit Price	Extended Price	Delivery Fee	Sales Tax	Tire Fee	Extended Warranty	Bid Total
1. Lindsay Honda	\$27,0095.00	\$54,190.00	Not listed	\$4,606.15	\$17.50	\$2,198.00	\$61,011.65
2. Flade Automotive Group	\$26,532.90	\$53,065.80	\$800.00	\$4,510.60	\$17.50	\$2,384.00	\$60,777.90
3. DCH Gardena Honda	\$26,308.00	\$52,616.00	\$600.00	\$4,472.36	\$17.50	\$1,550.00	\$59,255.86
4. Long Beach Honda	\$25,546.00	\$51,092.00	\$748.00	\$4,342.82	\$17.50	\$1,340.00	\$57,540.32

Attachment B

CONTRACT FOR PROCUREMENT OF TWO EACH NEW AND UNUSED CNG FUELED STAFF CARS (12-38)

THIS CONTRACT is made effective on August 10, 2012 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO "), and DCH GARDENA HONDA ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO 's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO 's Need for Two Each New and Unused CNG Fueled Staff Cars

Santa Cruz METRO requires the purchase of Two Each New and Unused CNG Fueled Staff Cars to replace two dispose of staff vehicles. In order to obtain said Two Each New and Unused CNG Fueled Staff Cars, Santa Cruz METRO issued an Invitation for Bids, dated June 6, 2012 setting forth specifications for such Two Each New and Unused CNG Fueled Staff Cars. The Invitation for Bids is attached hereto and incorporated herein by reference as Exhibit A.

1.03 Contractor's Bid Form

Contractor is a supplier of Two Each New and Unused CNG Fueled Staff Cars desired by Santa Cruz METRO and whose principal place of business is 15541 South Wester Avenue, Gardena, CA 90249. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for Provision of said Two Each New and Unused CNG Fueled Staff Cars, which is attached hereto and incorporated herein by reference as Exhibit B.

1.04 Selection of Contractor and Intent of Contract

On July 27, 2012, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said Two Each New and Unused CNG Fueled Staff Cars. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions of the Contract.

a) Exhibit A

Santa Cruz Metropolitan Transit District's "Invitation for Bids" dated June 6, 2012.

b) Exhibit B (Bid Form)

Contractor's Bid Form to Santa Cruz METRO for Two Each New and Unused CNG Fueled Staff Cars, signed by Contractor and dated July 10, 2012.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01 General

Contractor shall perform work under this Contract at such times to enable it to meet the time schedules specified in the Specifications Section of the IFB. The Contractor shall not be responsible for delays caused by force majeure events described in Section 2 of the General Conditions of the Contract.

3.02 Term

The term of this Contract commences on the execution of the contract and shall remain in force for a one (1) year period thereafter. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

4. COMPENSATION

4.01 Terms of Payment

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor \$26,308 base plus \$775 for extended warranty per vehicle, plus applicable tax, fees and delivery charges as identified in the Bid Form, Exhibit B. The contract total is not to exceed \$59,255.86, for satisfactory completion of all work under the terms and provisions of this Contract within thirty (30) days thereof. Contractor understands and agrees that if he/she exceeds the \$59,255.86 maximum amount payable under this contract, that it does so at its own risk.

4.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO upon delivery of the vehicles.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this contract; and (4) necessary for

performance of the services. No expenses shall be paid by Santa Cruz METRO unless specifically allowed by this contract.

5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

DCH Gardena Honda
15541 South Western Avenue
Gardena, CA 90249

Attention: Vincent Strand

6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR—DCH GARDENA HONDA

By _____

Approved as to Form:

Margaret Gallagher

Santa Cruz METRO Counsel

5-5.b4

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors
FROM: District Counsel
RE: Claim of: Progressive West Insurance Company as subrogee of Lamonica, Phillip;
Received: 7/16/2012 Claim #: 12-0012
Date of Incident: 4/20/2012 Occurrence Report No.: SC 04-12-07

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

Date: 7.31.12

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 10, 2012.

By _____
Anthony Tapiz
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)

5-6.1

PROGRESSIVE

Payment Address Document Address
24344 Network Place P O. Box 512929
Chicago, IL 60673-1243 Los Angeles, Ca 90051
Phone: (877)818-0139
Fax: (888) 781-6947

12-0047

Certified Mail 91 7108 2133 3934 2494 3095 Return Receipt Requested

SANTA CRUZ METRO TRANSIT DISTRICT
ATTN: LISETH GUIZER
110 VERNON ST
SANTA CRUZ, CA 95060

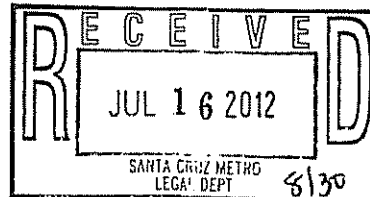
Your Client: MALE, UNKNOWN
Your Claim Number: SC0412-07
Our Insured: LAMONICA, PHILIP
Our Claim Number: 12-2622864
Amount Subject to Reimbursement: 2,158.66
Amount of Insured's Deductible: 250.00

Please take this as formal notice of our subrogation rights relative to the above -captioned claim. We have completed our investigation into the facts of the above-captioned loss and find that your insured was the proximate cause of the accident.
Location of Loss: PACIFIC AVE / SANTA CRUZ METRO
Date and Time of Loss: 04-20-12 @ 4:00 PM

Description of Loss: Our name insured's 2009 Honda VTX 1300T was legally parked and unoccupied at the Santa Cruz Beach Boardwalk on Pacific Ave. When our insured' returned to their motorcycle they noticed fresh damages to their vehicle. A Santa Cruz Metro Transit bus backed into our insured's parked motorcycle The metro transit bus caused damages to the front of our insured's motorcycle. The driver, of the Santa Cruz Metro Transit bus, is the proximate cause of the accident by failing to maintain a proper lookout when backing.

Please make your draft payable to Progressive West Insurance Company as subrogee of "LAMONICA, PHILIP", in the amount stated above and mail it to the attention of the undersigned at your earliest convenience.
All supporting documentation is enclosed. I have diaried my file ahead fifteen (15) days. Thank you for your anticipated, prompt attention to this matter.

Jason E Saba
Subrogation Representative
Progressive West Insurance Company
Tel. 877-818-0139 Ext 37273
Fax. 888-781-6947
Email: Jason_E_Saba@progressive.com



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Ciro F. Aguirre, Manager of Operations
SUBJECT: **CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIR GROUNDS DURING THE 2012 FAIR IN EXCHANGE FOR FAIR VENDOR SPACE.**

I. RECOMMENDED ACTION

That the Board of Director approve the request for providing transit and Paratransit service to the 2012 Santa Cruz County Fair.

II. SUMMARY OF ISSUES

- On June 27, 2012 METRO placed a call to Ms. Gloria Van, Director of the Santa Cruz County Fair to determine if METRO services, both fixed route and Paratransit, were desired for the 2012 Santa Cruz County Fair.
- In discussions, Ms. Van stated that the Fair's financial challenges were significant and the Fair Board was not able to pay for METRO services. METRO proposed providing fixed route and Paratransit service in exchange for vendor space at the Fair.
- Cost for extending fixed route and Paratransit service to the Fair in 2011 was approximately \$2,200 for the three (3) days of service provided.
- METRO staff has determined that vendor space at the Santa Cruz County Fair would be beneficial in further promoting METRO and in providing public outreach regarding METRO services, particularly the revised Fall 2012 Watsonville service plan.
- A bus, Operator, and Customer Service Staff would be used to staff the location and provide METRO fixed route information to Fair patrons on three (3) days.

Given the popularity of having fixed route services extended to the Santa Cruz County Fair Grounds, staff recommends that the Board of Directors approve the request for provision of additional Route 79 /County Fair service to the 2012 Santa Cruz County Fair in exchange for vendor space. The provision of fixed route service will establish the baseline service necessary for providing Paratransit service to the Fair Grounds.

III. DISCUSSION

Santa Cruz METRO contacted Ms. Gloria Van, Director of the Santa Cruz County Fair in order to determine if METRO fixed route and Paratransit services would be desired to the

Santa Cruz County Fair Grounds for 2012. Ms. Van indicated that the Fair Board faced some significant financial challenges and could not pay for the services. METRO proposed offering the services in exchange for vendor space at the Fair. METRO proposes to staff the space, and perform informational outreach to Fair patrons for the three (3) days in which service would be provided (refer to Attachment A). Anticipated costs for providing both fixed route and Paratransit service for three (3) days is approximately \$2,800.

METRO staff has reviewed this proposal and consider this option an opportunity for outreach, and to have METRO represented at this year's Fair. If approved, a bus, Operator, and Customer Service staff will be scheduled to represent and promote METRO to the community attending the Fair on the three (3) days that transit service is available. Information regarding fixed route and ParaCruz services will be provided to interested parties.

Ridership to the Fair has increased in the last two (2) years. Ridership in 2010 was 203 rides on fixed route and 8 rides on ParaCruz. For the three (3) days that service was provided in 2011, fixed route ridership was 220 and 13 for ParaCruz.

Staff recommends that the Board of Directors approve the request for provision of service to the 2012 Santa Cruz County Fair in exchange for vendor space, and on the basis that such service provides the base line of access that would not otherwise exist.

III. FINANCIAL CONSIDERATIONS

Cost is approximately \$2,800.

V. ATTACHMENTS

A – County Fair Schedule



BUS STOP TO THE COUNTY FAIR



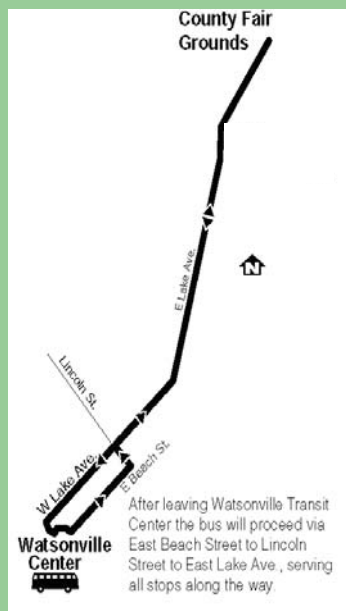
Santa Cruz County Fair Schedule—Route 79 County Fair

ONLY: Tuesday September 11th, 2012

Departs WTC / Lane #1	Arrive Fair	Depart Fair	Arrive WTC
11:00 AM	11:20 AM	11:25 AM	11:45 AM
12:00 PM	12:20 PM	12:25 PM	12:45 PM
1:00 PM	1:20 PM	1:25 PM	1:45 PM
2:00 PM	2:20 PM	2:25 PM	2:45 PM
3:30 PM	3:50 PM	3:55 PM	4:15 PM
4:30 PM	4:50 PM	4:55 PM	5:15 PM
5:30 PM	5:50 PM	6:00 PM	6:20 PM

ONLY: Saturday, September 15th and Sunday September 16th 2012

Departs WTC / Lane #1	Arrive Fair	Depart Fair	Arrive WTC
12:00 PM	12:20 PM	12:25 PM	12:45 PM
1:00 PM	1:20 PM	1:25 PM	1:45 PM
2:00 PM	2:20 PM	2:25 PM	2:45 PM
3:30 PM	3:50 PM	3:55 PM	4:15 PM
4:30 PM	4:50 PM	4:55 PM	5:15 PM
5:30 PM	5:50 PM	6:55 PM	6:15 PM
6:30 PM	6:50 PM	7:00 PM	7:20 PM



For more information call:
 Customer Service
 Monday—Friday
 7:00am—6:00pm
 (831) 425-8600
 www.scmtd.com

Regular Fares apply - all METRO Passes accepted.

**METRO ParaCruz will run concurrent with Fair Schedule
 Call 425-4664 for a reservation on ParaCruz**

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF A REQUEST TO PROVIDE BUS SERVICE TO THE SANTA CRUZ FOLLIES ON SEPTEMBER 14, 2012 AT AN ESTIMATED COST OF APPROXIMATELY \$800.

I. RECOMMENDED ACTION

That the Board of Directors consider the request to provide bus service to the Santa Cruz Follies on September 14 at a cost of approximately \$800.

II. SUMMARY OF ISSUES

- METRO has received a request from Carol English to provide bus service to the Santa Cruz Follies.
- The Santa Cruz Follies are scheduled to be held on September 14, 2012.
- The request for bus service to the Santa Cruz Follies is for one bus to and from the Follies and the Mid-County Senior Center in Capitola on Friday February 14, 2012. The cost of this service would be approximately \$800.
- In order to comply with the Charter Regulations issues by the Federal Transit Administration METRO is required to formally become a sponsor of the Santa Cruz Follies and will be providing the service as a public transit promotional activity.
- METRO provided this service to the Follies in 2011.

III. DISCUSSION

Santa Cruz METRO receives requests from groups, individuals, and agencies for special services on a regular basis. Many of the requests are accompanied by an offer to pay the cost of the requested service. METRO is prohibited from providing these services on a paid basis by the Charter Regulations issued by the Federal Transit Administration. Additionally, METRO is prohibited by these regulations from providing free services unless such services are promoting the use of METRO services and are a part of an activity that METRO is sponsoring.

METRO has received a request from Carol English to provide bus service for the 2012 Santa Cruz Follies. The Santa Cruz Follies are scheduled to be performed on September 14, 2012. The requested service would require a bus travelling from the Mid-County Senior Center to the Follies. The cost of the requested service would is approximately \$800.

METRO will need to become a formal sponsor of the Santa Cruz Follies in order to meet the requirements of the Federal Transit Administration Charter regulations. The Board will need to make this sponsorship a part of an action approving the service request.

IV. FINANCIAL CONSIDERATIONS

Provision of the requested bus service for the Santa Cruz Follies would cost approximately \$800.

V. ATTACHMENTS

Attachment A: None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Erich R. Friedrich, Transportation Planner
SUBJECT: **FALL 2012 SERVICE CHANGES AND FUTURE SERVICE PLANNING EFFORTS**

I. RECOMMENDED ACTION

That the Board of Directors confirm the deployment of the Fall 2012 service changes based on the Watsonville Transit Planning Study and review future service planning efforts.

II. SUMMARY OF ISSUES

- On March 9, 2012 the Board of Directors received a presentation and accepted the Watsonville Transit Planning Study prepared by Moore & Associates. The study gave Santa Cruz METRO staff valuable information in the effort of restoring and enhancing local transit service in the Watsonville area.
- On June 29, 2012 the Board of Directors adopted the FY2013 budget which included funding for restored and enhanced transit service in Watsonville.
- The Fall 2012 service plan, developed in conjunction with UTU Local 23, focuses on the local Watsonville service area and has three core elements:
 - Restore frequency with improved scheduling
 - Streamline and simplify route designs
 - Enhance service with new trips and routes
- Santa Cruz METRO Staff is also brainstorming future service plans that include improvements to the Highway 17 Express, Live Oak service, and Mid-County service.
- Santa Cruz METRO Staff recommends that the Board of Directors confirm the deployment of the Fall 2012 service plan.

III. DISCUSSION

On March 9, 2012 the Board of Directors received a presentation and accepted the Watsonville Transit Planning Study which was prepared by Moore & Associates in conjunction with Santa Cruz METRO Staff. The recommendations from this study provided information on operational improvements which were a direct result of information collected from the Watsonville community. Shortly after the acceptance of the Watsonville Transit Planning Study, Santa Cruz METRO Staff began formulating specific service changes consistent with the study to restore

and enhance transit service in the Watsonville service area. Simultaneously, on June 29, 2012, the Board of Directors approved the FY2013 budget which included necessary funding needed to restore and enhance transit service based on the Watsonville Transit Planning Study.

With funding in place and guidance from the Watsonville Transit Planning Study, Santa Cruz METRO Staff, in conjunction with UTU Local 23, developed the Fall 2012 service plan which focuses on local Watsonville. The plan has three core elements:

- Restore frequency with improved scheduling
- Streamline and simplify route designs
- Enhance service with new trips and routes

Restore Frequency with Improved Scheduling:

The September 2011 service reduction brought about a loss of frequency to the Route 72 – Corralitos and Route 74 Ohlone Parkway/Rolling Hills. These routes currently operate **once every two hours**; under the Fall 2012 service plan, these routes will operate once every hour which is on par with pre-September 2011 service reductions.

In order to improve the scheduling of all local Watsonville routes, departure times will be changed and more running time has been given to boost on-time performance. A table of the changes is below:

Route	Current Departures	New Departures	Current Runtime	New Runtime
72	:50 after the hour	:45 after the hour	51 – 58 min.	59 – 65 min.
74	:50 after the hour	:10 after the hour	45 – 50 min.	52 – 55 min.
75	:09 after the hour	:15 after the hour	53 – 58 min	58 – 60 min.
79	:10 after the hour	:00 of the hour	25 min.	35 min

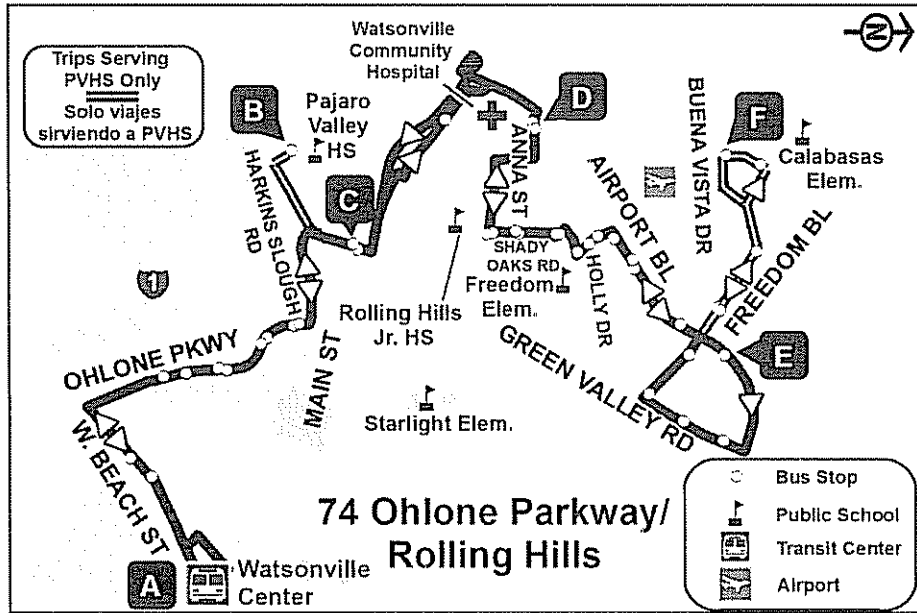
Streamline and Simplify Routes:

Ridership and demographic data collected in the Watsonville Transit Planning Study guided Santa Cruz METRO Staff in an effort of rerouting certain routes in order to provide simplified and streamlined transit service. Santa Cruz METRO Staff focused on two routes, Route 74 – Ohlone Parkway / Rolling Hills and Route 79 – East Lake to be rerouted to better serve the public.

Route 74 Ohlone Parkway / Rolling Hills:

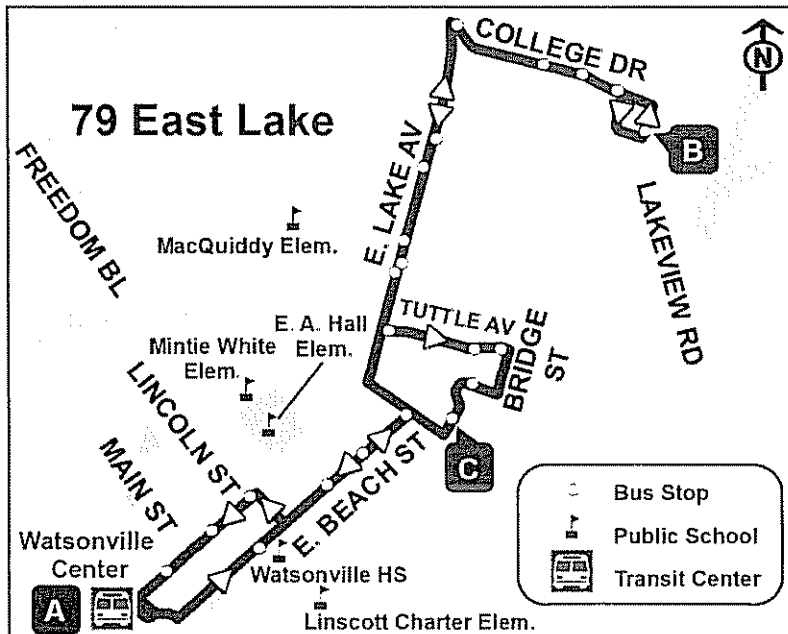
The current configuration of the Route 74 has been described with terms such as “dysfunctional” and “confusing” by the public and bus operators. Ridership data reflects this as the Route 74 has the 9th lowest average weekday ridership in the system. In order to boost ridership performance

and better serve the public, the Route 74 has been rerouted. The map of the new Route 74 is below:



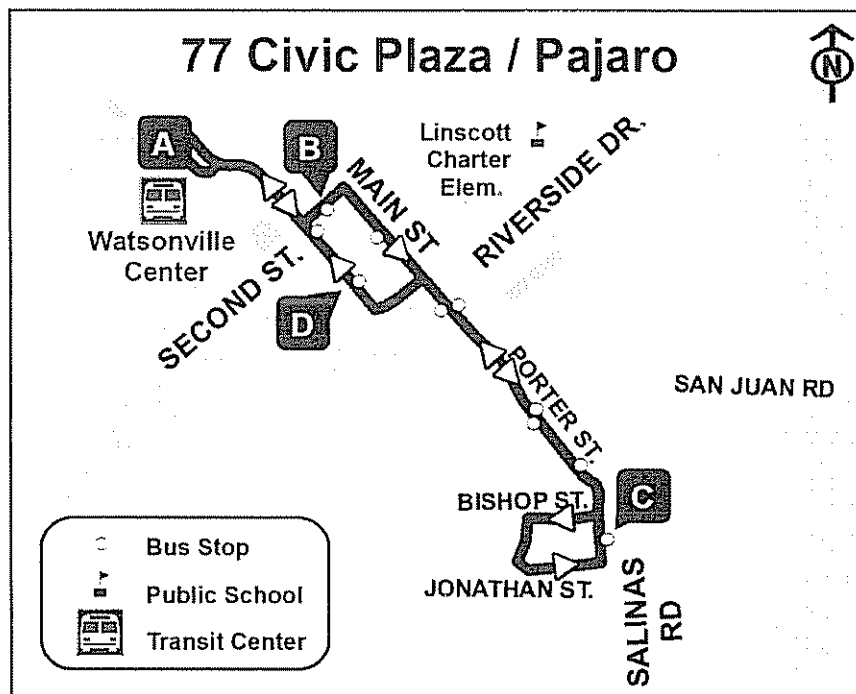
Route 79 East Lake:

The main issue with the current configuration of the Route 79 is the lack of bus stops on East Lake Ave between Linclon St and Martinelli St in the outbound direction. In order to improve access to the Route 79, this route will be rerouted to use Beach St and "deactivated" bus stops along Beach St will be reactivated to allow better access to the Route 79. A map of the new 79 is below:



Enhanced Service with New Trips and Routes:

The Watsonville Transit Planning study highlighted several opportunities to enhance transit service in local Watsonville. First is the introduction of a new route that will serve the Civic Plaza and cross into Pajaro. This route will be called Route 77 Civic Plaza / Pajaro and will operate hourly from 6:30AM till 6:30 PM. A map of this route is below:



Finally with the Fall 2012 service plan, new trips of the Route 74 and Route 79 will operate hourly on the weekends. Currently the only local Watsonville route in operation on the weekends is the Route 75 – Green Valley, by introducing weekend trips of the Route 74 and Route 79, Santa Cruz METRO is able to optimize geographic coverage throughout the Watsonville service area on the weekends.

Planning Beyond Fall 2012:

Preliminary planning efforts are underway for service changes and enhancements for the remainder of FY13. Santa Cruz METRO staff is collating public input, ridership data, and brainstorming with the bus operators of UTU Local 23 in order to deliver effective changes that will increase operational efficiency and satisfaction of the riding public. Specifically targeted are the transit services in the Live Oak and Mid-County areas as well as enhancements to the Highway 17 Express. Changes may include:

- 6 new Highway 17 trips focused in the evening hours
- Live Oak departure time and runtime adjustments

- Restoring the “short Route 69” (Santa Cruz/Capitola via Capitola Rd)
- Mid-County scheduling refinements and possible route consolidation
- New connector route between the Capitola Mall and Cabrillo College via 41st Ave & Soquel Ave.

The Fall 2012 service plan, which includes all restorations and enhancements to the Local Watsonville service, will be deployed on September 13, 2012. Santa Cruz METRO Staff recommends that the Board of Directors confirm the deployment of the Fall 2012 service plan.

IV. FINANCIAL CONSIDERATIONS

As reported in the March 9, 2012 staff report regarding the Watsonville Transit Planning Study, implementation of this plan is estimated to cost \$580,000 annually. The recently adopted FY2013 budget reflects this increase in expenses.

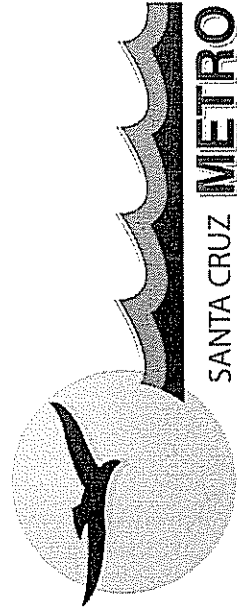
V. ATTACHMENTS

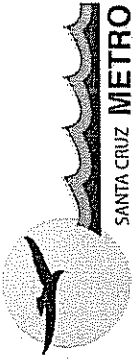
Attachment A: Fall 2012 Service Plan (presentation)

Prepared By: Erich R. Friedrich, Transportation Planner
Date Prepared: July 26, 2012

METRO SERVICE PLAN

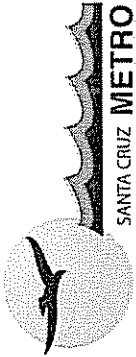
Fall 2012 and Beyond





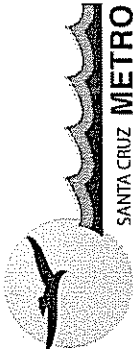
GOALS FOR FALL 2012

- Restore Service
- Implement Watsonville Transit Planning Study
- Major Local Watsonville Redesign



LOCAL WATSONVILLE

- To do List:
 - Restore frequency with improved schedules
 - Redesign Route 74
 - Redesign Route 79
 - Design new Route 77 to Civic Plaza & Pajaro
 - New weekend schedules and routes

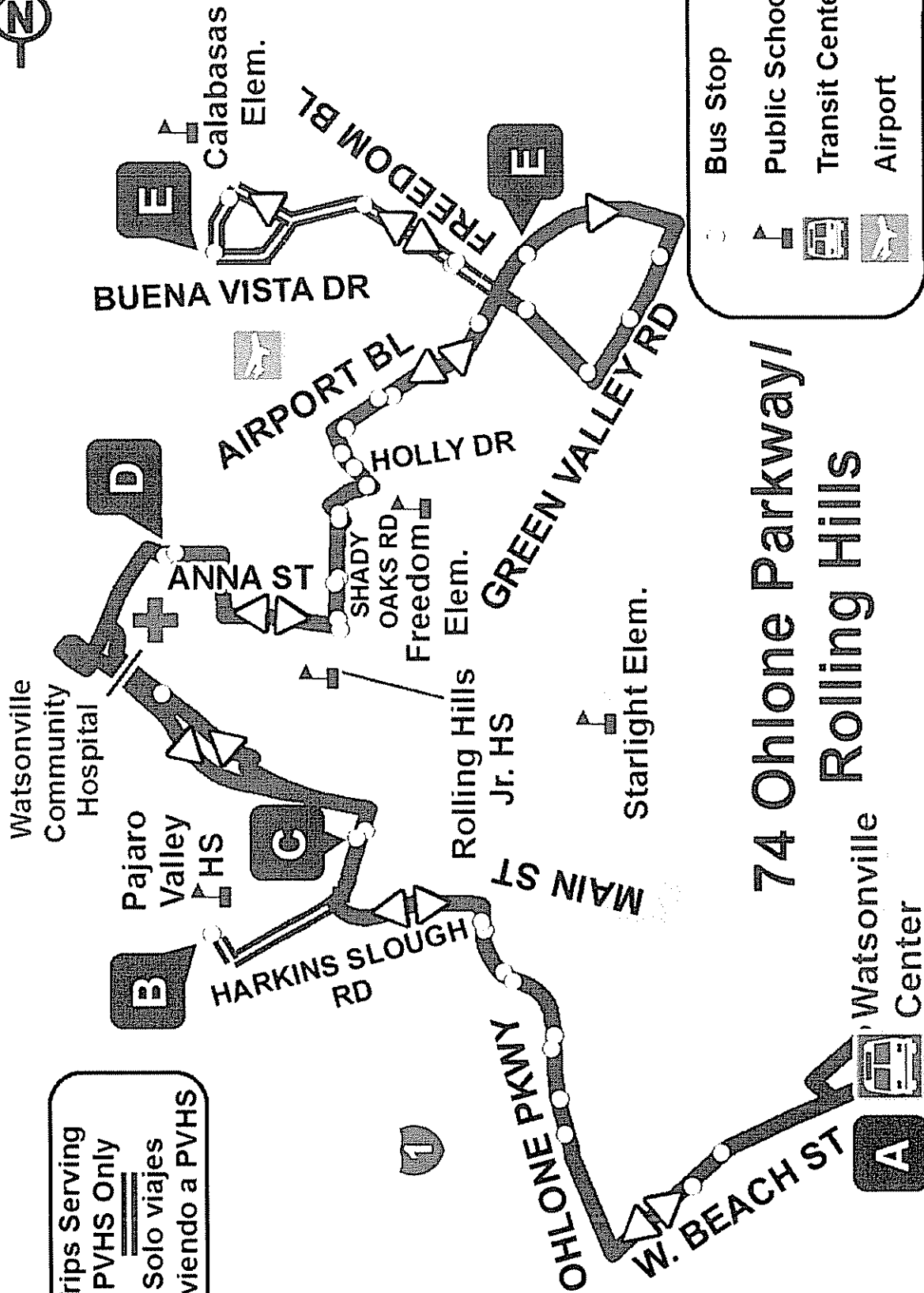


LOCAL WATSONVILLE

RESTORED FREQUENCY AND IMPROVED SCHEDULE

- Based on WTPS:
 - Route 72 -- 65 minutes, 1 per hour; 5:45am - 6:45pm
 - Route 74 -- 50 minutes, 1 per hour; 6:10am - 6:10pm
 - Route 75 -- 65 minutes, 1 per hour; 5:15am - 7:15pm
 - Route 77 -- 35 minutes, 1 per hour; 6:30am - 6:30pm
 - Route 79 -- 35 minutes, 1 per hour; 7:00am - 7:00pm

ROUTE 74 REDESIGN

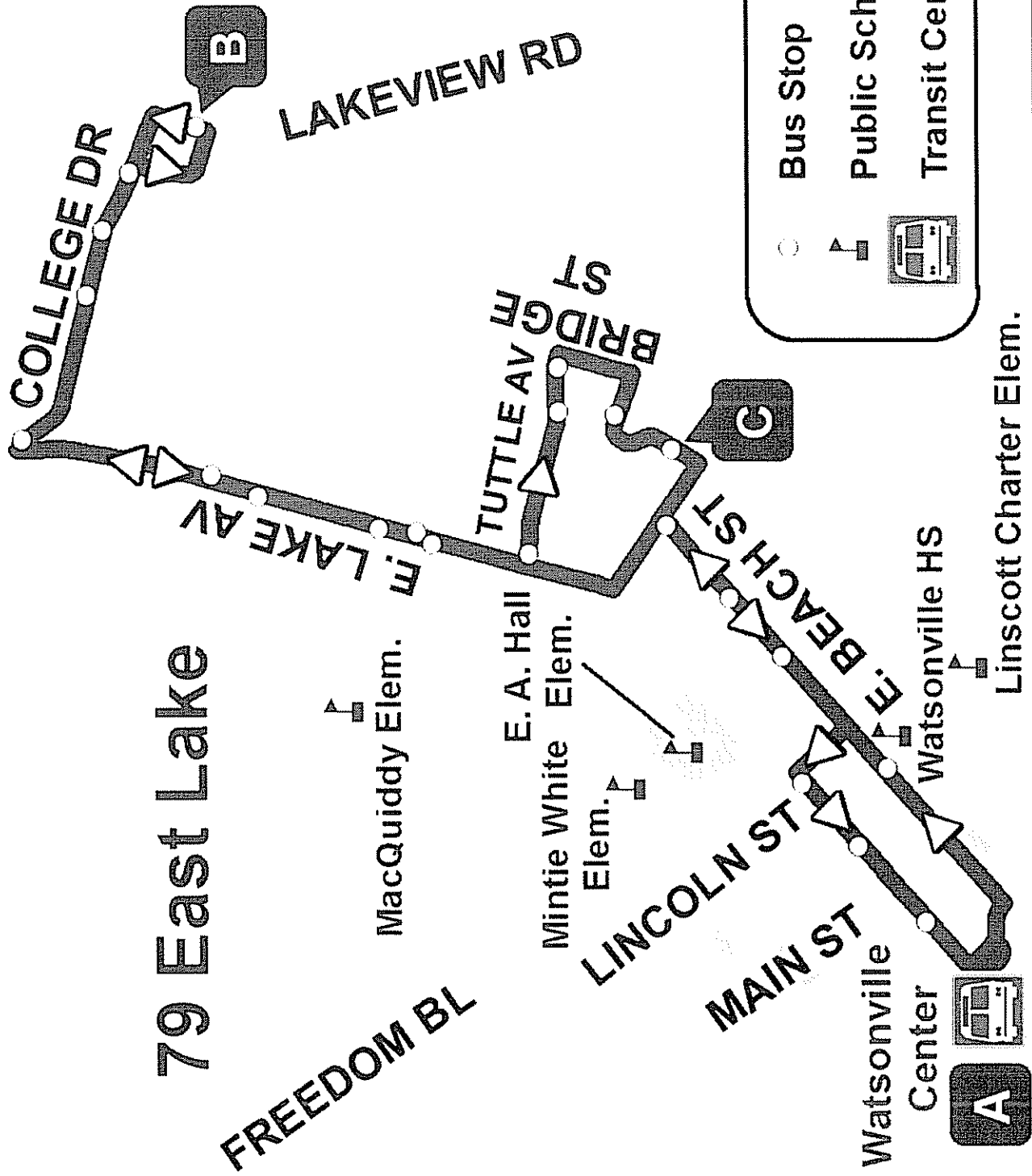


Trips Serving
PVHS Only
 Solo viajes
 sirviendo a PVHS

Bus Stop
 Public School
 Transit Center
 Airport

74 Ohlone Parkway/
 Rolling Hills
 Watsonville
 Center

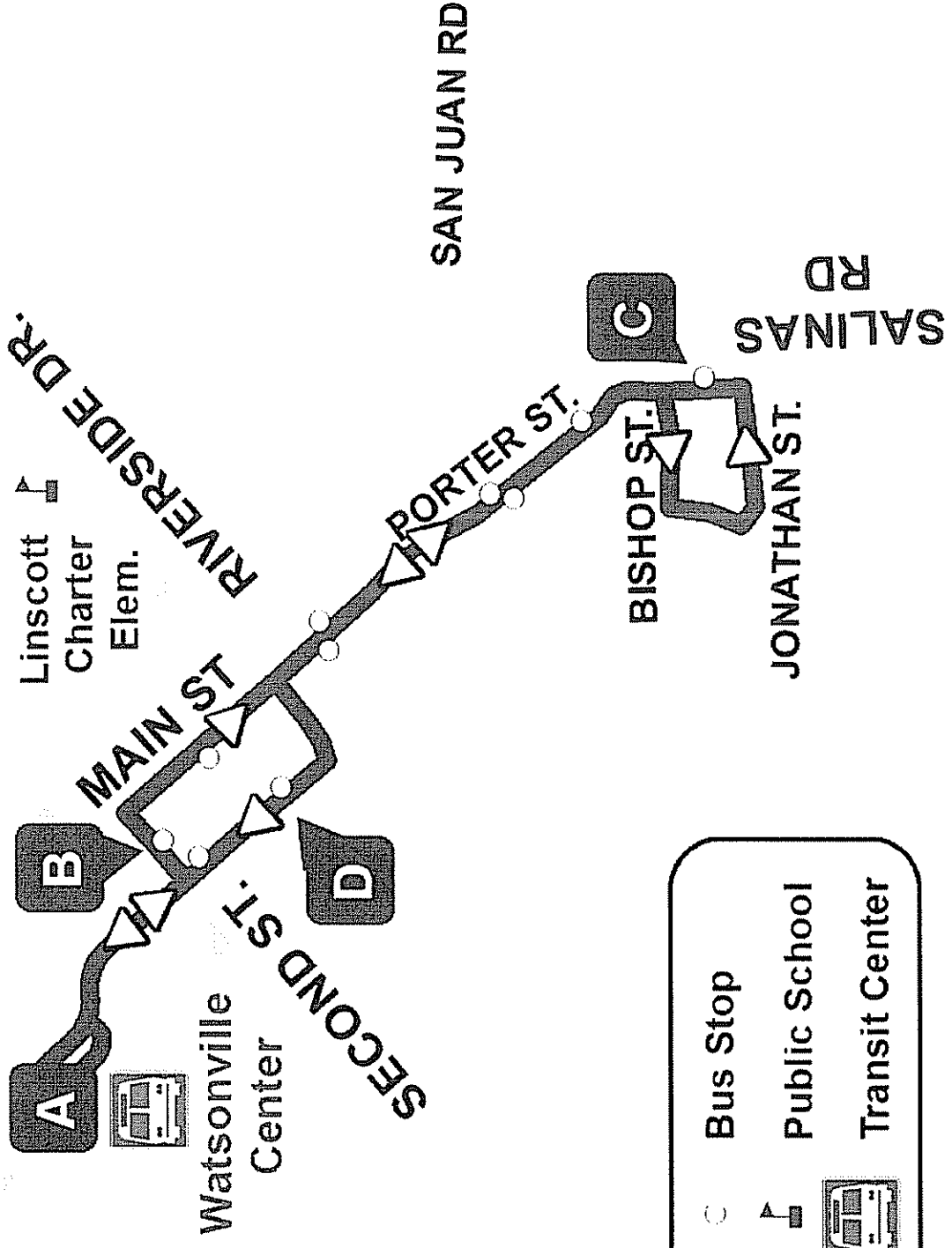
ROUTE 79 REDESIGN

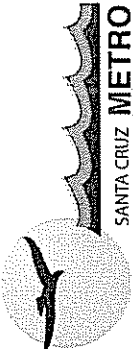


79 East Lake

NEW ROUTE 77

77 Civic Plaza / Pajaro





WEEKEND SERVICE

- LOCAL WATSONVILLE -

• Current Weekend Routes Fall 2012:

• Current Weekend Routes:

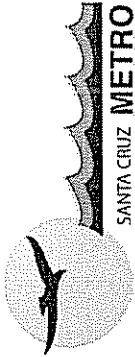
• Route 75



• Route 74

• Route 75

• Route 79



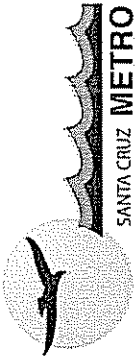
FALL 2012 AND BEYOND

Winter 2012-13 = Roll Over - new operator work rules development

Spring 2013 = Highway 17 Express/Live Oak/Mid-County/ service changes

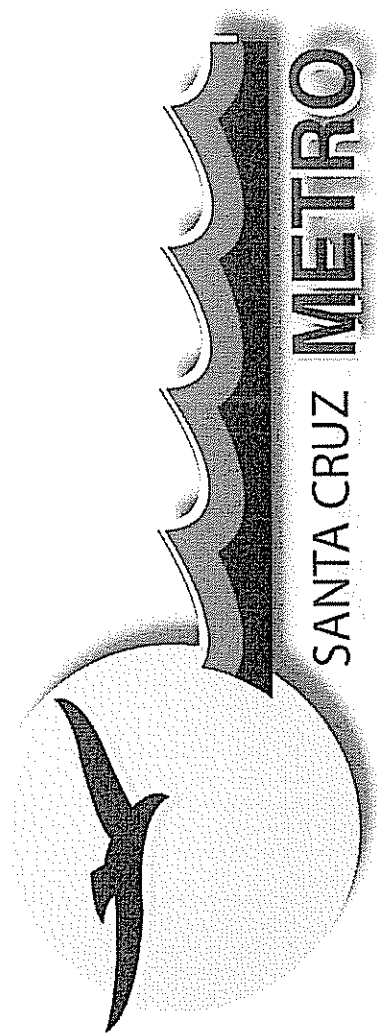
Summer 2013 = Roll Over - some refinements

Fall 2013 = "Main Line" service rescheduling



FALL 2012 AND BEYOND

- **Highway 17 Express:**
 - 6 new trips in both directions (focused mostly on evening)
 - Adjust some evening departure times
- **Live Oak:**
 - Schedule refinements
 - Restore "short Route 69" (Santa Cruz/Capitola via Capitola Road)
- **Mid-County:**
 - Schedule refinements & Route consolidation
 - New connector route to/from Capitola Mall and Cabrillo College via 41st Ave. & Soquel Dr.



SANTA CRUZ METRO

MOVING OUR COMMUNITY

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF PROVIDING SUPPORT FOR A METRO/UTU23/SEIU521 PICNIC TO BE HELD ON OCTOBER 20, 2012 AT THE HARVEY WEST PARK.

I. RECOMMENDED ACTION

That the Board of Directors approve support for a picnic to be sponsored by METRO/UTU23/SEIU521 and held on October 20, 2012 at the Harvey West Park.

II. SUMMARY OF ISSUES

- A number of years past METRO co sponsored a Fall picnic with the Unions and employees.
- The Fall picnic served the purpose of improving employee relations and staff morale.
- For financial reasons the Fall picnic was discontinued after 1997.
- In the ensuing years METRO has had financial challenges, service changes, facility relocations, a strike and many other events.
- Discussions with leaders of the Unions at METRO indicate that there is a desire to reinstate the Fall picnic as a morale building event.
- The date of October 20, 2012 from 11:00AM to 3:00PM has been suggested. It has also been suggested that the proposed Fall picnic be held at the Harvey West Park in Santa Cruz.
- It is anticipated that the METRO support would be approximately \$5,000.

III. DISCUSSION

For many years Santa Cruz METRO sponsored a Fall picnic for Board Members, and staff for the purpose of maintaining interdepartmental contacts and improving morale. After 1997 budget constraints forced the cessation of the Fall picnic the only remaining event was the Holiday party and that also has been cancelled in recent years. Recently the leadership of the Unions has expressed an interest in reactivating the Fall picnic. METRO has experienced many changes since the last picnic, some good, and some not-so good. The picnic would provide an opportunity to establish lines of communication within METRO. Board Member participation would add immensely to the success of such a picnic.

I recommend that the Board of Directors approve an amount of approximately \$5000.00 to support a METRO Fall picnic on October 20, 2012.

IV. FINANCIAL CONSIDERATIONS

The cost of supporting a METRO Fall picnic is anticipated to be approximately \$5,000.00.

V. ATTACHMENTS

Attachment A: None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Tove Beatty, Grants/Legislative Analyst

ACCEPT AND FILE THE ATTACHED PROPOSAL ON THE PROPOSED REMAINING CONSTRUCTION, IMPROVEMENT AND REPAIR OF COUNTY-WIDE BUS STOPS USING STATE TRANSIT IMPROVEMENT PROGRAM FUNDS AND ACCEPTANCE OF STAFF RECOMMENDATION TO CONTRACT OUT ADDITIONAL CONSTRUCTION TO COMPLETE THE PROJECT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the attached proposal on the proposed remaining construction, improvement and repair of county-wide bus stops using State Transit Improvement Program funds and acceptance of staff recommendation to contract out additional construction to complete the project.

II. SUMMARY OF ISSUES

- In December 2009, Santa Cruz METRO received \$500,000 in reprogrammed State Transportation Improvement funds for bus stop construction improvements.
- Santa Cruz METRO received a January 2011 allocation, started the project in May 2011 with a targeted end date of June 30, 2012. At this time, the end date of the project has been extended with Caltrans to December 31, 2012.
- Design of the bus stop improvement project included extensive outreach to: SCCRTC's Elderly and Disabled Transit Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC); Santa Cruz METRO's Bus Stop Advisory Committee (BSAC); representatives from the United Transportation Union (UTU) and Service Employees International Union (SEIU); and the general public.
- Santa Cruz METRO staff omitted stops that may have become inactive due to potential service cuts at that time and is now reactivating five stops in Watsonville and recommending them, among other improvements, for this project.
- In December 2010, the Board of Directors approved the attached list (**Attachment B**) of recommended construction using \$500,000 in STIP funds and the second list (**Attachment C**) of recommended repairs made with Santa Cruz METRO labor and equipment to equitably distribute an equal number of bus stop improvements across all five County districts.
- At the January 12, 2012 Board of Directors' meeting, an additional 57 roof repairs were approved. It was found that there was an unequal Title VI distribution of these

repairs and that they were out of the grant's scope of work. Staff recommended to the General Manager that these out-of-scope repairs be removed.

- At the May 25, 2012 Board of Directors' meeting, this was presented. The Board gave direction that staff return with additional recommendations for approximately \$240,000 in bus stop construction that would fit within the scope of the funding and exhaust remaining funds. See **Attachment A** for staff recommendation of additional bus stop construction and equipment to be bid to a contractor to complete by the project end date of December 31, 2012.
- Santa Cruz METRO's Caltrans' liasions are aware of and have given written approval of these construction repairs which are within the scope of the original funds.
- Staff recommends that the Board of Directors accept and file the attached proposal on the remaining construction and repair of county-wide bus stops using State Transit Improvement Program funds and accept the staff recommendation to contract out the additional construction to complete the project.

III. DISCUSSION

On December 7, 2009, the Santa Cruz County Regional Transportation Commission (SCCRTC) assisted Santa Cruz METRO in reprogramming \$500,000 in State Transportation Improvement funds for bus stop construction and repairs. Santa Cruz METRO received California Transportation Commission (CTC) approval and allocation of funds was granted for this reprogramming of funds.

Santa Cruz METRO received a January 2011 allocation, started the project in May 2011 with a targeted end date of June 30, 2012. At this time, the end date of the project has been extended with Caltrans to December 31, 2012. Santa Cruz METRO has also discussed the attached list (**Attachment A**) with Caltrans' staff and who see no problem with their inclusion in the final project.

The original design of the bus stop improvement project included extensive outreach to: SCCRTC's Elderly and Disabled Transit Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC); Santa Cruz METRO's Bus Stop Advisory Committee (BSAC); representatives from the United Transportation Union (UTU) and Service Employees International Union (SEIU); and, the general public. Santa Cruz METRO staff compiled its original master list of repairs from multiple lists representing many years of SCCRTC, Santa Cruz METRO, UTU, SEIU, BSAC and public input and omitted stops that may have become inactive due to potential service cuts at that time. With this proposal (**Attachment A**), staff is recommending that five reactivated stops in Watsonville be included with the contracted work.

In December 2010, the Board of Directors approved the attached list (**Attachment B**) of recommended construction using \$500,000 in STIP funds and the second list (**Attachment C**) of recommended repairs made with Santa Cruz METRO labor and equipment to equitably distribute an equal number of bus stop improvements across all five County districts. With the addition of the contracted construction and repairs recommended in **Attachment A**, including the larger

scale repair of The Towers inbound stop in Watsonville, which includes an ADA-regulation sidewalk to the new stop, repairs are skewed towards this district.

This is important because, at the January 12, 2012 Board of Directors' meeting, an additional 57 roof repairs were approved. However, it was found that there was an unequal Title VI distribution of these out-of-scope repairs. As a result, Grant's staff recommended to the General Manager that these out-of-scope repairs be removed. Santa Cruz METRO staff still makes the recommendation that the construction activities on **Attachment A** targeting Watsonville be made in order to better reach the Title VI LEP (Limited English Proficiency)-defined population most impacted by 2010 and 2011 service cuts in this impoverished area (with unemployment topping 20%, it has also been an economic development zone). Prior to the Santa Cruz METRO Watsonville Transit Planning Study in 2011, no in-depth analysis or improvements to transit service had been made to this area in approximately 30 years beyond some regular, standard maintenance and surveying of routes.

At the May 25, 2012 Board of Directors' meeting, it was presented that the roof repairs could not be made as approved, and the Board gave direction that staff return with additional recommendations for approximately \$240,000 in bus stop construction that would fit within the scope of the funding and exhaust remaining funds. See **Attachment A** for staff recommendation of additional bus stop construction and equipment to be bid to a contractor to complete by the project end date of December 31, 2012. As mentioned, Santa Cruz METRO's Caltrans' liasions are aware of and have given written approval of these construction repairs which are within the scope of the original funds.

Staff recommends that the Board of Directors accept and file the attached proposal on the remaining construction and repair of county-wide bus stops using State Transit Improvement Program funds and accept the staff recommendation to contract out the additional construction to complete the project.

IV. FINANCIAL CONSIDERATIONS

Accepting the staff proposal to contract out the remaining construction and repairs of bus stops within the scope of the grant will spend down the remaining funds of approximately \$240,000 in a timely manner and satisfy the requirements of the grant.

V. ATTACHMENTS

Attachment A: Staff Final Recommendation of Additional Construction and Repairs to Complete the Bus Stop Improvement Project within the Scope of the Original Project and with Caltrans' Approval of Scope Adjustments

Attachment B: Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs by District

Attachment C: Santa Cruz METRO Bus Stop Improvement Project Additional Repairs and Improvements by District

Attachment D: Recommended Bus Stop Improvements Maps by Area (4 maps)

Attachment E: Photos of Types of Recommended Bus Stop Construction Improvements

ATTACHMENT A

Caltrans Bus Stop Improvement Project		
Recommended Tasks for Completion @ 12/31/12		
To Bid Upon Board Approval @ 8/10/12		
FINAL DRAFT		
		District
Lighting Equipment		
5 Illuminibrite Omni Solar Lights with push button to mount or equivalent		
Lighting Installation @ Following Stops (Construction)*		
<i>(See below for total construction budget estimate)</i>		
BS2492 Main & Riverside IB, reactivated stop		4
BS1060 Beach & Blackburn, reactivated stop		4
BS1061, Beach & Beck, reactivated stop		4
BS1062, Beach & Hushbeck, reactivated stop		4
BS 1241 Big Basin at Jones OB		5
Blanket P.O. re: shims and pole equipment, concrete/Simmes		
Bus Stops with Solar Lighting Equipment		
9 LNI or equivalent 10' Cantilevered Roof Shelter System with bench and solar equipment		
Shelter Installation @ Following Stops (Construction)*		
BS2575 Soquel/Terrace		2
BS1426 Aptos High		2
BS1428 Aptos High		2
BS1802 Harbor High		3
BS 1801 Harbor High		3
BS 1099 The Towers IB (Green Valley Rd & Airport Blvd.)		4
BS 1098 The Towers OB (Green Valley Rd. & Airport Blvd.)		4
BS 1814 Soquel & Research Park IB (everything else in place)		1
BS1267 Brommer & 17th		1
(2) Two Specialty Shelters for MetroCenter Installation*		All
<i>Type still to be determined: Must be BOLTED DOWN shelters that can be moved.</i>		
Construction of ~ 40' ADA sidewalk and bus pad from Corralitos Creek bridge to BS 1098 The Towers OB Stop (other construction costs grouped below)*		
12 (one dozen) Simme Seats or equivalent		
<i>(We have 20 remaining with this order at last count.)</i>		
Simme Installation (20) @ Following Stops (Construction)*		
BS 2492 (Main/Riverside)		4
BS 1062 (Beach/Hushbeck)		4
BS 1559 (9/River)		4
BS 1061 (Beach/Beck)		4
BS 1629 (Mission/Laurel)		5
BS 2246 Park and Washburn		5
BS 2729 Ocean & Barson		5
BS 1129 Main/Central		5

ATTACHMENT A

BS 1060 (Beach/Blackburn)		5
BS 1535 (9/Sunnycroft)		5
BS 1553 (9/Larkspur)		3
BS 1564 (9/Monaco)		4
BS 1567 (9/Sequoia)		1
BS 2288 (Glen Arbor/9)		1
BS 1302 (Capitola/41st)		3
BS 1807 (Soquel/Mission Dr.)		1
BS 2599 (Capitola/49th)		2
BS 2004 Park and Coranado (across from 870)		1
BS 1301 Capitola Rd. & Thompson		5
BS 1238 (236 and Redwood)		5
Advertising for construction bids		
<i>Estimated Total Budget for Construction Bid/Contingency</i>		\$240,000.00

ATTACHMENT B

Santa Cruz METRO Bus Stop Improvement Project
Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	1267	Brommer	17th	out	66	Needs shelter and light.	1st	Add a shelter.	\$8,500
UTU	1269	Brommer	17th	in	66	Needs shelter and light.	1st	Light	\$3,000
EDTAC	1291	Capitola Rd	Jose	in	69SD, 69SE 69WD, 69WE		1st	Flip seat bench. Light.	\$4,000
EDTAC	1299	Capitola Rd	30th	out			1st	Check roof	\$2,000
SCMTD	1301	Capitola Rd	Thompson	out	69WD, 69WE	Concrete pad not large enough for shelter.	1st	Light	\$3,000
						Ready to install.			
UTU	1302	Capitola Rd	41st	out	66, 69WD, 69WE	Location needs new shelter, light (visibility poor, old wood shelter).	1st	New shelter with bench and light.	\$9,000
SCMTD	1347	County Hospital	Emeline	out	4	Existing shelter needs all new shelter screens.	1st	Light	\$3,000
								Move the site, coordinating with County.	
SCMTD	1384	Emeline	Sutphen	in	4	Current concrete pad not large enough for shelter.	1st	County.	\$45,000
UTU	1571	Highway 17	Pasatiempo	in	17, 35	Needs shelter and light.	1st	Beacon light	\$3,000
EDTAC	1685	Portola	24th	out	66, 68D		1st	New shelter roof. Light.	\$4,000
						Existing shelter needs new upper shelter screens.			
SCMTD	1688	Portola	30th	out	66, 68D		1st	Light	\$3,000
						Concrete pad not large enough for a shelter.			
UTU	1807	Soquel Drive	Mission Dr	in	70, 71SD, 71SE	Needs shelter, light (UTU).	1st	Light	\$3,000
EDTAC	1809	Soquel Drive	Thurber Lane	in	70, 71SD, 71SE		1st	New shelter roof. Light	\$4,000
						Needs new shelter, light (visibility poor, wood shelter) (UTU).	1st	This stop is conditioned upon redevelopment. Light.	\$3,000
SCMTD	1921	7th	Cambria	out	66	Existing shelter needs one new shelter screen.	1st	Light	\$3,000
EDTAC	2173	17th	Matthew	in	66		1st	Light. New shorter bench.	\$4,000
UTU	2177	Portola	Corcoran	in	12, 66, 68	Needs shelter and light.	1st	Light	\$3,000
SCMTD	2340	Capitola Rd	Foster Ct	in	69SD, 69SE	Needs shelter.	1st	Light	\$3,000
EDTAC	2367	Soquel	Chanticleer	out	70, 71WD, 71WE		1st	Light	\$3,000

ATTACHMENT B

Santa Cruz METRO Bus Stop Improvement Project
Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	2377	Capitola Rd	Clares	in	69SD, 69SE	Needs shelter and light.	1st	Light	\$3,000
EDTAC	2551	17th	Tremont	out	66		1st	Light	\$3,000
EDTAC	2575	Soquel Drive	Terrace	in	54, 55, 56, 71		1st	New roof, new shorter bench, and light with beacon.	\$5,000
SCMTD	1425	Freedom	Soquel Dr	in	71SD, 71SE	Existing shelter needs all new shelter screens except rear lower.	2nd	Light with beacon.	\$3,000
SCMTD	1426	Freedom	Aptos Pines MHP	out	71WD, 71WE	Existing shelter needs all new shelter screens.	2nd	Light	\$3,000
SCMTD	1428	Freedom	Apto High School	out	71WD, 71WE	Existing shelter needs all new shelter screens.	2nd	Light	\$3,000
UTU	1431	Freedom	McDonald	in	71SD, 71SE	No concrete pad. Needs shelter and light.	2nd	Rural lighting	\$3,000
UTU	1432	Freedom	McDonald	out	71WD, 71WE	Needs serious tree trimming, very poor visibility.	2nd	Rural lighting	\$3,000
SCMTD	1433	Freedom	Parkhurst Terrace	in	71SD, 71SE	Existing shelter needs new upper shelter screens.	2nd	Rural lighting	\$3,000
SCMTD	1447	Freedom	Corralitos Rd	out	71WD, 71WE	Location has no pad, no ramp, and no curb.	2nd	Light with beacon	\$3,000
UTU	1453	Freedom	Filipino Comm Ctr	out	71WD, 71WE	no pad no ramp no curb. Needs landing, rural lighting (UTU)	2nd	Light	\$3,000
UTU	1852	Soquel Drive	Trout Gulch	in	71SD, 71SE	Location has no pad and no ramp. Needs shelter and light (UTU).	2nd	Condition this site for full improvement upon Aptos Village Redevelopment. Add light and a no parking zone.	\$3,000
SCMTD	2012	Park Ave	Cabrillo	in	54, 55, 69SD	Location has no pad and no ramp. Needs shelter and light (UTU).	2nd	Ask property owners. Light.	\$3,000
UTU	2013	Park Ave	#600	in	54, 55, 69SD	Location has no pad and no ramp. UTU says they are unable to view stop.	2nd	Light	\$3,000
EDTAC	2280	Seascape	Summer	out	54, 56		2nd	New shorter bench.	\$1,500

ATTACHMENT B

Santa Cruz METRO Bus Stop Improvement Project
Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
SCMTD	2409	Freedom	#2672	in	71SD, 71SE	Location has no pad and no ramp.	2nd	Light	\$3,000
SCMTD, UTU	2410	Freedom	#2672	out	71WD, 71WE	Location has no pad, no ramp, and no curb. Needs a shelter and needs landing but there is not enough space.	2nd	Light	\$3,000
EDTAC	2480	Nielson	Watsonville Hospital	in	69WD, 69WE, 74		2nd	New shorter bench. New roof. Light.	\$5,000
SCMTD, UTU	2596	Freedom	#2716	in	71SD, 71SE	Needs a shelter, rural light.	2nd	Rural light	\$3,000
UTU	2599	Capitola Rd	49th	in	54, 55, 69	Needs shelter and light	2nd	Light	\$3,000
EDTAC	2620	Soquel Drive	Heather Terrace	out	54, 55, 56, 71		2nd	New shorter bench. Light.	\$4,500
SCMTD, UTU	2643	Freedom	#2716	out	71WD, 71WE	ramp, and no curb. Needs shelter, rural light.	2nd	Light	\$3,000
EDTAC	2681	Via Pacifica	Cabo Court	out	54, 56	Location needs red paint and bench.	2nd	Bench	\$1,500
EDTAC	1219	721 Bay	Columbia	in	16, 19		3rd	New shorter bench. Light.	\$4,000
EDTAC	1220	721 Bay	Columbia	out	3, 19		3rd	Light with beacon	\$3,000
SCMTD	1226	Bay St	Mission St	out	19, 41	Needs new upper shelter screens.	3rd	Light	\$3,000
SCMTD	1227	Bay St	King St	out	12, 13, 15, 16N, 19, 19N	Accessibility by adding passenger pad.	3rd	Consider for larger improvement. Space to add shelter and full pad.	\$45,000
BSAC#4, UTU	1590	Laurel	Blackburn	in	12, 15, 16, 40, 41, 42	Needs lighting.	3rd	Light	\$3,000
EDTAC, UTU	1591	Laurel	Center	out	12, 15, 16, 40, 41, 42	Move parking spaces for easier access. Location has no bench.	3rd	Recommend for larger improvement. Move sign. Add concrete to pad. Add shelter	\$45,000
UTU	1629	Mission	Laurel	in	12, 13, 15, 16, 40, 41, 42	Needs shelter and light.	3rd	Light	\$3,000

ATTACHMENT B

Santa Cruz METRO Bus Stop Improvement Project
Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	1658	Murray	Seabright	out	68D, 68N	Pad seems to be on private property. Needs shelter and light.	3rd	Light	\$3,000
EDTAC	1779	2nd	Pacific	in	19		3rd	Drop seating	\$1,500
EDTAC	1783	Soquel	Ocean	out	69WD, 69WE	Enough space for a shelter. Near EDTAC identified site.	3rd	LIGHTING, signal, curb painting, shelter. LARGER IMPROVEMENT	\$45,000
UTU	1799	Soquel Ave	Park Way	in	66, 69SD, 69SE, 71SD, 71SE	Needs light, no room for shelter.	3rd	Light	\$3,000
SCMTD	1802	Soquel Ave	La Fonda	out	71WD, 71WE	Location needs new upper shelter screens.	3rd	Light	\$3,000
SCMTD	1916	7th	Brommer	out	66	Needs one new shelter screen.	3rd	Light	\$3,000
EDTAC	2422	Grandview	Arroyo Seco	out	3		3rd	New shorter bench	\$1,500
EDTAC	2593	Pacific	2nd	in	3, 19, 20		3rd	Dropseat bench	\$1,500
UTU	2715	Natural Bridges Dr	Mission Ext	In	20	Needs shelter.	3rd	Light	\$3,000
UTU	2716	Natural Bridges Dr	Mission Ext	out	20	Needs shelter.	3rd	Light	\$3,000
UTU	2717	Natural Bridges Dr	Delaware	out	20	Needs shelter and light.	3rd	Light	\$3,000
UTU	2718	Natural Bridges Dr	Delaware	in	20	Needs shelter and light.	3rd	Light	\$3,000
SCMTD	1087	Freedom	Emme	out	71WD, 71WE	Concrete pad not large enough.	4th	Light	\$3,000
SCMTD	1136	Main St	Rodriguez	out	71WD, 71WE, 75, 91XW	No pad and no ramp.	4th	Light	\$3,000
SCMTD	1137	Main St	Auto Center Dr	out	71WD, 71WE, 72, 75	No concrete pad. Needs shelter and light.	4th	Light	\$3,000

ATTACHMENT B

Santa Cruz METRO Bus Stop Improvement Project
Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
BSAC#6, SCMTD, UTU	1139	Main St	Pennsylvania	out	69WD, 69WE, 71WD, 71WE, 72, 75, 91XW	Needs a new pad pad, bench, shelter, light, encroachment permit, and to be brought to ADA standards. Identified as cost prohibitive.	4th	Replace bench	\$1,500
BSAC, SCMTD, UTU	1141	Main St	Clifford	in	69SD, 69SE, 71SD, 71SE, 72, 75	No pad, no shelter, and no light.	4th	Light	\$3,000
UTU	1142	Main St	Clifford	out	69WD, 69WE, 71WD, 71WE, 72, 75	Needs new roof	4th	Roof repair. Light.	\$4,750
EDTAC	2224	Freedom	Roche	out	69WD, 69WE, 72		4th	Bench	\$1,500
SCMTD, UTU	2334	Mark	Arroyo	out	75	No pad. Needs concrete.	4th	Light	\$3,000
EDTAC	2467	Freedom	W High	out	71WD, 71WE		4th	Bench	\$1,500
EDTAC, UTU	2469	Main St	5th	out	71WD, 71WE, 75	Needs shelter and light.	4th	Bench	\$1,500
BSAC#1, UTU	2637	Freedom	Crestview	out	69WD, 69WE, 71WD, 71WE	Existing concrete pad not large enough. Needs shelter and light.	4th	Light	\$3,000
EDTAC	2638	Freedom	Crestview	in	69SD, 69SE, 71SD, 71SE		4th	Light	\$3,500
BSAC#5, EDTAC	2691	Main St	Ford	in	71SD, 71SE, 75	Existing concrete pad not large enough. Needs shelter and light.	4th	Beacon light	\$3,000
EDTAC	1238	Big Basin	Redwood		35WD, 35WE		5th	Drop seat bench	\$1,500
SCMTD	1463	Glen Arbor	Quail Hollow	out	35A	No pad. Needs concrete.	5th	Light	\$3,000
SCMTD	1472	Glen Arbor	Hihn	out	35A	No pad and no ramp.	5th	New bench	\$1,500

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ATTACHMENT C

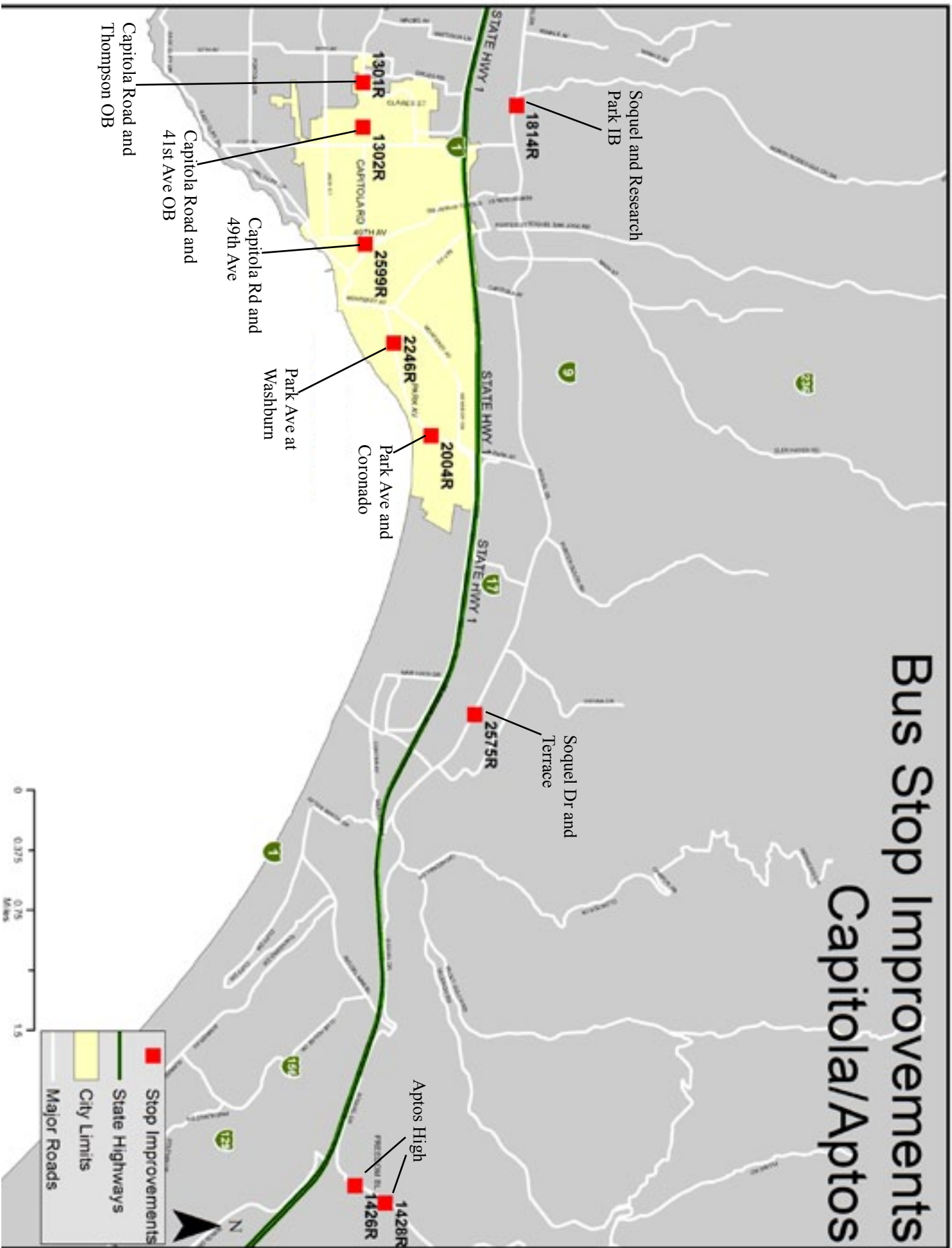
ATTACHMENT B:
 Santa Cruz METRO Bus Stop Improvement Project
 Additional Repairs and Improvements by District

By Who	Stop ID#	Street	Cross Street	Direction	Routes in Use	District	Improvements with this Project
SCMTD	1840	Soquel Drive	Cabrillo College TC	out	54, 55, 56, 69WD, 69WE, 71WD, 71WE, 91XW	2nd	Replace shelter screens.
SCMTD	1843	Soquel Drive	Mar Vista School	out	54, 55, 56, 71WD, 71WE	2nd	Replace all shelter screens.
EDTAC	1805	Soquel Drive	Dominican Hospital	in	53, 70, 71SD, 71SE, 91XS	3rd	Red curb. Reposition bench for 60".
SCMTD	1795	Soquel Ave	Frederick	out	66, 69WD, 69WE, 70, 71WD, 71WE	3rd	Replace all shelter screens.
EDTAC	1078	Freedom	Stanford	in	71SD, 71SE	3rd	Red curb
BSAC#2, UTU	1081	Freedom	Sydney	out	69WD, 69WE, 71WD, 71WE	4th	Red curb
BSAC#3, UTU	1091	Green Valley	Main	in	71, 72, 74, 75, 76	4th	Red curb
EDTAC	2193	Arthur	Watsonville Care Center	out	71SD, 71SE	4th	Red curb
SCMTD	2220	Green Valley	Maranatha	in	71SE, 72, 75	4th	Vegetation maintenance
UTU	2335	Mark	Hathaway	out	75	4th	Red curb

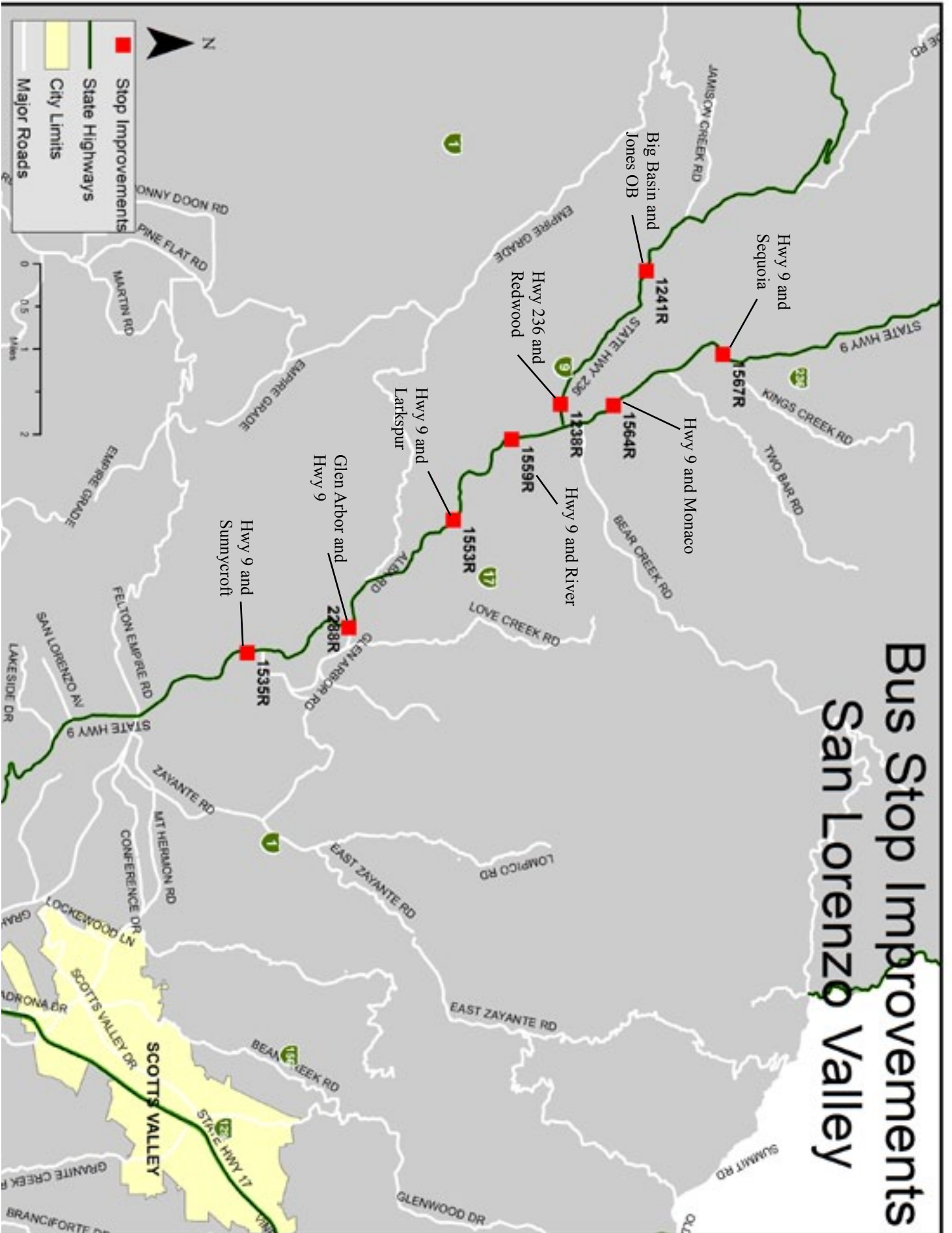
ATTACHMENT C

RECOMMENDATIONS
 Santa Cruz METRO Bus Stop Improvement Project
 Additional Repairs and Improvements by District

By Who	Stop ID#	Street	Cross Street	Direction	Routes in Use	District	Improvements with this Project
UTU	2336	Mark	Ponderosa	out	75	4th	Weed abatement and graffiti removal.
EDTAC	2465	Freedom	Stanford	out	71WD, 71WE	4th	Red curb, straighten pole.
SCMTD	1471	Glen Arbor	Hihn	in	35	5th	Landscaping
SCMTD	1530	Highway 9	SLV HS	in	35WD, 35WE	5th	Replace screens, graffiti abatement.
SCMTD	1531	Highway 9	SLV HS	in	35AD, 35AE	5th	Replace screens, graffiti abatement.
SCMTD	1543	Highway 9	Main	in	35WD, 35WE	5th	Replace all shelter screens
SCMTD	1544	Highway 9	Main	out	35AD, 35AE	5th	Replace all shelter screens
SCMTD	1561	Highway 9	Lomond	in	35WD, 35WE	5th	Replace all shelter screens
SCMTD	1896	Water	Market	out	09, 66, 70, 71WD, 71WE	5th	Red curb

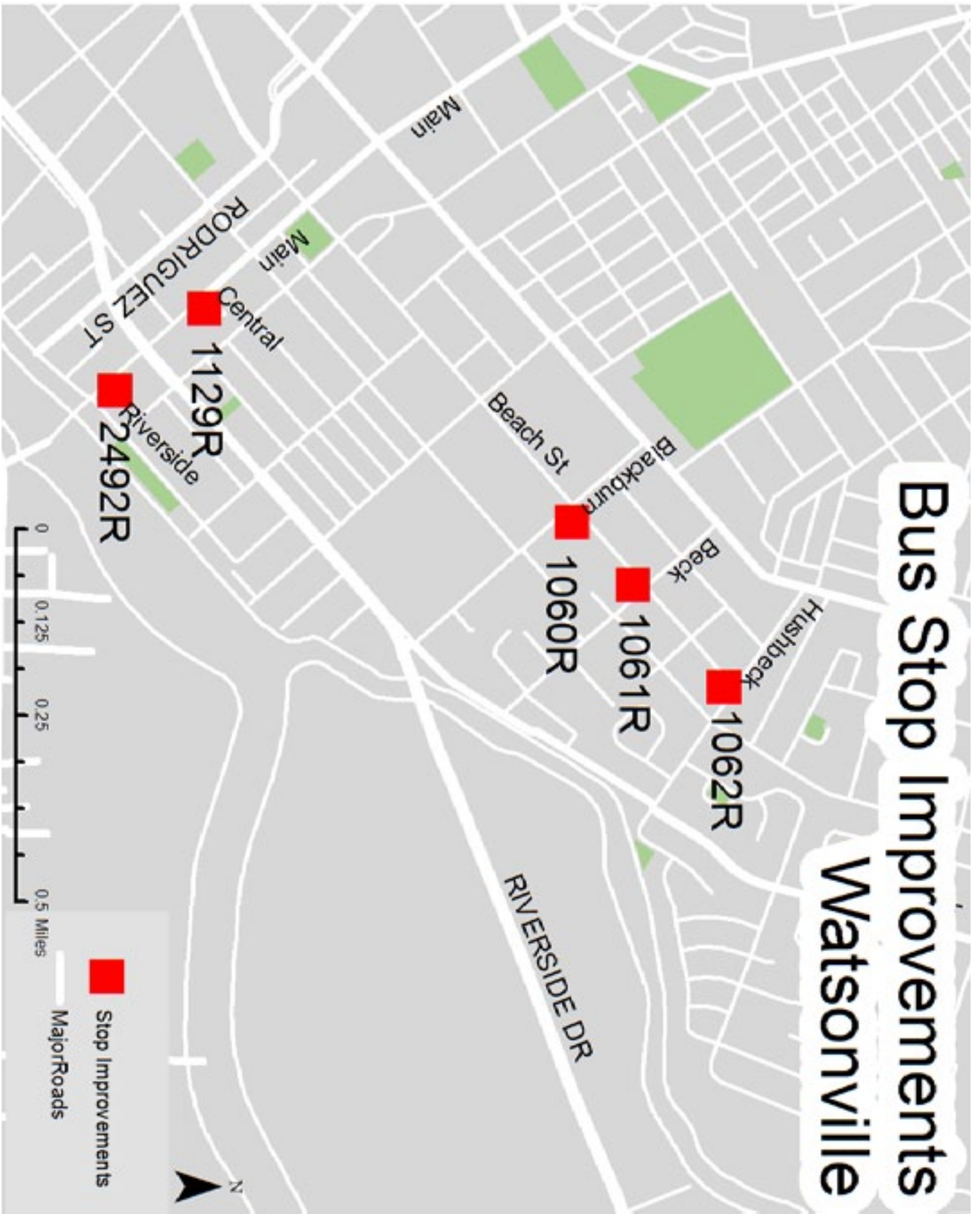


ATTACHMENT D

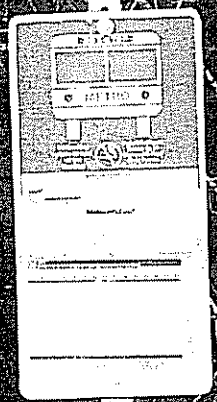
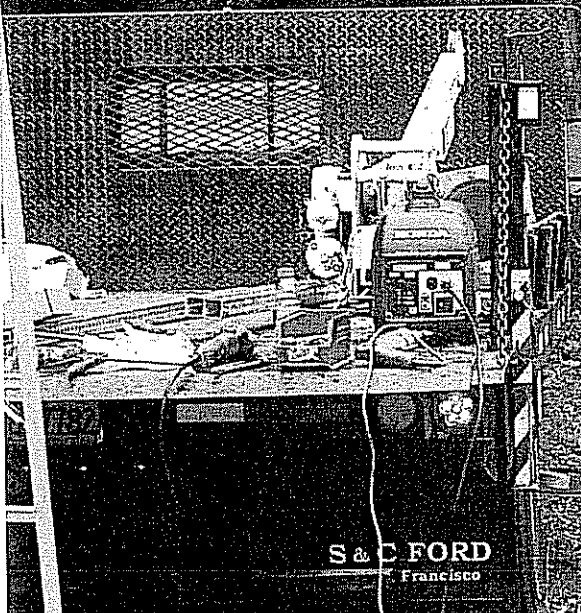


Bus Stop Improvements San Lorenzo Valley

ATTACHMENT D



ATTACHMENT 1



BS1537

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: August 10, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TWO-YEAR IRREVOCABLE LICENSE AGREEMENT IN FAVOR OF SANTA CRUZ METRO WITH ROBERT MARIN AND CELESTE DE SCHULTHESS, TRUSTEES, FOR USAGE OF BUS STOP AND SHELTER ON THE FELTON FAIRE SHOPPING CENTER PROPERTY

I. RECOMMENDED ACTION

Authorize the General Manager to execute a Two-Year Irrevocable License Agreement in Favor of Santa Cruz METRO with Robert Marin and Celeste De Schulthess, Trustees, for Usage of a Bus Stop and Shelter by METRO Passengers on the Felton Faire Shopping Center Property

II. SUMMARY OF ISSUES

- In 2004, the bus shelter located at the bus stop in the shopping center was demolished when a transit bus operator accidentally hit the shelter while maneuvering the bus into the stop.
- On December 19, 2008, the Board of Directors approved execution of a License and Indemnity Agreement which expired at the end of 2010 which included Santa Cruz METRO's construction of a new bus shelter at the stop.
- On January 9, 2011 the Board of Directors approved a new 2-year License and Indemnity Agreement for the use of the shelter and stop, which will expire in January 2013.
- METRO has a need to execute a new Agreement to maintain its use of the bus stop and shelter at the Felton Faire Shopping Center for its passengers. Robert Marin has agreed to a 2-year Agreement, which is attached as Attachment A for the Board's review.

III. DISCUSSION

Santa Cruz METRO has an existing bus stop located at the Felton Faire Shopping Center on Graham Hill Road in Felton. In 2004, the bus shelter at the stop was demolished by a transit bus operator who accidentally hit the shelter while trying to maneuver into the bus stop. In 2009, a

new shelter was built by METRO and this Board approved a 2-year Irrevocable License and Indemnity Agreement with Robert Marin and Celeste De Schulthess, Trustees, the owners of the property located for the project which had terms and conditions for METRO's continued use of the stop and shelter. When the Agreement expired at the end of 2010, Santa Cruz METRO's Board of Directors approved another 2-year License and Indemnity Agreement for the use and maintenance of the bus stop and bus shelter, which is set to expire in January of 2013.

Santa Cruz METRO has a need to execute a new License Agreement so that it can continue to use the bus stop and shelter for its passengers. Mr. Marin is agreeable to a new 2-year License and Indemnity Agreement, which is attached for the Board's review. The new Agreement has no substantive changes to the Agreement currently in place.

IV. FINANCIAL CONSIDERATIONS

\$5,000 annual payments will be made for the use of the Felton Faire Shopping Center by METRO.

V. ATTACHMENTS

Attachment A: Proposed License and Indemnity Agreement

Attachment A

LICENSE AND INDEMNITY AGREEMENT

This LICENSE AND INDEMNITY AGREEMENT (hereinafter "Agreement") is entered into on this 9th day of January, 2013 by and between Robert Marin and Celeste De Schulthess Marin, Trustees, (hereinafter collectively referred to as "Licensor") and Santa Cruz Metropolitan Transit District (hereinafter "Licensee"). Licensor and Licensee are referred to individually herein as a "Party" and collectively as the "Parties."

RECITALS:

1. Licensor is the owner of certain real property located at 6267 Mt. Hermon Road, Felton, in the County of Santa Cruz, California, APN, 071-331-02, commonly referred to as Felton Faire Shopping Center, (hereinafter, "Property");
2. Licensee desires to enter Licensor's Property in order to operate and maintain a bus stop and bus shelter which it had previously constructed with licensor's permission (Attachment A1 through A5).
3. Licensor is willing for Licensee to enter and use Licensor's Property for this purpose, subject to the following terms and conditions.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises, covenants, conditions and agreements hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Grant of 2-Year Irrevocable License to Licensee.** Licensor hereby grants Licensee (and its respective officers, managers, employees, contractors and other authorized agents acting under Licensee's authority and within the scope of its consent) a 2-year irrevocable License to enter and use the Property for purposes of operating and maintaining the bus stop and bus shelter, which includes a 6' x 12' bus shelter, one 6" x 36" bollard from direction of approaching bus and one 6" x 36" bollard in back of the shelter at the top of a parking space (hereinafter the "bus stop"). A map of the Property designating the location of the bus stop is attached hereto as Attachment B2 and incorporated herein by reference. Licensee's right of entry and utilization shall be confined to the designated bus stop location and access thereto, which is shown in Attachment B1 and B2. Licensor further grants permission to Licensee to operate and maintain this bus stop for the exclusive purpose of boarding and de-boarding Santa Cruz Metropolitan Transit bus passengers. Licensor further grants permission to Licensee to allow its passengers to enter/exit the Property in order to access the bus stop and to wait at the bus stop shelter for a bus. Licensor further grants permission to Licensor to enter the Property to inspect, maintain and repair the bus stop improvements as needed.

Attachment A

2. **Term and Termination.** It is understood that this License Agreement shall remain in full force and effect for a period of two (2) years after the commencement date noted below. Thereafter, the License Agreement may be revoked by Licensor upon thirty (30) days written notice to Licensee. It is further agreed that if at any time during the two (2) year term or thereafter, (a) said bus stop improvements fall into disrepair, as determined by Licensor in its sole reasonable judgment and after Licensee has the opportunity to make and fails within thirty (30) days to make any necessary repairs, (b) Licensee ceases to operate regularly scheduled bus services to said location, (c) non-payment of the annual fee, and Licensee has had the opportunity after notice of non-payment to make the payment but fails within ten (10) to make the payment, Licensor, upon thirty (30) days written notice, shall be entitled to revoke this License, or (d) if Licensee fails to comply with the Addendum to this Agreement, Licensor may revoke this Agreement, upon thirty (30) days written notice to Licensee. Licensee shall have the right to cancel the Agreement without further obligation by providing Licensor with thirty (30) days written notice. In the event this Agreement is revoked or cancelled in accordance with the preceding provisions, Licensee shall remove the constructed bus stop improvements at its own expense and restore that specific area to its preexisting condition (except the footing penetrations to the asphalt from the bus shelter that pre-dates this Agreement shall be repaired and not be considered a pre-existing condition) to Licensor's reasonable satisfaction, including but not limited to repairing the asphalt within the footprint of the previously existing bus shelter, within sixty (60) days, upon written request of Licensor. In no event shall Licensee be responsible to repave the parking lot asphalt in which the bus travels to and from the bus shelter area.
3. **Non-Interference with Tenant's Operations.** Licensee shall utilize this license and the permission granted herein in such a way that it does not unreasonably disrupt Licensor's operations and shall minimize any inconvenience to Licensor's tenants, customers or invitees. Licensee shall also take every commercially reasonable precaution to prevent and avoid damage to the Property, its improvements, and any and all persons or property located thereon.
4. **Repair.** Licensee shall, at its sole cost and expense, at all time maintain the bus stop and bus shelter in good working order and promptly repair any damage that the bus shelter may sustain for any reason. Licensee shall pay to Licensor \$5,000.00 without further notice or set-off, upon execution of this Agreement and annually thereafter within ten days of the anniversary of the date of this Agreement to reimburse Licensor for the reasonable wear and tear on the property by Licensee's buses. Refunds of any pro-rated portion of the license fee shall be returned to METRO upon completion of the restoration of the property upon termination of the License Agreement pursuant to Paragraph 2, Term and Termination.

Attachment A

5. **Liability and Duty to Remediate and Insurance.** Licensee shall be liable for any and all damages, harm, losses, expenses or injuries to Licensor's Real Property (Felton Faire) (including its improvements), caused by Licensee's installation, maintenance and use of the bus stop, regardless of whether such damages were caused by accident, mistake, negligence, or intentional conduct. Notwithstanding the foregoing, Licensee shall not be responsible under this paragraph for any damages that would be considered to be within the scope of reasonable wear and tear. Licensee shall at its sole expense promptly repair or remediate any such damages. Licensee, at licensee's sole expense, shall obtain and keep in force during the term of this Agreement a policy of general liability insurance insuring Licensee and Licensor (and if requested by Licensor, Licensor's lender and property manager). Such insurance shall be in the amount of not less than three million dollars (\$3,000,000) per occurrence with METRO's SRI at \$250,000. The limit of such insurance, shall not, however, limit the liability of Licensee hereunder. Licensee shall deliver to Licensor, within five days after the execution of this Agreement and prior to commencement of any work on the Project, a certificate of insurance on the aforesaid general liability policy and documentation of SRI naming as additional insureds, Robert Marin and Celeste De Schulthess Marin, Trustees of the Marin Family Trust dba Felton Fair Shopping Center aka The Robert Marin and Celeste De Schulthess Marin Family Trust dba Felton Fair Shopping Center. The provisions of this Paragraph 7 shall survive termination of this Agreement except that upon the termination of the Agreement, METRO will not be required to continue to insure the Property as required herein.

6. **Indemnity.** Licensee shall to the fullest extent permitted by law, indemnify and hold harmless Licensor, together with Licensor's employees, agents, successors and assigns from and against any and all claims, causes of action, demands, losses, judgments, fines, penalties, obligations, liens, and liabilities (including, without limitation, all expenses, actual attorneys' fees, and costs incurred in investigating or defending against the same) that are asserted against Licensor (collectively, "Costs") relating to or arising as a result of Licensee's activities and/or use of any kind on the Property, including the activities of Licensee's contractor(s), or their respective agents and employees. The provisions of this Paragraph 8 shall survive termination of this Agreement.

7. **Adverse Litigation Rights.** Licensee has full and sole discretion to control all legal proceedings enumerated in Paragraph 8 asserted against Licensor, provided that Licensee at all times diligently pursues any such proceedings to conclusion. This discretion includes selecting counsel of Licensee's choice, selecting mediators, approving settlements, and all related choices associated with legal proceedings. The provisions of this Paragraph 9 shall survive termination of this Agreement.

Attachment A

8. **Liens and Claims.** Licensee shall keep the Property free and clear of mechanics' liens, or other similar liens for labor, service, supplies, equipment or material furnished in connection with the Project or Licensee's exercise of rights or fulfillment of obligations under this Agreement. Licensee shall fully and promptly pay and discharge and protect and hold harmless Licensor against any and all demands or claims which may ripen into such liens, and if any such lien is filed, Licensee shall have any such lien released at Licensee's sole expense. The provisions of this Paragraph 9 shall survive termination of this Agreement.
9. **Reimbursement for Expenses and Attorney Fees.** Licensee shall bear its own costs incurred in the preparation and negotiation of this Agreement. Licensee shall also reimburse Licensor for all reasonable costs incurred by Licensor as a result of Licensee's failure to comply with this Agreement. However, in the event any party shall commence legal proceedings against another party for the purpose of enforcing any provision of this Agreement, or by reason of any breach arising under the provisions hereof, then the prevailing party or parties in such proceedings shall be entitled to reasonable litigation expenses, including attorneys' fees and expert fees, to be determined by the Court.
10. **Assignment, Successor and Assigns.** Licensee may not assign any of its rights under this Agreement, either voluntarily or by operation of law, without Licensor's prior written consent, which shall not be unreasonably withheld. No assignment by Licensee shall release such assignor from any liability under this License Agreement. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns, including without limitation subsequent owners of the Property.
11. **Execution of Agreement.** Each signatory hereto warrants to the other parties hereto its authority to sign on behalf of the party for whom he or she purports to sign.
12. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior discussions, negotiations, understandings or agreements relating thereto.
13. **Time is of the essence.** Time is of the essence in this Agreement.
14. **No Oral Modification.** No alteration or variation of this Agreement shall be valid or binding unless made in writing and signed by the parties hereto.
15. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of California.

Attachment A

16. **Venue.** Licensor and Licensee hereby stipulate that the proper venue in which any legal proceeding arising between the parties shall be heard is in Santa Cruz County, California Superior Court.
17. **Notices.** Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person or (b) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and such notices shall be addressed as follows:

To Licensee:
Santa Cruz Metropolitan Transit District

Leslie R. White
General Manager
Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060-2101

To Licensor:
Robert Marin
12728 Parkyns Street
Los Angeles, CA 90049

18. **Counterparts; Facsimile Signatures.** This Agreement may be executed in one or more counterparts and delivered by facsimile transmission with original signatures to follow, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.
19. **Property Rights.** The right granted in Paragraph 1 of this Agreement is a mere license only, and does not constitute an easement, right of way, or real property interest in the Property. No legal title or interest in Licensor's Property is otherwise created or vested in Licensee under this Agreement.
20. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of Licensor and Licensee. Nothing contained in this Agreement shall be deemed to confer on anyone other than Licensor and Licensee the right to enforce the performance of or compliance with of any of the obligations contained herein.
21. **Partial Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties agree to substitute for the invalid or unenforceable provision a valid and enforceable

Attachment A

provision that most closely approximates the intent and economic effect of the invalid or unenforceable provision.

22. **Commencement Date.** This license shall be effective commencing January 9, 2013.
23. **Recording.** This License shall not be recorded.
24. **Rule of Construction.** Licensor and Licensee shall both be deemed to have drafted this Agreement, and the rule of construction that a document is to be construed against the drafting party shall not be employed in the construction or interpretation of this Agreement.

LICENSEE:

Leslie R. White, General Manager

Date

LICENSOR/TRUSTEES:

Robert Marin

Date

Celeste De Schulthess Marin

Date

Attachment A

ADDENDUM TO LICENSE AND INDEMNITY AGREEMENT

In consideration of the execution of the License and Indemnity Agreement re Felton Faire between the Santa Cruz Metropolitan Transit District (hereinafter Licensee) and Robert Marin and Celeste De Schulthess Marin, Trustees, Licensee agrees not to file any objection to a County of Santa Cruz permit request made by Robert Marin and Celeste De Schulthess Marin, Trustees, or their successors, to enhance the Felton Faire Shopping Center unless the proposal would directly interfere with METRO's bus service to and/or through the site. Licensee will be bound by this agreement as long as the license agreement is in effect.

LICENSEE:

Leslie R. White, General Manager

LICENSOR/TRUSTEES:

Robert Marin

Celeste De Schulthess Marin

Attachment A

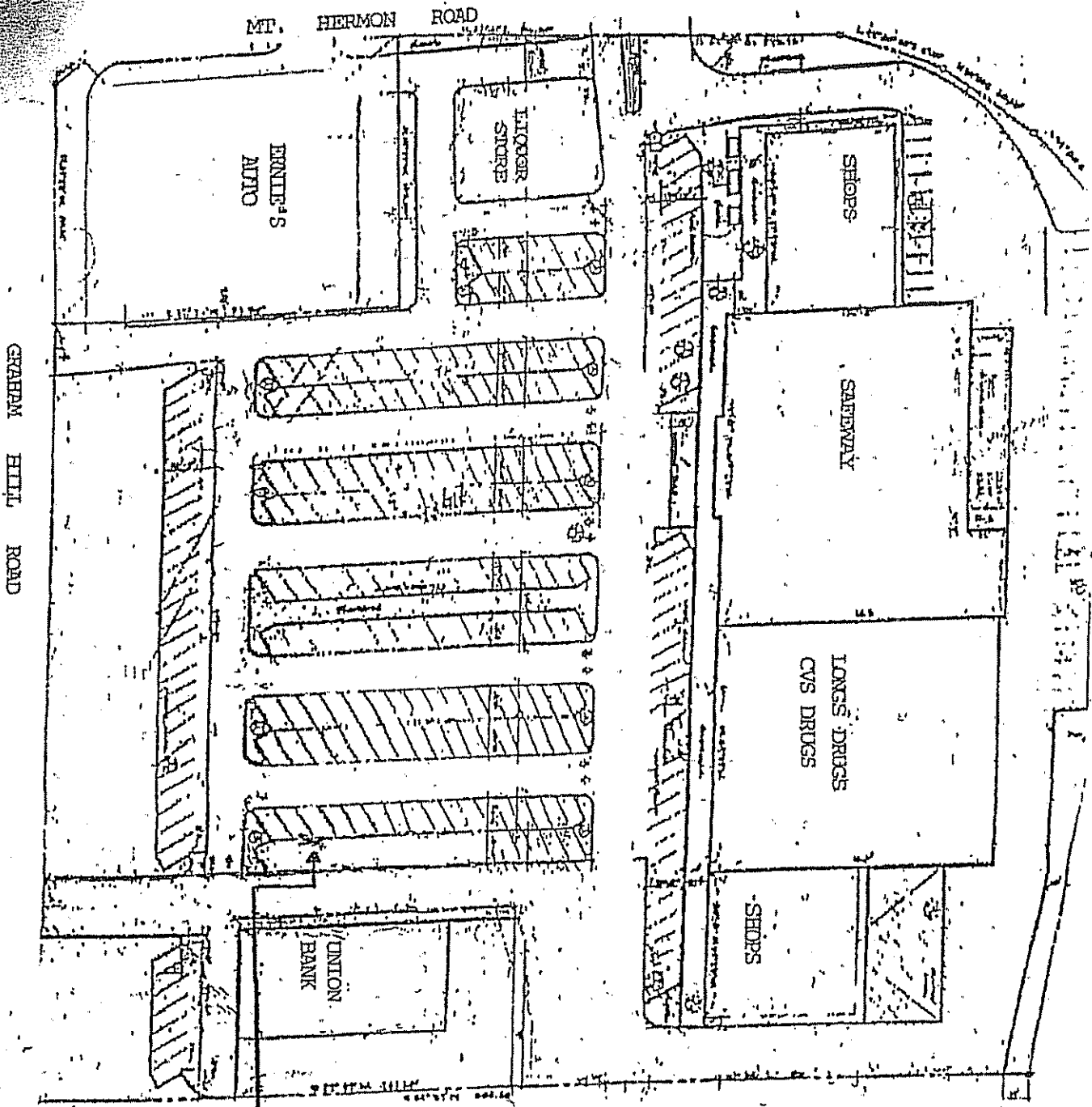


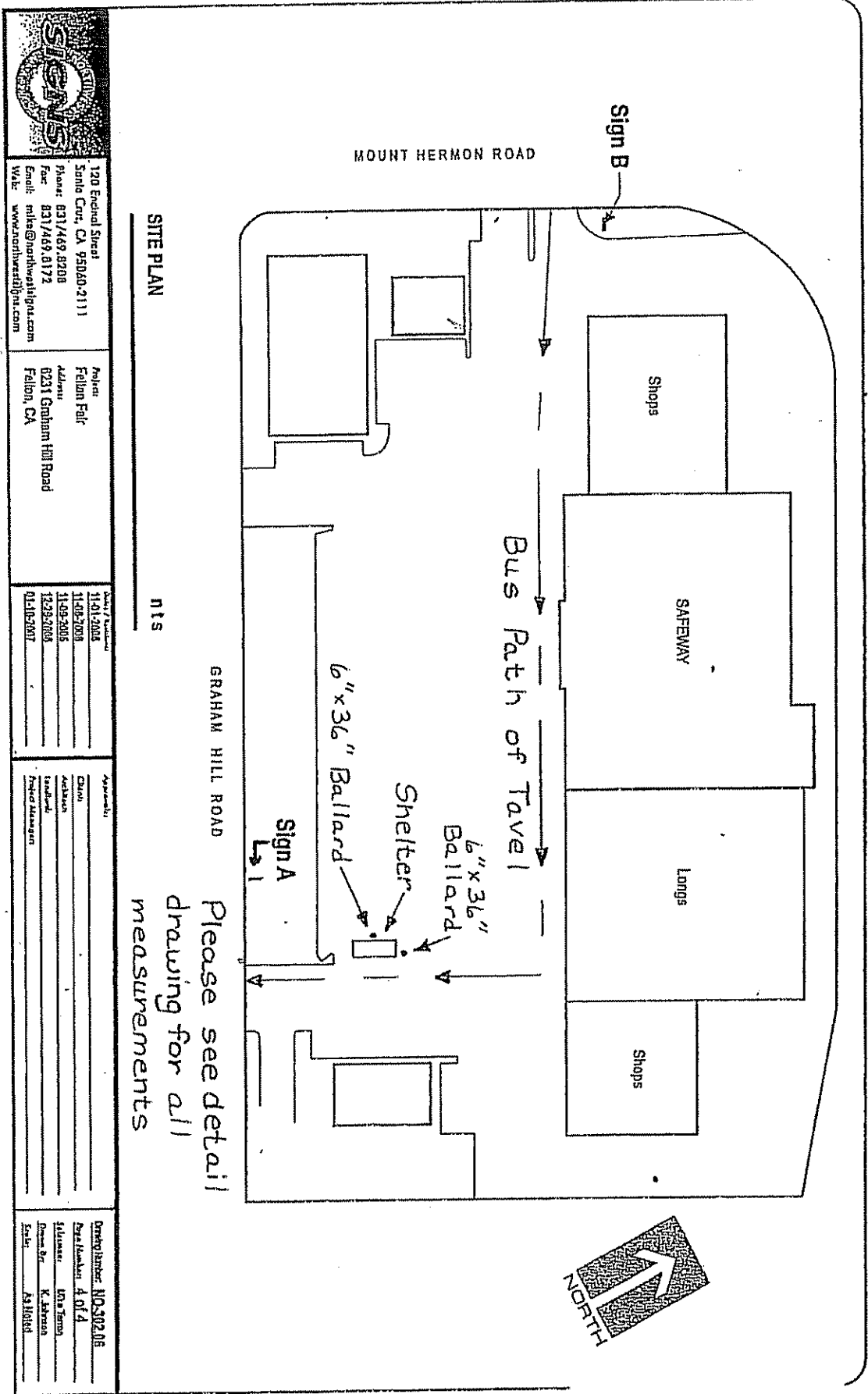
EXHIBIT A
 TO THE NOVEMBER 14, 2008
 LICENSE AND INDEMNITY
 AGREEMENT BETWEEN ROBERT
 AND CELESTE DESCHUTTES
 MARIN, TRUSTEES, AND
 SANTA CRUZ METROPOLITAN
 TRANSIT DISTRICT

HERMON FAIR SHOPPING
 CENTER
 HERMON, CA

NOT TO SCALE

APPROXIMATE LOCATION OF
 BUS STOP SHELTER X

Attachment A



SITE PLAN

NTS

Please see detail drawing for all measurements



120 Emerald Street
 Santa Cruz, CA 95060-2111
 Phone: 831/469-8208
 Fax: 831/469-8172
 Email: mike@northwestsigns.com
 Web: www.northwestsigns.com

Project: Fallon Fair
 Address: 6231 Graham Hill Road
 Fallon, CA

1141-2005
 1140-2005
 1149-2005
 1239-2005
 01-10-2007

Client:
 Address:
 Telephone:
 Project Manager:

Order Number: NO-30208
 by a Member of
 Designer: Ida Torres
 Drawn By: K. Johnson
 Scale: As Shown

APN 071 331 02 831

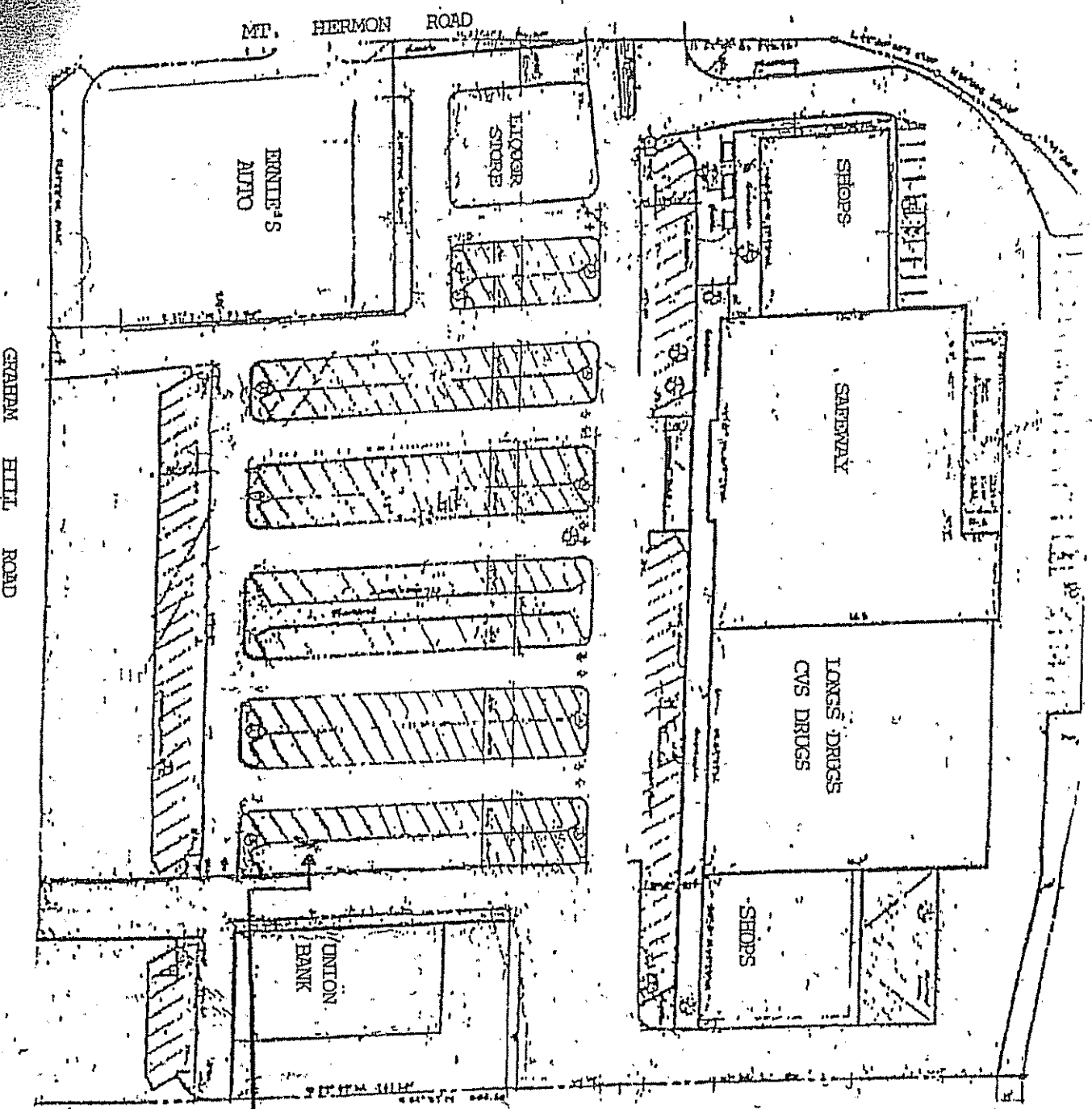


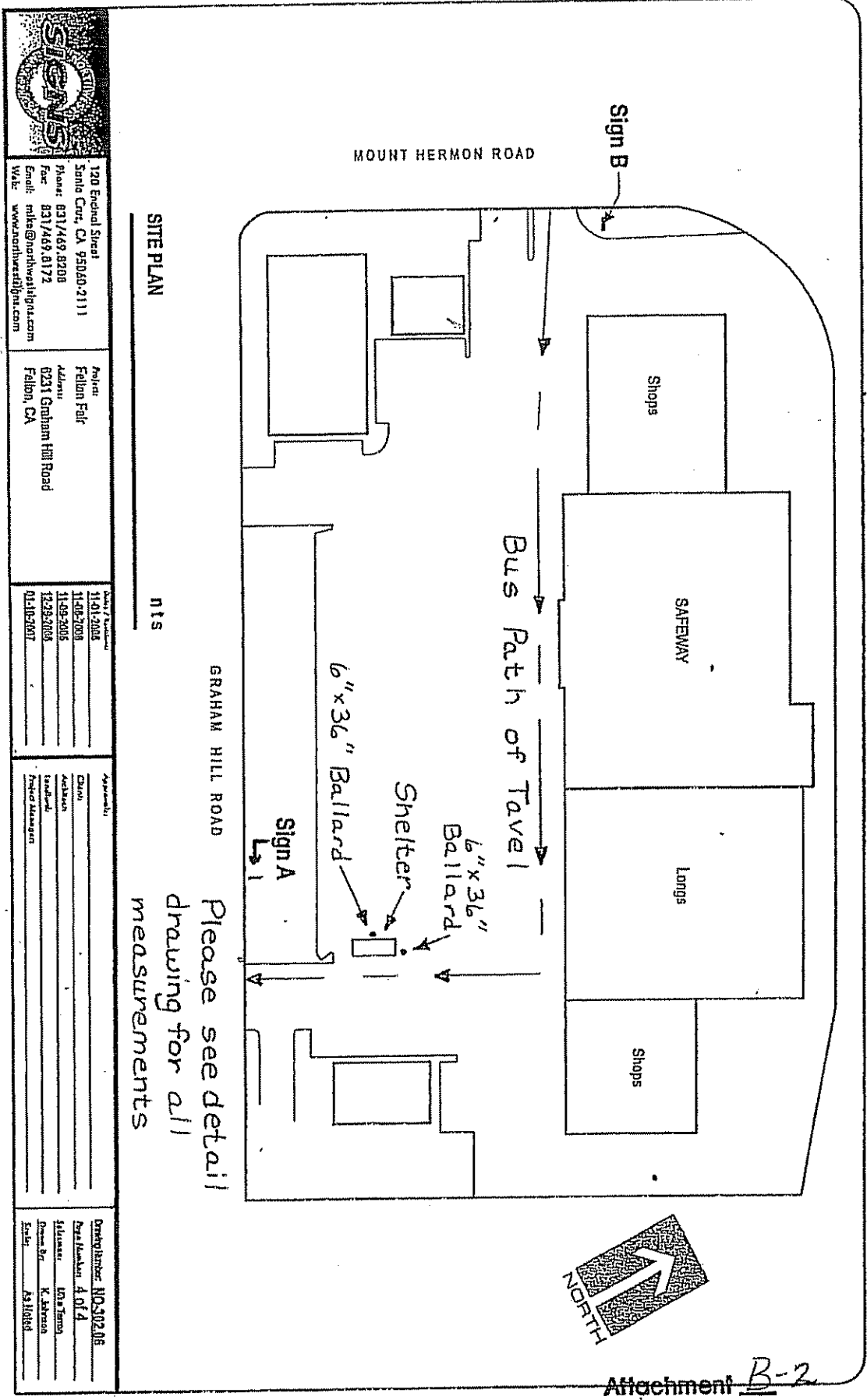
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 LICENSE AND INDEMNITY
 AGREEMENT BETWEEN ROBERT
 AND CELESTE DESCHUTTES
 MARIN, TRUSTEES, AND
 SANTA CRUZ METROPOLITAN
 TRANSIT DISTRICT

Attachment B-1

HERMON FAIR SHOPPING
 CENTER
 HERMON, CA

NOT TO SCALE

APPROXIMATE LOCATION OF
 BUS STOP SHELTER X



SITE PLAN

NTS

Please see detail drawing for all measurements



120 Emerald Street
 Santa Cruz, CA 95060-2111
 Phone: 831/469-8208
 Fax: 831/469-8172
 Email: mike@northwestsigns.com
 Web: www.northwestsigns.com

Project: Felton Fair
 Address: 6231 Graham Hill Road
 Felton, CA

1141-2005	1141-2005
1140-2005	1140-2005
1149-2005	1149-2005
1239-2005	1239-2005
01-10-2007	01-10-2007

Client:	City of Felton
Address:	6231 Graham Hill Road
Project Manager:	Mike Johnson

Order Number: NO-30208
 by: Michael A. O'F
 Date: 1/11/07
 Project Manager: K. Johnson
 Date: 1/11/07

APN 071 331 02 831

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Ciro F. Aguirre, Manager of Operations
SUBJECT: **CONSIDERATION OF REQUEST TO PERMANENTLY REMOVE THE INBOUND/OUTBOUND BUS STOPS AT DELAWARE AND LIBERTY OR CONSIDERATION OF PROPOSAL COMPROMISE.**

I. RECOMMENDED ACTION

That the Board of Directors provide staff with direction on how to proceed with request from the City of Santa Cruz regarding the bus stop at Delaware and Liberty.

II. SUMMARY OF ISSUES

- On June 18, 2012 Santa Cruz METRO received a letter from Martin Bernal, City Manager, City of Santa Cruz (CSC) addressed to the METRO Board of Directors, requesting to have the outbound stop at Delaware and Liberty removed. Letter was presented at the METRO Board of Directors meeting June 22, 2012.
- Request issued because CSC is in the process of disposing (selling) a remnant parcel at the corner of Liberty Street and Delaware Ave.
- Bus stop site reviewed is compliant with Americans with Disability Act. Stop is a non-sheltered stop with bench and cement landing encroaching on CSC land.
- CSC advised that sale of the property is contingent upon removal of the outbound Delaware and Liberty bus stop.
- Removal of the outbound bus stop will also require the removal of the inbound Delaware and Liberty bus stop.
- Compromise proposal received July 24, 2012 by METRO from City of Santa Cruz outlining a reduction in property purchased, allowing bus stop to remain in place if agreement reached with S.C. METRO to reimburse City in the amount of \$1,281 for loss of revenue.
- Staff seeks METRO Board direction on how to proceed with request from CSC regarding bus stop at Delaware and Liberty.

III. DISCUSSION

On June 18, 2012 a letter was received by Santa Cruz METRO from Martin Bernal, City Manager, City of Santa Cruz. The letter explained that CSC was in the process of disposing a remnant parcel at the corner of Liberty Street and Delaware Ave. The sale

was contingent on the bus bench located on the Delaware side of the property to be removed. Based on the conditions of the sale, CSC requested that the bus bench be removed (refer to Attachment A).

Upon further inquiry into the request, it was explained that not only the bus bench was to be removed, but that the entire stop, including the cement landing was to be removed, as condition of the sale.

The bus stop in question at Delaware and Liberty is a non-sheltered bus stop with a bus bench and cement landing, and includes a retaining wall that encroaches onto the CSC land. A fence delineating the CSC property from the adjacent property owner faces Delaware Ave. and extends parallel from the rear property line to Liberty Street. The fence, at its deepest point is approximately thirty-six (36) feet from the sidewalk at the bus stop, and narrows in depth as it reaches Liberty Street, furthest away from the bus stop (refer to Attachment B)..

Reviews of alternative locations within close proximity of the current stop did not yield a satisfactory alternative due to lack of space, construction challenges, and the need to obtain encroachment rights from homeowners. Permanent deactivation or removal of the current Delaware Ave. and Liberty Street stop will create a distance of three tenths of a mile or 1,584 ft. between the stop at Bay / Laguna and Delaware / Columbia, exceeding METRO's standard bus stop spacing of 600 ft. between stops by 984 ft.

On July 24, 2012 METRO received notice from Julie Hendee, Redevelopment Manager, CSC of a compromise proposal, indicating that the buyers would agree to the removal of a 4 foot by 14 foot area from the property. In exchange, the purchase price would be reduced to reflect the decreased size of the property. The City of Santa Cruz would be willing to proceed with the sale if METRO agreed to reimburse the CSC for \$1,281 loss of revenue that was to be deducted from the purchase price. By agreeing to these conditions, the bus stop and cement landing would be left in place for continued use by Santa Cruz METRO (refer to Attachment C).

Staff Requests that the METRO Board of Directors provide direction on how to proceed with this request from the City of Santa Cruz regarding the bus stop at Delaware and Liberty.

III. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

A. Delaware Ave. Bus Bench Removal Request, CSC

B. Delaware & Liberty Bus Stop

C. CSC email Delaware Bus Stop



809 Center Street, Room 10, Santa Cruz, CA 95060 • (831) 420-5010 • Fax: (831) 420-5011 • www.cityofsantacruz.com
OFFICE OF THE CITY MANAGER

Copied to:
Les
Bob
Sheldon

RECEIVED

2012 JUN 18 AM 9 41

SANTA CRUZ METRO
ADMIN DEPARTMENT

June 13, 2012

Santa Cruz METRO
Attn: Board of Directors
110 Vernon Street
Santa Cruz, CA 95060

RE: Delaware Avenue Bus Bench Removal Request

Ladies and Gentlemen of the Board:

The City of Santa Cruz is in the process of disposing of a remnant parcel at the corner of Liberty Street and Delaware Avenue. A Santa Cruz Metro bus bench is located on the Delaware Avenue side of the city-owned parcel. The adjacent property owners who are purchasing the parcel have asked that the bus bench be removed. Since the removal of the bus bench is a condition of the sale, the City respectfully requests Santa Cruz METRO to remove the bus bench.

Thank you for your consideration

Sincerely,

Martin Bernal
City Manager



12.b1





12.b3





12.b5



12.b6

From: [Julie Hendee](#)
To: [Ciro Aguirre](#)
Cc: [Bonnie Lipscomb](#); [Martin Bernal](#)
Subject: RE: Delaware Bus Stop
Date: Tuesday, July 24, 2012 2:50:29 PM

Good Afternoon Ciro,

This email is in response to the METRO's desire to keep the concrete pad located on a parcel owned by the City in fee at the corner of Liberty Street and Delaware Avenue which is being sold to the adjacent property owners. We understand that removing the concrete pad is problematic because it allows the bus stop to be ADA compliant. However, the buyers of the parcel do not want to purchase the property with a METRO encroachment.

The City proposes a compromise that would allow the concrete pad to remain and also accommodate the bench. The buyers will agree to the removal of a 4 foot by 14 foot area from the property. In exchange, the buyers expect that the purchase price will be reduced to reflect the decreased size and that they will be reimbursed for the cost of revising the legal description. The total amount of the purchase price reduction is \$1,281. The City will proceed with this compromise if the METRO will agree to reimburse the City for the \$1,281 loss of revenue which will be deducted from the purchase price.

If the METRO does not wish to take advantage of this proposed compromise, the City respectfully requests the removal the concrete pad by September 1, 2012.

Thank you.

Julie Hendee, Redevelopment Manager
City of Santa Cruz Economic Development Department
(831) 420-5158
jhendee@cityofsantacruz.com

From: Ciro Aguirre [mailto:CAguirre@scmtd.com]
Sent: Wednesday, June 27, 2012 2:05 PM
To: Julie Hendee
Subject: Delaware Bus Stop

Hi Julie,

Mr. White has indicated that he intends to take the issue of the bus stop to our BOD for further discussion on July 10, 2012. He has asked if the City can wait that long for a response from our BOD.

Thank you,
Ciro.

12.c1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: August 10, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF LEGISLATIVE MODIFICATIONS SUSPENDING RALPH M. BROWN ACT OPEN MEETING REQUIREMENTS AND IMPACT ON SANTA CRUZ METRO'S BYLAWS

I. RECOMMENDED ACTION

Continue to follow the provisions of the Open Meeting Act including those provisions that have been suspended and Santa Cruz METRO Bylaws without modification in order to insure Santa Cruz METRO's commitment to transparency and openness to the public it serves

II. SUMMARY OF ISSUES

- California Lawmakers suspended provisions of the Ralph M. Brown Act that affect the public meeting agenda requirements and distribution of certain closed session documents;
- For the most part, Santa Cruz METRO's Bylaws incorporate the provisions of the Brown Act that have been suspended. Therefore, Santa Cruz METRO would have to modify its Bylaws eliminating those provisions in order to no longer be required to follow the entire open meeting act.
- Santa Cruz METRO staff recommends that the Board of Directors continues to implement the Brown Act in its entirety without regard to those provisions which have been suspended.

III. DISCUSSION

California law requires that if the State of California imposes legal mandates on local public agencies that those agencies can file claims for reimbursements from the State for the costs to the agencies for implementation. Recently, through the State of California budget process, it was reported that local public agencies had sought an estimated 96 million dollars for reimbursement for state mandates related to the Ralph M. Brown Act (Act), the open meeting act.

As a result of the high cost of this state imposed mandate and the costs of other mandates, the California Legislature passed AB 1464, a budget trailer bill that was signed into law by Governor Jerry Brown on June 27, 2012 which suspends a schedule of state mandates during the 2012-13 budget year. Senate Bill 1006 passed at the same time authorized the suspended mandates to remain in place through 2013-14 and 2014-15, a total of three years. The suspended mandates include portions of the Ralph M. Brown Act (Act), California's open meeting law. The League

of Cities' Brown Act Committee concluded that the suspension extends to the following provisions of the Act:

- Preparation and posting at least 72 hours before a regular meeting of an agenda that contains a brief general description of each item of business to be transacted or discussed at the meeting (Government Code Section 54954.2(a));
- Inclusion on the agenda of a brief general description of all items to be discussed in closed session (Government Code Section 54954.2(a));
- Disclosure of each item to be discussed in closed session in an open meeting, prior to any closed session (Government Code Section 54957.7(a));
- Report in open session prior to adjournment on the actions and votes taken in closed session regarding certain subject matters (Government Code Section 54957.7(b)); and
- Provide copies to the public of certain closed session documents (Government Code Section 54957.1(b)-(c)).

The affected provisions of the Act form the foundation to the open meeting act by enabling the public to know and understand what Santa Cruz METRO's Board of Directors will be discussing at its meetings and provides valuable information regarding those discussions and the decision-making process.

Santa Cruz METRO Bylaws incorporate most of the suspended mandates of the Act. Bylaws Section 1.04 requires that the Board of Directors disclose in an open meeting the items to be discussed in closed session and mandate that only those matters actually be addressed in that closed session (Government Code Section 54957.7(a)).

Requirements pertaining to the preparation, notice and posting of public meeting agendas, including insuring that the agenda's contain brief description of each item of business to be transacted or discussed at the meeting is incorporated in Section 2.01 of the Bylaws.

Santa Cruz METRO Bylaws Section 1.04(b) indicate that after a closed session, the Board of Directors shall convene into open session prior to adjournment and make any disclosures required by state law of action taken in the closes session. Because this mandate provision has been suspended, Santa Cruz METRO may no longer be required to make these announcements. However, maintaining the open meeting act requirements in their entirety is important to insure transparency and confidence in government.

IV. FINANCIAL CONSIDERATIONS

Santa Cruz METRO has not submitted payment reimbursement requests to the State of California and, therefore, there is no enhanced costs for continuing the activities set forth above.

V. ATTACHMENTS

NONE

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF IMPLEMENTATION OF A MOBILE MUSE (POETRY ON THE BUSES) PROGRAM ON THE INSIDE OF SANTA CRUZ METRO'S BUSES INCLUDING SELECTING SANTA CRUZ METRO REPRESENTATIVES FOR THE POETRY SELECTION PANEL

I. RECOMMENDED ACTION

Determine whether to Implement a Mobile Muse Program (Poetry on the Buses) on Santa Cruz METRO's Buses and, if implemented, Select Two (2) Representatives to Serve on the County of Santa Cruz Arts Commission Poetry Selection Panel

II. SUMMARY OF ISSUES

- On January 4, 2011, Santa Cruz METRO received a request from Peggy and Gary Young to implement a *Poetry on the Bus* Program on Santa Cruz METRO's buses in order to promote poetry throughout the County of Santa Cruz. Gary Young had been named the first Poet Laureate of Santa Cruz County by the Cultural Council of Santa Cruz County. The job of the Poet Laureate is to advance and enliven the art of poetry in Santa Cruz County.
- The Youngs inquired as to whether Santa Cruz METRO would approve placing poetry on METRO buses in English and Spanish.
- On May 13, 2011, the Santa Cruz METRO Board of Directors considered whether to implement a *Poetry on the Bus* Program. Peggy and Gary Young were present and participated in the discussion with the Board of Directors. They indicated that the program would operate on the local level and that there would be no costs to Santa Cruz METRO. The Board of Directors did not take action at that time.
- At the January 27, 2012 meeting, the Santa Cruz METRO Board of Directors again considered the issue and directed District Counsel to meet with Poetry on the Buses' supporters and develop a Mobile Muse Program.
- On March 23, 2012, the Santa Cruz METRO Board of Directors gave a preliminary approval to implement a Mobile Muse Program (Poetry on the Buses) on Santa Cruz METRO's buses.
- Santa Cruz METRO's Board of Directors requested that District Counsel 1-provide specific language to incorporate into a policy for the Mobile Muse Program; and 2-draft a permission certificate (waiver) for poets to sign when submitting their poetry to the Mobile Muse Program for display on the buses.

- Before the Board of Directors could review the matter the Santa Cruz County Counsel's Office asked if it could review the Mobile Muse Program. It expressed concern over the provision requiring the County of Santa Cruz to defend and indemnify Santa Cruz METRO should a claim or third party lawsuit be filed for infringement violation.
- Recently, Director John Leopold advised that the County of Santa Cruz would not agree to the indemnification provisions. Director Leopold asked to have the matter return to the Board of Directors for review.

III. DISCUSSION

In 2002, Santa Cruz METRO implemented a bus advertising program that currently generates over \$200,000 in income per year. Santa Cruz METRO's Board of Directors approved Administration Regulation (AR)-1006 to implement the advertising program which requires advertising on the buses be "strictly commercial in nature and purpose." The regulation makes clear that it is not Santa Cruz METRO's intent to open its advertising spaces up to provide a general public forum for purposes of communication but rather that the use of the spaces is limited to commercial purposes and only to generate income. The regulation sets forth Santa Cruz METRO's intent to maintain a position of neutrality on political, religious, controversial public matters and issues in order to promote its commercial enterprise and not detract from its mission.

In order to implement the Mobile Muse Program, Santa Cruz METRO's Advertising Policy Regulation AR-1006 have been modified in order to allow noncommercial posters to be displayed inside the buses. However, the proposed language for the Mobile Muse Program preserves Santa Cruz METRO's intent to maintain its advertising space as a non-public forum. Santa Cruz METRO's intent is to provide a comfortable and enjoyable riding space for its passengers and increase its ridership through the use of poetry. Santa Cruz METRO's proposed amended Advertising Policy and Regulations AR-1006 is set forth in *Attachment A* and includes specific criteria to implement the Mobile Muse Program.

At the time that this Program was being considered in April 2012, it was recommended that the County of Santa Cruz provide assurances that it will follow the Mobile Muse Program criteria and that it will indemnify and defend Santa Cruz METRO against infringement claims. This type of claim would arise if an individual submitted a poem that someone else had authored and Santa Cruz METRO posted it. The Office of the County Counsel has declined to provide such assurances. Therefore, should the Program be implemented and an infringement claim be pursued, Santa Cruz METRO will be responsible to defend itself and pay any judgment rendered against it. The language that had been in Section 6.04 (*Attachment B*), has been eliminated from the Program.

Attachment C contains the proposed permission and waiver certificate which has been developed since the last Santa Cruz METRO Board of Director's regular meeting. The certificate is designed to inform the poets about the Mobile Muse Program criteria and to ensure that each poet has the right to grant permission to Santa Cruz METRO for the display of his/her poetry.

Also attached, as *Attachment D*, is a list of Santa Cruz METRO employees who are interested in being included on the Selection Panel for the program. Their applications are also attached for your review and consideration. The proposed program requires Santa Cruz METRO's Board of Directors to select a Santa Cruz METRO representative and also a community representative who is also a bus rider. Additional applications may be presented at the Board Meeting on August 10, 2012.

IV. FINANCIAL CONSIDERATIONS

Santa Cruz METRO staff time will be expended in accepting the posters, confirming the paperwork has been properly submitted, reviewing the posters to insure Santa Cruz METRO criteria has been complied with and the posting and removal of the posters.

V. ATTACHMENTS

- Attachment A:** Proposed Language for policy to administer Mobile Muse Program
- Attachment B:** Language previously set forth in Section 6.04 re: Infringement Indemnification
- Attachment C:** Permission Certificate (waiver)
- Attachment D:** List of Individuals (with reasons) interested in candidacy of Selection Panel for poetry

ATTACHMENT A
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1006

Computer Title: Advertising DRAFT 4/9/12

Effective Date: September 27, 2002

Pages: 57

TITLE: ADVERTISING POLICY AND REGULATIONS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
9/27/02	To Create a policy regarding advertising on buses	S. A.
9/26/03	Policy amended to allow METRO bus advertisements	E.R.
3/24/06	Policy amended to remove restriction on advertising from competing forms of transportation	M.R.
2/26/10	Policy amended to include advertising on METRO's website.	E.P
<u>4/5/12</u>	<u>Policy amended to include Mobile Muse Program.</u>	

I. POLICY

1.01 Santa Cruz Metro sells space ~~inside and upon~~ on the outside of its buses, and on its website, for the display of commercial advertising. The purpose is to raise revenues, supplementary to those from fares and from tax proceeds, to be used to finance Santa Cruz Metro's operations. The display of advertising is solely for this purpose. It is not intended to provide a general public forum for purposes of communication, but rather to make use of property held in a proprietary capacity in order to generate revenue.

1.02 The inside advertising spaces of Santa Cruz METRO's buses shall be primarily used for communication by Santa Cruz METRO to its passengers. With the remaining spaces Santa Cruz METRO authorizes the Mobile Muse Program to be implemented as more particularly described in Section VI.

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~~1.02~~1.03 _____ In order to realize the maximum benefit from the sale of advertising space, the program must be managed in a manner that will procure as much revenue as practicable, while ensuring that the advertising does not discourage the use of Santa Cruz Metro's transit system or web pages, does not diminish Santa Cruz Metro's reputation in the community it serves or the good will of its patrons, and is consistent with Santa Cruz Metro's principal purpose of providing safe, comfortable, efficient and affordable public transportation. To attain these objectives, Santa Cruz Metro's Board of Directors has established these regulations for the advertising displayed in and upon its buses and on its website.

~~1.03~~1.04 _____ In addition to the foregoing, noncommercial speech is excluded from advertising ~~inside and upon on the outside of~~ the buses and on its website for the following reasons:

- a. Santa Cruz Metro wishes to maintain a position of neutrality on political, religious, environmental, or other public matters and issues in order to promote its commercial enterprise;
- b. If advertisement inside and upon the buses is not restricted, the buses and passengers could be subject to violence;
- c. Preventing a reduction in income earned from selling advertising space because commercial advertisers may be dissuaded from using the forum commonly used by those wishing to communicate political or religious ideas or beliefs.

II. APPLICABILITY

2.01 This procedure is applicable to all District employees and all independent contractors who contract with Santa Cruz Metro, for the placement of advertisement ~~in and upon on the outside of~~ Santa Cruz Metro's buses and on its website.

III. DEFINITIONS

3.01 Commercial advertising:

- a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
- b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.

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- c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.
- d. Does not cause the vehicles, if posted individually or in combination with other advertisements, to become a public forum for the dissemination, debate, and/or discussion of public issues.

3.02 Political Advertising:

- a. Any advertising that supports or opposes the election of any candidate or group of candidates for election to any federal, State, or local government office;
- b. Any advertising that supports or opposes any referendum conducted by the federal or State government, or by any local government, such as referenda on constitutional amendments, on bond issues, or on local legislation; or
- c. Any advertising that features any person whose prominence is based wholly or in part upon his or her past or present activity in political affairs, or that represents or implies any such person's approval or endorsement of the subject matter of the advertising.

IV. ADVERTISING STANDARDS

4.01 All advertising displayed in or upon the Santa Cruz Metro's buses or on its website shall be strictly commercial in nature and purpose.

4.02 Santa Cruz Metro's transit system and its website, in order to serve the purpose for which it has been established, must of necessity accommodate all persons without distinction of age. It is therefore necessary to exclude advertising unsuitable for exposure to children or persons with immature judgment. The following kinds of advertising therefore will not be displayed ~~in or upon on the~~ outside of Santa Cruz Metro's buses and/or on its web pages:

- 1. Advertising for cigars, cigarettes, pipe tobacco, chewing tobacco, and other tobacco products.
- 2. Advertising for alcoholic beverages, including beer, wine, and distilled spirits.
- 3. Advertising for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services,

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other products or services related to sexual hygiene, and counseling with regard to pregnancy, abortion, or other sexual matter.

4. Advertising for products, services, or entertainment directed to sexual stimulation.
- 4.03 No advertising shall be permitted that in any way denigrates Santa Cruz Metro's organization, or its operation, or its officers, agents, or employees. This prohibition includes advertising copy and illustrations that state or imply or could reasonably be expected to cause an inference, that Santa Cruz Metro's service or operations are anything but safe, efficient, affordable and convenient.
- 4.04 Santa Cruz Metro expects all advertising copy to be truthful. Advertising copy and illustrations should not be exaggerated, distorted, false, misleading or deceptive.
- 4.05 Medical products or treatments are to be treated in a restrained and inoffensive manner.
- 4.06 Testimonials are expected to be authentic, and advertisers using them will be required to indemnify Santa Cruz Metro against any action brought in connection with them. Advertising that promotes contests or giveaways is expected to comply with all applicable laws and regulations.
- 4.07 No advertising ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment, or shall be derogatory or defamatory of any person or group for any reason including because of race, color, national origin, ethnic background, disability, religion, sex, gender or sexual preference.
- 4.08 No advertising shall be displayed ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website if the display thereof would violate any federal or State law or regulation, or any law, regulation, or ordinance of any county or municipality in or through which Santa Cruz Metro buses are or may be operated.
- 4.09 No advertising that is obscene, as defined by federal or California law, shall be displayed ~~in or upon~~ on the outside of Santa Cruz Metro's buses or on its website.
- 4.10 Proposed advertisements shall not be accepted if the use, or possession of the property proposed to be advertised, includes a product that is specifically prohibited from use or possession on Santa Cruz Metro's facilities including its buses and vehicles. These products include firearms, tobacco products, alcohol and weapons.

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- 4.11 No advertising will be accepted if it advocates imminent lawlessness or violence.
- 4.12 Political advertising will not be accepted.
- 4.13 Advertising will not be accepted if it promotes or encourages unlawful activity.
- 4.14 Advertising will not be accepted if it supports or opposes an issue or cause and/or which advocates or opposes a religion or belief.
- 4.15 Notwithstanding any other provision in this policy, advertising for METRO's transit buses, paratransit services, and METRO's website shall be allowed. METRO also retains the right to communicate with its passengers and the public on transit issues, to seek input and participation from its passengers and to provide its passengers with notifications of meetings, hearings and other transit-related issues.

V. USE OF SANTA CRUZ METRO'S NAME

- 5.01 Use of Santa Cruz Metro's name, logo, slogans, or other graphic representations is subject to advance approval by Santa Cruz Metro. Santa Cruz Metro does not endorse or imply endorsement of any product or service.

VI. **MOBILE MUSE PROGRAM**

- 6.01 Santa Cruz METRO has determined that the Mobile Muse Program, as described herein, will enhance its transit passengers' riding enjoyment and as a result will increase its transit ridership. Santa Cruz METRO does not intend to create a public forum for purposes of communication through this Program but rather to make use of property held by it in a proprietary capacity in order to maintain and increase its ridership. As a result, Santa Cruz METRO has determined that the Mobile Muse Program, in the selection of the poetry for display, must meet the following criteria: 1.) promote an appearance of neutrality on political, religious, and controversial public matters and issues; 2.) enhance public safety; 3.) not offend Santa Cruz METRO's ridership and potential ridership; 4.) not promote illegal activities; 5.) recognize that the riders' who will read the poetry are a "captive audience"; 6.) not cause a reduction in income earned by Santa Cruz METRO's commercial advertising program; 7.) avoid poetry which is unsuitable for exposure to children or persons with immature judgment; 8.) not promote tobacco products, alcoholic beverages, sexually explicit or suggestive material, obscene material, weapons or their use, imminent lawlessness and violence; 9.) and not include language that is derogatory, or defamatory to any person or group because of race, color, national origin, ethnicity, religion, sex, gender, sexual preference, veteran's status or disability.

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6.02 The Mobile Muse Program will consist of poems selected by the County of Santa Cruz Arts Commission Selection Panel for display inside Santa Cruz METRO buses. The County of Santa Cruz Arts Commission (Arts Commission) is responsible to facilitate the Santa Cruz METRO Mobile Muse Program. The Arts Commission will perform the following tasks:

- a. Establish a Panel that meets as needed to select poems for display inside Santa Cruz METRO buses based on Santa Cruz METRO criteria and any other compatible criteria required by the Arts Commission;
- b. Ensure that the Selection Panel consists of five voting members: a poet (past or present Santa Cruz County Poet Laureate or other poet designated by the Arts Commission), a Santa Cruz County Arts Commissioner, a public community member selected by the Arts Commission, a Santa Cruz METRO representative selected by the Santa Cruz METRO Board of Directors and a community member who is also a bus rider selected by the Santa Cruz METRO Board of Directors;
- c. Ensure that 50% of the poems selected for display are in Spanish;
- d. Obtain funding for the printing of the selected poetry on 11" x 17", 120 pound coated cover stock, using 12 point, C1S or equivalent as determined by Santa Cruz METRO staff; no funding will be required from Santa Cruz METRO for printing.
- e. Utilize the permission and waiver certificate (certificate) which has been approved for use by Santa Cruz METRO and the County of Santa Cruz for the Mobile Muse Program. Obtain a completed certificate from each poet whose poem(s) are displayed inside Santa Cruz METRO's buses.
- f. Provide Santa Cruz METRO's Administrative Services Coordinator, located at Santa Cruz METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060, with the completed certificates and the corresponding completed posters for display;
- g. Ensure that each poster contains a removal date located in the lower right hand corner that can be seen by Santa Cruz METRO staff; and
- h. Pick up used posters when notified by Santa Cruz METRO's Administrative Services Coordinator.

6.03 Santa Cruz METRO's Administrative Services Coordinator will accept poetry posters for display on the inside of Santa Cruz METRO's buses along with the corresponding completed certificates. If the certificates are in order, the posters are on the required coated card stock with the removal dates properly displayed, and the poetry meets the Santa Cruz METRO criteria, the Administrative Services Coordinator will arrange for the transfer of the posters to the Santa Cruz METRO Maintenance staff who will, within 21 days of receipt, display the posters on vacant spaces inside the buses. The poetry posters will be removed by the Santa Cruz Maintenance staff upon the removal date or if they become torn or

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disfigured for display purposes. After removal, the Santa Cruz Maintenance staff will return the posters to the Administrative Services Coordinator who will contact the County of Santa Cruz for pick-up. Santa Cruz METRO will not be responsible for any out of pocket expenses for the implementation of this Program except staff costs required to review certificates and placards prior to posting and to post and remove the placards from the buses.

VII. ADMINISTRATION OF ADVERTISING REGULATION

- 76.01** If advertising space on Santa Cruz Metro's buses or METRO's website is sold through an independent Contractor, the Contractor shall comply with the foregoing policies, and review all advertising with reference to them. They shall refer all such advertising that falls or may fall into any of the categories defined above to Santa Cruz Metro's designated representative responsible for administering the advertising program, who shall determine whether the proposed advertising will be accepted. If the proposed advertising is rejected, the party or parties proposing it may request that this decision be reconsidered. Upon such request, Santa Cruz Metro's representative shall consult with Santa Cruz Metro's District Counsel and with its General Manager or the officer designated by him/her for this purpose. The General Manager or his/her designee, on the basis of such consultation, shall determine whether the proposed advertising will be accepted or rejected.
- 76.02** Santa Cruz Metro will cooperate with the party or parties proposing the advertising, and with the independent contractor (if applicable) through whom it has been proposed, in a reasonable effort to revise it in order to produce advertising that can be accepted and displayed consistently with the foregoing policies.

ATTACHMENT B

- 6.04 To implement and maintain the Mobile Muse Program, the County of Santa Cruz must at all times agree to all the terms set forth in section 6.02 herein and agree to indemnify, defend and hold harmless the Santa Cruz METRO and its directors, officers and employees for any and all liability, loss, damages, penalties, costs or expenses arising out of, or in connection with any third-party claim of infringement arising out of the use and/or display of the poems on Santa Cruz METRO buses.

ATTACHMENT C

Permission and Waiver Certificate for the Mobile Muse Program

The Santa Cruz County Arts Commission and the Santa Cruz Metropolitan Transit District (Santa Cruz METRO) developed the Mobile Muse Program in order to provide bus riders with a traveling exhibit of Santa Cruz County artists' work. The Program also provides artists of all ages and abilities with an opportunity to show their work, highlighting the wealth of creativity in our County.

If chosen by the Santa Cruz County Arts Commission Selection Panel, your work will be placed inside a bus in the "channel card" space, on one of the 90 SCMTD buses that run on 36 routes throughout the County. Before beginning your work, please be sure you have read and understand the following guidelines for submission. In order to be selected the poetry must meet these criteria:

- 1) There is no guarantee that by submitting an application for consideration by the Mobile Muse Selection Panel, your work will be selected for display.
- 2) The poems included with your application materials must not have been previously submitted for consideration by the Mobile Muse Selection Panel.
- 3) The displays are located inside a public space, a "neutral ground," not a gallery or museum. Poetry that is of a religious, political, environmental nature, or about other public matters or issues or may offend Santa Cruz METRO ridership will not be displayed. Poetry which is unsuitable for children or persons with immature judgment will not be displayed. Poetry using language that is violent, derogatory, defamatory, promoting illegal activities, tobacco products, alcoholic beverages, use of weapons, imminent lawlessness, sexually explicit or suggestive material, and/or obscene material, will not be displayed. Poetry that is derogatory or defamatory to any person or group because of race, color, national origin, ethnicity, religion, sex, gender, sexual preference, veteran's status or disability will not be accepted.
- 4) Care will be taken with your displayed work, but because the buses are a public space, there is a possibility that your work may be damaged or stolen; you will not be reimbursed for any damages or theft.
- 5) Your application materials will not be returned.
- 6) The art drop-off and pick-up location (Simpkins Family Swim Center) is a public space, and will not be controlled or monitored.

Drop off your work and waiver form at the Simpkins Family Swim Center, 979 17th Avenue, Santa Cruz on or before DATE _____, to be considered for display during the months DATE _____. Swim Center hours are DAY/TIMES _____.

The permission and waiver form must be filled out completely, and attached to your submission.

You must submit 10 copies of your poems in hard copy, as well as a CD which includes the same poems (Word file, formatted for PC).

If your form is not filled out completely, or if both hard copies and a CD are not included with your application materials, your work will not be considered by the panel for display.

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You will be notified of the panel's decision via e-mail.

MOBILE MUSE PROGRAM - Permission and Waiver Form

You must include this completed form in your application materials.

Name _____ E-mail _____

Address _____ City _____ Zip _____

My signature on this waiver indicates the following:

1. I declare and affirm that a.) I am the person who created the poem(s) submitted; b.) I am the sole legal owner of all right, title and interest in the poem(s) including all related intellectual property rights and am legally authorized to submit the poem(s); c.) I certify that the poem(s) does not contain material that infringes the right of anyone else and that there is no legal impediment to its display on Santa Cruz METRO buses. Finally, I declare that the poem(s) have not been previously submitted to the Mobile Muse Program.
2. I agree to indemnify, defend and hold the County of Santa Cruz and the Santa Cruz METRO, its elected officials, officers, employees and volunteers, free and harmless from any and all claims, damages, costs and liabilities, arising out of any alleged infringement or violation of any intellectual property or other rights, as a result of my submission, selection and use of this poem(s) in the Mobile Muse Program. This indemnity obligation applies to claims of infringement violation(s) alleged by me or any other persons or entities.
3. By submitting my poem, I agree that my poem may be displayed on the inside of Santa Cruz METRO buses by the County of Santa Cruz and the Santa Cruz METRO without any fee or other form of compensation and may be used in its entirety or in part by the County of Santa Cruz or the Santa Cruz METRO. I grant the County of Santa Cruz and the Santa Cruz METRO, the license to use, reproduce, distribute, publish, and display the poems(s) selected by the Mobile Muse Selection Panel in any and all media now known or hereafter developed (including, without limitation, print, broadcast, and internet), for all purposes related to the Mobile Muse Program, including advertising and promotional activities, and the display on the inside of Santa Cruz METRO's buses.
4. I accept and understand that neither the County of Santa Cruz nor the Santa Cruz METRO assume any responsibility or liability for lost or damaged entries or those that do not arrive by the deadline. I understand and acknowledge that my application and submission will not be returned to me whether my poem(s) are accepted for display or not.
5. I understand and acknowledge that selection for display is based on many factors, which include, but are not limited to, available space and variety of submissions. Additionally, I understand and accept that the following selection criteria for submission of poems for display inside Santa Cruz METRO buses will be utilized for selection purposes: That is, the displays are located inside a public space, a "neutral ground" not a gallery or museum. Poetry that is of a religious, political, environmental nature, or about other public matters or issues or may offend Santa Cruz METRO ridership will not be displayed. Poetry which is unsuitable for children or persons with immature judgment will not be displayed. Poetry using language that is violent, derogatory, defamatory, promoting illegal activities, tobacco products, alcoholic beverages,

ATTACHMENT C

use of weapons, imminent lawlessness, sexually explicit or suggestive material, and/or obscene material, will not be displayed. Poetry that is derogatory or defamatory to any person or group because of race, color, national origin, ethnicity, religion, sex, gender, sexual preference, veteran's status or disability will not be accepted.

6. I agree to assume any and all risk of loss due to the submission of my poem(s) to the Mobile Muse Program. I hereby expressly release and hold harmless the County of Santa Cruz and the Santa Cruz METRO (including their elected leaders, officials, employees, and volunteers) from all liability for the free use of my poem(s) that I am voluntarily submitting, including, but not limited to, the presentation, distribution, reproduction and display of the final work.

I affirm that I am 18 years of age or older.

If under 18 years of age, I affirm that my parent or legal guardian confirms that my poem(s) can be used by the County of Santa Cruz and the Santa Cruz METRO as set forth above.

I HAVE READ, UNDERSTAND, AND AGREE TO THE STATEMENTS AND POLICIES AS STATED ABOVE.

Poet Participant's Signature

Date

Parent/Guardian's Signature (when applicable)

Date

ATTACHMENT D

SUMMARY OF APPLICANTS FOR POETRY SELECTION PANEL

Applicant Name	Employment	Bus Rider
Tove Beatty	Legislative and Grants Analyst	Occasional
Carolyn Derwing	Schedule Analyst	Occasional
Todd Pinsky	Bus Operator	Regular
April Warnock	Paratransit Superintendent	Unknown
Erik Berg	ParaCruz Dispatch/Scheduler	Occasional
Dorice Ann	Bus Operator	Regular

ATTACHMENT D

Peg Gallagher

From: Tove Beatty
Sent: Friday, March 23, 2012 10:42 AM
To: Les White; Peg Gallagher
Subject: Nominating Myself for Poetry Job

Hi Les and Peg:

I have no idea who the person from METRO will be on the new poetry program, but I would like to throw my hat into the ring. I would love to do this. I have the following qualifications:

- English major with Honors and emphasis in 20th century poetry (and now 21st), although I do consider myself a specialist in poetry in English post-1860, or the start of the American Civil War (Walt Whitman, in other words, is pretty much the starting point of my expertise, though you could go back as far as the Romantics and Emerson, if you wanted to, love him)
- Minor specialty in post-war poems, just an area of interest, along with shorter works such as haiku and the American school of Imagism, so I do have a great interest in short works that would fit on a bus
- Also specialized in feminist, minority works in my critical thinking classes, so I have a lot of expertise in the poetry of the suppressed, some of which might actually be appropriate for a bus, particularly some of the indigenous nature poetry of this area
- Have met and dined/drank to varying degrees with the following poets: Allen Ginsberg, Philip Whalen (numerous times, friend to Ginsberg, Kerouac and that crew), Diane di Prima (girlfriend to beatniks), Lawrence Ferlinghetti (big drinker, lots of fun), Seamus Heany (Nobel winner, though I met him the year before he won), Michael McClure (beatnik poet, friend to Philip), Patti Smith (musician/poet/supporter of hospice where I worked, met her several times), Czeslaw Milosz (Nobel winner), Morton Marcus (SC's most famous export poetry-wise, recently died), Robert Hunter (Grateful Dead lyricist) and lots of others not so major. I have also been to innumerable readings, both of the famous and local poets and famous locals
- I own 1,600 volumes of poetry, some extraordinarily rare.
- Edited national poetry journal ("Reed Magazine") for two years in college, literally read thousands of bad poems and the occasional good one. I have a very discerning eye for poetry.
- My honor's thesis was titled: "Nature, God and the Dialectic of Romantic Inhumanism in the Poetry of Robinson Jeffers," who was a Monterey Bay Area poet of major acclaim. I think the title alone qualifies me
- Have won several poetry contests myself, though my poetry is way too long for any bus, so I would automatically be excluded from submitting anyway

Please consider this my application for this position, and I can provide a much more thorough resume of my poetry qualifications should you need it, as well as writing samples, if indeed this position is open for nominations and I can nominate myself. I'm probably more qualified for this than I am for my day job.

Thanks for the consideration,
Tove

ATTACHMENT D

Carolyn Derwing
8109 Newton Drive
Felton, CA 95018
831-588-6437
cderwing@yahoo.com

March 29, 2012

Margaret Gallagher
SCMTD District Counsel
110 Vernon
Santa Cruz, CA, 95060

Dear Ms. Gallagher,

I would like to formally request that my name be considered for representing SCMTD employees on the selection panel for the Mobile Muse Program. I believe that I possess both the artistic sensitivity to be a valued participant from the poets' perspective but I am also quite aware of the concerns that METRO has with the scope of this particular project. I think that I would be able to help the panel reach decisions that would be satisfactory to all groups involved.

At heart I am an artist (in this case a musician) and I value the contributions of the Arts in our society. I truly believe that history will judge a society and a culture by its creative expressions, including art, music, poetry and architecture. I think it is important that every human being have access to the arts and be exposed to the arts in some way. Creative expression is part of the human condition and sometimes you discover your creativity by experiencing the creativity of others. I believe that the Mobile Muse Program is a wonderful way to bring creativity and beauty into what may otherwise be a rather mundane commute for most bus passengers.

I understand that there are people at METRO who are opposed to this program. I wholeheartedly believe in the value of the Mobile Muse Program and I would truly be honored to represent METRO in this capacity, and maybe change some minds along the way.

Yours sincerely,

Carolyn Derwing

ATTACHMENT D

Rebecca Daniel

From: Peg Gallagher
Sent: Tuesday, March 27, 2012 8:50 PM
To: Todd Pinsky
Cc: Rebecca Daniel
Subject: Re: Mobile Muse

Thanks Todd. I will bring this matter to the Board of Directors on April 13th. Thank you for your interest. Peg

Sent from my iPhone

On Mar 27, 2012, at 7:53 PM, "Todd Pinsky" <toddcofa@gmail.com> wrote:

> Hello Peg,
>
> I'd like to serve on this committee for several reasons. First, I have school-age kids, and while they are not involved in this program, I support extracurricular activities in literature and the arts. I believe that giving kids a chance to have their work displayed is a fine incentive, not to mention an excellent use of interior bus space that will benefit passengers as well.
>
> I have been a writer for many years before employment with Metro. I have written many tv and radio spots, ad and marketing brochures, websites, slogans, and such. I wrote a weekly newspaper column for three years and I have published one book, with the follow-up finished and waiting for me to publish it with all the spare time I have these days. Maybe I'll knock that out tomorrow during my split. I'm not a poet per se but I have been a musician forever, and if we stretch the definition of poetry to include song lyrics (and ignore any subjective yardstick of "quality") then I have written about 50.
>
> Here's what I am not: A judge of poetry. I would hope that members of this committee won't get wrapped up judging by personal taste, but rather will work to make sure that as long as material meets whatever criteria is set by Mobile Muse and/or Metro, it gets a chance to be displayed. It seems like a good program and I would like to help implement it.
>
> I hope this is helpful. Thanks for your consideration.
>
> Best,
> Todd Pinsky

ATTACHMENT D

Rebecca Daniel

From: Peg Gallagher
Sent: Monday, March 26, 2012 11:56 AM
To: Rebecca Daniel
Subject: FW: Mobile Muse Program Selection Committee Panel

From: April Warnock
Sent: Monday, March 26, 2012 11:27 AM
To: Peg Gallagher
Subject: RE: Mobile Muse Program Selection Committee Panel

Hi Peg,

I am interested in participating in the Mobile Muse program, primarily because as a frequent user of public transit, I enjoy the opportunity to read something that evokes a chain of thoughts for me, while onboard the bus or train (The service announcements and glossy movie advertisements don't provide that opportunity) Having travelled in different localities, I have noticed that the posting of locally produced art has helped me to understand the culture of the area in which I am visiting

I have been a voracious reader since the day I could string the words together. I grew up without a television, and read just about everything that came my way (Including service announcements and movie advertisements)

I have taken writing classes at the local college, and while I do not write poetry, I enjoy reading it.

April

From: Peg Gallagher
Sent: Monday, March 26, 2012 10:46 AM
To: April Warnock
Subject: RE: Mobile Muse Program Selection Committee Panel

April, can you send me a letter or email explaining your interest and why you would be a good candidate for the appointment. Thank you peg

From: April Warnock
Sent: Monday, March 26, 2012 10:27 AM
To: Peg Gallagher
Subject: RE: Mobile Muse Program Selection Committee Panel

Hi Peg,

I would like to participate.

April

From: Peg Gallagher
Sent: Friday, March 23, 2012 2:21 PM
To: Les White; Angela Aitken; Debbie Kinslow; Robyn Slater; Pat Aviles; Frank Cheng; Harlan I. Giatt; Isaac B. Holly;

14.d5

ATTACHMENT D

Robert Cotter; Ciro Aguirre; Mary C. Ferrick; April Warnock; David W. Moreau

Subject: Mobile Muse Program Selection Committee Panel

Good Afternoon:

Along with the Mobile Muse Program details that will be reviewed at the next BOD meeting, I also would like to present the BOD with a list of names of employees who would be interested in participating in the Poem Selection Committee. I will be sending out a notice to all employees and asking for volunteers. At this point I have one person who has volunteered. Please let me know if you are interested in participating on the Selection Committee for the Mobile Muse Program. Thank you. peg

Margaret Gallagher

District Counsel

Santa Cruz METRO

110 Vernon Street

Santa Cruz, CA 95060

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ATTACHMENT D

Rickie-Ann Kegley

From: Erik Berg
Sent: Sunday, July 08, 2012 1:25 PM
To: Rickie-Ann Kegley
Subject: RE: Poetry Selection Panel

Hi Rickie-Ann,

Of course

Dear Board of Directors,

I am asked to advise you as to why I would be a good candidate for the Poetry Selection Panel, a committee which would help select poetry based on criteria which you would have formulated, for the County of Santa Cruz Arts Commission to install on Metro's buses

As an accretive byproduct of many years of habitual reading, I live in an apartment that is full of books, a majority of which I've read, most of it literature. While I don't have an English degree or anything, I have been told by English majors that I've read a much more than typical amount, even in the above average in terms of books consumed annually Bay Area

While world literature has been the emphasis of my reading life, many of the books I've read are poetry, which as a genre I'm fairly well up to date on. I like to read as exhaustively as possible, as well as from lists. If a poet has won the Nobel Prize in literature I've read them. If a book of poetry has won the Pulitzer prize, chances are good that I've read it as well. Exceptions to this are books which are either out of print, or have been so recently published that I haven't gotten to them yet because I've been reading something else.

As someone who appreciates the humanities and gets a little squeaked out here and there by evidence of their declining role in our societal consciousness, I like the idea of poetry on buses. I appreciate it as a gesture and as a metaphor that in the midst of an otherwise routine and anonymous transit there should be some small echo and validation of our human experience such as that which the arts attempt to provide us.

Sincerely,

Erik Berg

From: Rickie-Ann Kegley
Sent: Thursday, June 28, 2012 10:22 AM
To: Erik Berg
Cc: Peg Gallagher
Subject: Poetry Selection Panel

Hi Erik,

I received your email expressing your interest in the Poetry Selection Panel. Can you send me a separate email to me, advising METRO's Board of Directors why you would be a good candidate for the Poetry Selection Panel?

If you could send your response to me before July 13, 2012, it would be greatly appreciated. This matter will be taken to the Board of Directors on August 10, 2012.

ATTACHMENT D

Thank you!

Rickie-Ann Kegley

Paralegal

Santa Cruz Metropolitan Transit District

(831) 426-6080 ext 1604

To M. Gallagher ATTACHMENT D

July 30, 2012

I would like to be considered for the selection panel for the poetry on the bus.

I love the arts and am very open minded. In high school I took poetry classes and wrote poetry.

I have been going to Shakespeare Santa Cruz for over 20 yrs. I have been exposed to different art forms all my life that I consider are partially poetic. Music, dancing, fashion, painting and sculpture.

Although I have tried different art forms I am not a natural talent. My son and in-law family are all artists and musicians. I visit art museums on home ground and when I travel.

I think I could be an asset to your panel. Please consider me.

Thank you
Dorice Ann
Driver box 5

14.d9

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 10, 2012
TO: Board of Directors
FROM: Ciro F. Aguirre, Manager of Operations
**SUBJECT: CONSIDERATION OF BUS STOPS AT DELAWARE AND"
COLUMBIA**

I. RECOMMENDED ACTION

That the Board of Directors provide staff with direction regarding request to deactivate/remove the outbound and inbound bus stops at Delaware and Columbia.

II. SUMMARY OF ISSUES

- On April 20, 2012 a complaint received from the resident at 620 Columbia referencing excessive volume on bus external announcements at the Delaware and Columbia bus stop.
- Research into complaint reveals repetitive reports over a period of several years for the same issue by this complainant.
- Options provided by complainant are not recommended due to legal implications regarding Americans with Disabilities Act (ADA) and bus announcements.
- Deactivation or Removal of bus stops is not feasible because it will inconvenience riders by increasing the distance between the other stops, they are compliant with ADA requirements, and provide adequate accessibility and convenience for riders.
- Delaware and Columbia outbound and inbound bus stops were temporarily deactivated for a period of three (3) months in order to evaluate service impact and obtain Public Comment.
- Over 100 comments and signed petitions were received requesting reactivation of the stops and opposing permanent removal of the stops.
- Staff seeks METRO Board direction on how to proceed with request from complainant regarding the outbound bus stop at Delaware and Columbia.

III. DISCUSSION

On April 20, 2012 METRO received a complaint from the resident at 620 Columbia. The complainant reported that the bus external announcement required by Americans with Disabilities Act (ADA) performed at the outbound bus stop at Delaware and Columbia was loud and disrupted her sleep (complainant claims to work nights and sleep during the day). Options to resolve this issue provided by the complainant was to have the bus stop

moved or not have the bus announce its route and destination at the stop at Delaware and Columbia (refer to Attachment A).

METRO staff researched the concerns and found that the complainant has been reporting announcement issues for several years, and that attempts to address the concern, short of moving the stop or precluding the call stop announcement from being performed at that stop, have been unsuccessful.

The Delaware and Columbia stop was moved from a non-ADA compliant location to its current location in 2005. The move was made because the Property Owner at 321 National Street was receptive to having an encroachment onto the side yard of the property performed in order for a cement landing to be constructed allowing the stop to become ADA compliant (refer to Attachment B).

A review of bus external announcement volume levels for the METRO bus fleet were determined to average from 75 to 80 decibels, and found to be within legal requirements. It is also to be noted that while reviewing the Delaware/Columbia bus stop, three (3) persons using mobility devices were alighted requiring bus ramp deployment and utilizing the cement landing at the stop.

A response to the reported concerns was issued to the complainant on April 24, 2012 stating that a three (3) month deactivation of the outbound and inbound stops would be performed at Delaware and Columbia. During the three month period, Public Comments would be gathered in order to determine the impact deactivating the stop would have on riders (refer to Attachment C).

A ten (10) day advisory period was performed informing the public of the intended bus stop deactivation that was scheduled for May 14, 2012 with instructions on where to report concerns. Within a few days of deactivation, METRO Customer Service began reporting that riders were expressing concerns over the bus stop being deactivated; most concerns expressed were from older adult riders. Mr. E Wegley, a concerned rider, established a petition page and to date over one hundred (100) signatures have been recorded (refer to Attachments D & E).

Reviews of alternative locations within close proximity of the current stop did not yield a satisfactory alternative due to lack of space, construction challenges, and the need to obtain encroachment rights from homeowners. Permanent deactivation or removal of the current Delaware and Columbia stop will create a distance of four tenths of a mile or 2,112 ft. between the stop at Delaware / Liberty and Delaware / Woodrow, exceeding METRO's standard of 600 ft. between stops by 1,512 ft.

Given the relative location, convenience of these stops, their compliance with ADA requirements, and the significant concerns expressed by METRO riders regarding their deactivation/removal, Staff requests that the METRO Board of Directors provide direction on how to proceed with request from the complainant regarding the outbound bus stop at Delaware and Columbia.

III. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- A. Imperative Notice**
- B. Delaware and Columbia Bus Stop**
- C. Response Letter – Delaware and Columbia Bus Stop**
- D. Evan Wegley Letter**
- E. Evan Wegley Petition**

From: [Les White](#)
To: [Robert Cotter](#); [Ciro Aguirre](#)
Subject: FW: Imperative notice 04/20/12 C 20D W
Date: Friday, April 20, 2012 3:46:07 PM

FYI

From: Les White
Sent: Friday, April 20, 2012 3:38 PM
To: 'Diana Bernstein'
Cc: Peg Gallagher
Subject: RE: Imperative notice 04/20/12 C 20D W

Ms. Bernstein,

We will re evaluate the stop location on Monday. If it is possible to move it to the corner or the far-side of Delaware and Columbia we will do so.

Les White

From: Diana Bernstein [mailto:dbernste@cruzio.com]
Sent: Friday, April 20, 2012 3:27 PM
To: Les White; hbryant@cityofsantacruz.com; ellen.pirie@co.santa-cruz.ca.us; lrobinson@cityofsantacruz.com
Cc: Ryan Coonerty; dlane@cityofsantacruz.com; kbeiers@cityofsantacruz.com; tmadrigal@cityofsantacruz.com; dterrazas@cityofsantacruz.com
Subject: Imperative notice 04/20/12 C 20D W
Importance: High

Mr. White et al:

This documents that the call from the 20 D bus woke me at 9:20 very loudly. Why is the 20 D always so much louder than the 20?

Sleep is a basic human need. These interruptions of my sleep are killing me.

Why can't the bus stop be moved to the corner? (still waiting for an answer)

According the ADA, access does not dismiss the need for health and safety protection. I am in favor of everyone having access to public transportation, but the external call is **not** needed every time the door opens.

Diana Bernstein



07/21/2012

15.b1

From: [Ciro Aguirre](#)
To: "dbernste@cruzio.com"
Cc: [Les White](#); [Peg Gallagher](#)
Bcc: [Mary C. Ferrick](#)
Subject: Bus Stop Delaware and Columbia
Date: Tuesday, April 24, 2012 5:14:25 PM

Ms. Bernstein,

Mr. Les White, General Manager, Santa Cruz METRO has apprised me of a situation in which the bus annunciation of our stop at Delaware and Colombia has been of concern to you. You have indicated that the annunciations preclude you from sleeping since your bedroom faces Delaware or is in the general direction of the stop being serviced.

I have performed a review of this stop and have determined that this stop currently meets the following criteria making it a legal and viable bus stop:

- Americans with Disability Act (ADA) compliant
- Not located on your property
- Has been in operation since approximately 2002 at the current location
- Is within the established distance between stops

A review of METRO's bus fleet annunciation systems has been completed and all annunciation units on our buses are within the legal sound decibel requirements for Santa Cruz County and local jurisdictions.

The stop cannot be moved without incurring a significant cost to METRO since any other location will not meet ADA requirements, and since the current stop is ADA compliant, relocating the stop by law is not required.

In an effort to address your concerns, the following will be performed:

In approximately seven (7) days the stop will be deactivated on a trial basis and for a period of approximately three (3) months in order to determine the impact of not having this stop available to our transit riders. Public input will be sought regarding the deactivation of this stop. If the deactivation of this stop has a significant impact to our transit riders, the stop will be reactivated prior to the three month period, if the impact is minimal, the stop will be permanently deactivated.

A report will be forwarded to Mr. White, as we near the three month period, summarizing public input and our findings on this issue so that a determination can be made regarding the future of this bus stop.

Thank you,
Ciro Aguirre
Manager of Operations

Santa Cruz Metro
831-425-8951

*Santa Cruz Metropolitan
Transit District*



July 24, 2012

TO: Ciro Aguirre, Manager of Operations
RE: Public Response / Bus Stop @ Delaware & Columbia
FROM: Maria Granados-Boyce, Supervisor Customer Service

On May 8th, 2012 bilingual signs were placed on the inbound and outbound bus stop at Delaware & Columbia advising the public that these bus stops would be *temporarily* removed from service starting on May 14th. In addition METRO contact information was included in order to provide the public a forum for voicing their opinion regarding this change.

In the time between May 6th and July 24th, 2012, nine (9) persons filed Customer Service Reports demanding to reinstate the bus stops in question. METRO Customer Service Representatives reported that bus operators were receiving comments from passengers requesting that METRO reestablish service to those bus stops.

A proactive, regular passenger, who rides the Rt. 20 and lives in that community, established an online petition and in 2 days gathered 113 signatures from passengers pleading that these stops not be removed.

There was no public feedback in favor of removing these bus stops.

All copies of aforementioned documents are attached.

From: [Tony Tapiz](#)
To: [Les White](#); [Ciro Aguirre](#)
Subject: FW: Removing these stops is bad for the community
Date: Thursday, May 17, 2012 8:26:47 AM
Attachments: [image001.png](#)

Tony Tapiz

Administrative Services Coordinator



110 Vernon Street

Santa Cruz, CA 95060

(831) 426-6080 FAX (831) 426-6117

Santa Cruz METRO OnLine at <http://www.scmtd.com>

"Santa Cruz METRO...Moving Our Community"

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From: Evan Wegley [mailto:ewegley@ucsc.edu]
Sent: Wednesday, May 16, 2012 8:08 PM
To: Maria Granados Boyce
Cc: Tony Tapiz; route20stop@scmtd.com
Subject: Re: Removing these stops is bad for the community

To the SCMTD:

After just two days, the petition to bring back the stops at Delaware & Columbia is at 100 signatures and growing (see [here](#)). This is solid evidence that the community is not satisfied with the Metro's decision to close our stops.

Best,
Evan Wegley

Santa Cruz Metropolitan Transit District (SCMTD): Keep the stops at Delaware & Columbia open

SIGN THIS PETITION



1. Signatures

113 out of 250

Petitioning

1. Santa Cruz Metropolitan Transit District (SCMTD)
2. Created By

[Evan Wegley](#)

Santa Cruz, CA

[About this Petition](#) [Petition Letter](#) [Petition Updates](#)

The SCMTD has decided to close both the inbound and outbound stops at Delaware & Columbia on the 20/D routes starting **May 14**.

This route, and these stops in particular, are well used by students and staff at UCSC, as well as community members. According to sources at the SCMTD customer service department, this removal is happening because of complaints from neighbors that the bus stop is a nuisance to them. Unfortunately, the riders who use these stops were never asked for input before action was

taken. Instead, we were greeted with a closure notice affixed to our bus stop sign giving us one week notice of the removal of the stop.

Here just some of the many reasons why the closure of these stops is bad for our community:

1. Input from the entire community was not considered when the SCMTD made this decision. At the very least, we should have the chance to make our case in front of the board to keep the stop open.
2. Many riders who utilize these stops use them every weekday to commute to work and school. Taking them away will dramatically decrease the convenience of using public transit, encouraging commuters here to use cars instead.
3. Service to the Lighthouse Field area was already removed from local Route 3 this summer, and this closure makes public transportation even more inaccessible to residents of our community. From certain parts of Lighthouse Field, the nearest bus stop would be 0.75 miles away.
4. Inaccessibility to the public transit corridor between UCSC and Downtown decreases the value of property. Most students will not rent at locations where they cannot use the buses to commute to school.
5. The SCMTD will not save money by removing these stops. They are mostly unmaintained (without benches, shelters) and the 20/D buses will still drive by them. In fact, it will probably decrease ridership in the area, decreasing fare revenue.

Why People Are Signing

Recent Signatures

Keep the stops at Delaware & Columbia open

Greetings,

I just signed the following petition addressed to: Santa Cruz Metropolitan Transit District (SCMTD).

Keep the stops at Delaware & Columbia open

The SCMTD has decided to close both the inbound and outbound stops at Delaware & Columbia on the 20/D routes starting May 14.

This route, and these stops in particular, are well used by students and staff at UCSC, as well as community members. According to sources at the SCMTD customer service department, this removal is happening because of complaints from neighbors that the bus stop is a nuisance to them. Unfortunately, the riders who use these stops were never asked for input before action was

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5. The SCMTD will not save money by removing these stops. They are mostly unmaintained (without benches, shelters) and the 20/D buses will still drive by them. In fact, it will probably decrease ridership in the area, decreasing fare revenue.

Sincerely,

[Your name]

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